

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE:

Presiding Commissioner Daniel Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Public Works Administrator Jane Telander
Health Environmental Specialist Britni Hendren
Director Purchasing Melinda Bobbitt
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

New Adjourned Term

Commissioner Atwill welcomed new District I Commissioner Fred Parry to the County Commission.

Health Department

1. Abatement of a property located at 4512 Salem, parcel #16-420-20-03-113.00 01

Britni Hendren said this is a bank-owned property and by the pictures, you can see there is quite a bit of stuff on the property. They did sign for the letter, but I have had no contact as to when they could take care of this or give us a timeline for clean-up. It was still there this morning when I checked. I did have a notice out prior to foreclosure and they did contact me on that one, but not on this latest one.

There were no comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 4512 Salem, parcel #16-420-20-03-113 00 01

Commissioner Atwill seconded the motion.

The motion carried 3 to 0. **Order #1-2017**

Purchasing

- 2. First reading; Cooperative Contract C215080010 – Purchase Photocopiers and maintenance for Boone County Purchasing, Collector and Prosecuting Attorney and trade-in three surplus copiers**

Melinda Bobbitt read the following memo:

The Boone County Purchasing Department requests permission to utilize the State of Missouri cooperative contract C215080010 (pricing based on NASPO Value Point contract 3091) with Image Technologies of Columbia, Missouri to purchase three photocopier with maintenance as follows:

For Annex Building for Purchasing, HR, Facilities:

Konica Minolta C754e (color) Copier / Printer / Scanner

Total cost: \$16,361.08

Department: 1118, Account: 92000

Maintenance: \$907.20 annually for 168,000 black and white prints and \$0.041 per color print

Prosecuting Attorney:

Konica Minolta C754e (color) Copier / Printer / Scanner

Total cost: \$15,950.88

Department: 1261, Account: 92000, 60050

Maintenance: \$604.80 annually for 108,000 black and white prints and \$0.042 per color print

Collector:

Konica Minolta C754e (color) Copier / Printer / Scanner

Total cost: \$12,441.78

Department: 1150, Account: 9200 , 60050

Maintenance: \$604.80 annually for 108,000 black and white prints and \$0.042 per color print

In addition, Image Technologies is providing another copier for the Collector's office to use.

Konica 283 Copier / Printer / Scanner

Total cost: \$0.00

Department: 1150, Account: 92000, 60050

Maintenance: \$0.007 per click, billed in arrears

Attached for approval are Disposal Forms for the following surplus copiers which will be traded in to Image Technologies:

Purchasing: Canon iRC5051, fixed asset tag 17755 (trade-in value: \$0.00)

Prosecuting Attorney: Canon Image Runner 5570, fixed asset tag 15627 (trade-in value: \$0.00)

Collector: Ricoh MP5001, fixed asset tag 17457 (trade-in value: \$0.00)

IT will check the equipment and remove the storage device if one exists prior to equipment being removed from County.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Sole Source Approval 137-123117SS – Cartegraph Upgrade, Subscription and Support Services

Melinda Bobbitt read the following memo:

Attached for signature and approval is Sole Source Request Form 137-123117SS for an upgrade to our Public Works Department's existing Cartegraph work order and asset management software system. Purchase includes all necessary modules, 15 user licenses, hosted services, and implementation services. Contract is with Cartegraph Systems, Inc. of Dubuque, Iowa.

Public Works currently utilizes Cartegraph Navigator software, thus existing work and asset data can be more easily utilized in the upgraded version (OMS). Additionally, familiarity with Cartegraph's previous software versions will streamline end-user training and implementation into established workflows. Attached is a Memo from Greg Edington outlining their research and justification for a sole source for an upgrade versus a Request for Proposal process for an entire new system.

Cost of contract is \$62,995.28 and will be paid from department 2040 – PW Maintenance Operations, account 92302 – Replacement Computers/Software. \$80,000 is budgeted for the Cartegraph upgrade.

The intent to purchase as sole source was advertised in the Columbia Missourian and Columbia Tribune on December 22, 2016.

Commissioner Atwill asked if Public Works could give an explanation on this upgrade.

