

-TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Karen Miller  
District II Commissioner Janet Thompson  
Director Purchasing Melinda Bobbitt  
Buyer Phil Fichter  
Director Joint Communications Chad Martin  
County Counselor C. J. Dykhouse  
Auditor June Pitchford  
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

### **Purchasing**

#### **1. Bid Opening 48-15DEC16 and first reading – Early Childhood Prevention Programs**

Melinda Bobbitt said we received five proposals as follows:

University of Missouri Curators – College of Human and Environmental Services

University of Missouri Curators – Department of Psychiatry

University of Missouri Curators – Human Development

MACC – Quality Healthcare Grant

Compass Health – Family Checkup

Commissioner Atwill said these proposals will be reviewed by Purchasing for final analysis.

**2. Bid Opening 51-15DEC16 and first reading – Marshall Lane & Remie Road Bridge Replacements**

The following bids were opened:

**Ennis Excavating, LLC**

Marshall Lane	\$221,684.25
Remie Road	\$226,909.09
Total	\$448,593.34

**Capital Paving and Construction**

Marshall Lane	\$267,776.10
Remie Road	\$270,905.48
Total	\$538,681.58

**Don Schnieders Excavating Co., Inc.**

Marshall Lane	\$258,041.25
Remie Road	\$264,993.79
Total	\$523,035.04

**C&C Bridge & Concrete, Inc.**

Marshall Lane	\$244,202.00
Remie Road	\$240,578.00
Total	\$484,780.00

**Boone Construction Co.**

Marshall Lane	\$243,953.50
Remie Road	\$256,006.30
Total	\$499,959.80

Commissioner Atwill thanked those that submitted bids and said they will be returned to Purchasing for further analysis.

*Commissioner Atwill said we have an addition to the agenda. There is a presentation from Bernie Andrews from the Regional Economic Development Office.*

*Mr. Andrews said about 3 ½ years ago, we started work on the Certified Work Ready Community program for Boone County. There was a member from Boone County Human Resources on the steering committee.*

*The program requires goals to be met, including 881 Boone County residents earning a National Career Readiness Certificate as well as having 480 unemployed people earn this certificate. It also requires 100+ businesses to support the program and recognize these credentials. We met the goals in November and were certified by the Missouri Workforce Investment Board and yesterday, REDI presented a proclamation, signed by the Governor, to Commissioner Miller and the Steering Committee.*

*The proclamation commends Boone County, Missouri for having satisfied all the requirements and is designated as a certified Work Ready Community. On behalf of the community, we present this to the Boone County Commission.*

*Mr. Andrews ended by thanking the Commission for all their support regarding the work force readiness efforts and economic development efforts.*

*The Commission thanked Mr. Andrews for the proclamation and all the work he has done in the community.*

**3. First reading; Sole Source Approval 135-123116SS – Informer License Agreement**

Melinda Bobbitt read the following memo:

Attached for signature and approval is Sole Source Request Form 135-123116SS – Informer License Agreement with Entrinsik, Inc. of Raleigh, North Carolina.

Cost is \$36,555 for the initial year with one year of support and upgrades. Support agreement may be renewed annually for \$7,311. Informer License Agreement will be paid from department 4101 – ECC Radio & Technology, account 71231 – Owner Costs. \$2.7 million was budgeted for the CAD and all of its components.

The intent to purchase as sole source was advertised in the Columbia Missourian and Columbia Tribune on November 30, 2016.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. First reading; Sole Source Approved Vendor List for 2017**

Melinda Bobbitt read the following memo:

Purchasing has received requests from departments/offices to renew on-going sole source approvals. We are requesting approval to renew the attached list of sole source vendors for another year ending on December 31, 2017. The 2017 list of vendors was advertised in the Columbia Missourian and Columbia Tribune on December 14, 2016.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**5. First reading; Bid Award 47-28NOV16 – Custodial Services Term and Supply**

Phil Fichter read the following memo:

47-28NOV16- Custodial Services Term and Supply opened on November 28, 2016. Two bids were received. Public Works recommends award by low and best bid to Classic Cleaning and Remodeling, LLC of Columbia Missouri.

Cost of the contract is \$13,065 will be paid from Department 2040 – Public Works, Maintenance Operations, Account 60125-Custodial/Janitorial Services.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**6. Second reading; Cooperative Contract C315144004 – Verbal Language Interpretation Services (1<sup>st</sup> read 12-13-16)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the State of Missouri Cooperative Contract C315144004 for verbal language interpretation services with Faiths, LLC of Jefferson City, MO.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement for Verbal Language Interpretation Services.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #571-2016**

**7. Second reading; Bid Award 43-17OCT16 – Pest Control Services (1<sup>st</sup> read 12-13-16)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 43-17OCT16 – Pest Control Services Term and Supply to Wingate Pest and Lawn Management, LLC of Columbia, MO.

Terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement for Pest Control Services.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #572-2016**

**8. Second reading; Bid Award 46-09NOV16 – Carpet Cleaning Services Term & Supply (1<sup>st</sup> read 12-13-16)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby award bid 46-09NOV16 – Carpet Cleaning Services Term and Supply to American Heritage Carpet & Tile Cleaning of Olathe, KS.

Terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement for Carpet Cleaning Services.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #573-2016**

**9. Second reading; Contract Amendment Number One to 25-15JUN15 – School Age and Early Childhood Services (1<sup>st</sup> read 12-13-16)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One to 25-15JUN15.

The terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One, School Age and Early Childhood Services.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #574-2016**

**Auditor**

**10. Adoption of the 2017 Boone County Budget**

June Pitchford said we have had three public hearings and have identified some changes to the original proposed budget which are outlined in the schedule. All the numbers are reflected in the statement presented to Commission as well as the Commission Order to be adopted.

The schedule is annotated as Order by Funds and on the last page it is listed as Summary by Fund. Of the \$1.2 million in changes, most is for the Road & Bridge Fund. In addition, \$130,000 is for siren/tower related projects for the 911 Center. These two items account for the majority of the changes.

Commissioner Miller said these are things we came upon as we had work sessions.

Ms. Pitchford said that with these changes, it represents an annual operating budget of just under \$78 million, which represents a 2% increase over last year.

There were no further comments or questions.

Commissioner Atwill moved on this day, the County Commission of Boone County adopts the Boone County operating budget for fiscal year 2017. The adopted budget shall consist of all appropriations included in the Proposed Budget submitted to the County Commission by the County Auditor, subject to the adjustments shown in the attached *Schedule of Commission Changes to the 2017 Proposed Budget* and with final wage and benefit appropriations for each department calculated using actual salaries in effect as of December 6, 2016 along with all approved range re-classifications having an effective date of January 1, 2017.

Total appropriations are set forth by line item and are summarized as follows:

- 1) by category of expenditure (i.e., class 1, class 2, etc up to and including class 9.);
- 2) by office, department or spending agency; and,
- 3) by fund.

Spending may not exceed appropriations at the class level for a given office, department, or spending agency without approval pursuant to the County's Budget Adjustment Policy.

Total appropriations for each fund are set forth in the individual Fund Statements and are



published in the County's fiscal year 2017 Budget. The Proposed Budget submitted by the County Auditor, which is hereby incorporated into this appropriation order by reference, contains detailed documentation and descriptions for each line-item account within each category of expenditure. Appropriations shall be expended only for the purposes that are within the intent of the category in which they are included.

**The County Commission approves all employee positions included in the Proposed Budget, adjusted for Commission changes noted in the attached schedule, together with the specified budgeted hours, range, and benefit status for each position.**

The County Commission approves appropriations for the specific fixed assets identified in the various fixed asset appropriation accounts and authorizes procurement of the same in accordance with the Budget Adjustment Policy and the County Purchasing Policy adopted by the County Commission.

The County Commission authorizes the County Auditor to re-appropriate unspent fiscal year 2016 grant funds (which may be carried forward into fiscal year 2017 according to the terms of the grant award) upon determination that a remaining balance of the grant award is available for re-budgeting.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #575-2016**

**Sheriff's Department**

**11. Second reading; Subrecipient Monitoring Agreement between the City of Columbia and Boone County (1<sup>st</sup> read 12-13-16)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Subrecipient Monitoring Agreement between Boone County and the City of Columbia regarding the FY 2016 Justice Assistance Grant Program Award.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Subrecipient Monitoring Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #576-2016**

**Joint Communications**

**12. First reading; First Amendment to Tower Space Lease Agreement**

Chad Martin said Joint Communications is requesting approval to amend paragraph 5 for a revision to include wording on placing specific equipment at the site.

Commissioner Miller asked if this amendment finalizes this project at Battle.

Mr. Martin said this authorizes the go-ahead.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**13. Second reading; Class 9 Purchase – Radio Site UPS (Uninterruptable Power Supply) (1<sup>st</sup> read 12-13-16)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request from Joint Communications for a Class 9 purchase of a Radio Site UPS. (Uninterruptable Power Supply)

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #577-2016**

**Information Technology**

**14. Second reading; Cooperative Agreement for Server Relocation and Disaster Recovery Services (1<sup>st</sup> read 12-13-16)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Cooperative Agreement between Boone County and the City of Columbia regarding Server Relocation and Disaster Recovery Services.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Cooperative Agreement for Server Relocation and Disaster Recovery Services.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #578-2016**

## County Clerk

**15. Second reading; Budget Revision to cover 3<sup>rd</sup> quarter unemployment (1<sup>st</sup> read 12-13-16)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for the County Clerk to cover 3rd quarter unemployment.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1123	86800	Emergency	Emergency	1,510	
1192	10600	Employee Benefit	Unemployment Expense		1,510
				1,510	1,510

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #579-2016**

## Commission

**16. Public Hearing on Chapter 100 Plan and Bonds for Kraft Heinz Foods Company**

Jim Caldwell said he is with Gilmore and Bell, the Bond Council firm for the County. With me is Rich Wood who also worked on this.

Last summer, this project was presented for a tax abatement to be given to Kraft Heinz Foods Company. The original proposal was to be a tax abatement on both personal property and real property, but late in the process, the company chose to forego the real property tax abatement.

The plan that is before the Commission this afternoon only provides for property tax abatements for the personal property only. The plan describes exactly what the company was doing in way of the equipment purchased for it operation here in the city. It was circulated to the taxing jurisdictions under the law with copies of the plan along with a cost/benefit analysis for the impact on these taxing jurisdictions not less than 20 days prior to the Commissions consideration of this which gives these jurisdictions an opportunity to provide written comments according to statute. There were no written comments received.

The plan simply describes what the company is planning to do with the acquisition of the equipment which is roughly \$93 million. 90% of the equipment is to be purchased by the end of the year with the remaining 10% to be purchased in 2017. The plan provides for a 7-year tax abatement on the