Jane Telander said the Cartegraph software system is used to track and record expenses for Public Works. Our labor, equipment and material expenses are captured in this software program. We have used this program for over 14 years and in the last 5 or 6 years, we have worked with the county GIS Department where we have been able to track those expenses by

location, layering the GIS information with the Cartegraph information. We have been piecing these two bits of information together to get the location information, but it requires quite a bit of duplication of effort.

This past year, Cartegraph announced they are no longer supporting our version of the system. They now have new software, which integrates their software with our GIS. They came here and demonstrated this and it was very acceptable, but the price was very expensive. We decided to get some other quotes from other vendors. Those other vendors came in with demonstrations. After that, Cartegraph lowered their price and we concluded the new Cartegraph system was the best option for us.

Commissioner Atwill asked if this new system will have the ability to track vehicles.

Ms. Telander said that the new version does include a module for this ability, but the detailing is not what we would expect.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First reading; Cooperative Contract 3-161115TV – F150 4x4 Crew Cab Pickup Trucks for the Boone County Sheriff

Melinda Bobbitt read the following memo:

The Boone County Sheriff Department requests permission to utilize the Missouri Department of Transportation cooperative contract *3-161115TV – Light Duty Vehicles* with Joe Machens Ford Lincoln of Columbia, Missouri to purchase two (2) F-150 4x4 Crew Cab Pickup Trucks.

Total cost of contract is \$61,226 and will be paid from department 2901 – Sheriff Operations – LE Sales Tax, account 92400 – Replacement Auto / Trucks. \$60,000 was budgeted for the two trucks. The Sheriff Department plans to use savings from elsewhere in the account from savings from the fleet purchases (over all the vehicles).

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

5. 1st & 2nd reading; Approve designation of acting administrative authority for Resource Management during leave of absence of the Director

Commissioner Atwill said that Stan Shawver has applied for and been granted a leave of absence due to family issues.

There were no comments or questions.

Commissioner Parry moved on this day the County Commission of the County of Boone hereby designates Bill Florea as the administrative authority for the Boone County Resource Management Department and grants Bill Florea the authority to make all administrative decisions necessary for the functioning of the Department during the approved leave of absence of the Director of Resource Management. Bill Florea will be provided Temporary Extra Responsibility Pay as contemplated in Section 3.9 of the County's Personnel Policies for the duration of this temporary additional duty.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #2-2017**

Commission

6. 1st & 2nd reading; Organizational Use of the Centralia Clinic by Centralia Second Chance for various dates in 2017

Commissioner Thompson said she would like to request tabling of this issue and the next issue pending a discussion with the Director of Community Services concerning conflicting dates since they may use this as a satellite office.

The Commissioners agreed and this item and the following item have been tabled.

7. 1st & 2nd reading; Organizational Use of the Centralia Clinic by Missouri Militia 1st/7th for various dates in 2017

See item #6

8. 1st & 2nd reading; Organizational Use of the Government Center Chambers by the Boone County Democratic Central Committee for the 2nd Thursday of each month

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by the Boone County Democratic Central Committee from 6:30 p.m. to 9:00 p.m. for the following dates in 2017:

January 12	July 13
February 9	August 10
March 9	September 14
April 13	October 12
May 11	November 9
June 8	December 14

Commissioner Atwill seconded the motion.

The motion carried 3 to 0. **Order #3-2017**

9. 1st & 2nd reading; Corrections to the 2017 Commission Assignments

Commissioner Thompson said there was an issue with Community Services listed incorrectly on the original assignment list.

There were no comments or questions.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby rescind Commission Order 569-2016 and approves the attached corrected 2017 Commission Assignments.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #4-2017**

10. Public Comment

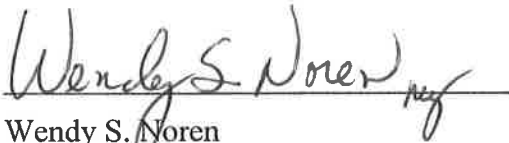
None

11. Commissioner Reports

None

The meeting adjourned at 9:48 a.m.

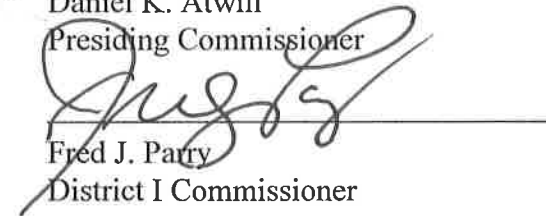
Attest:



Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner

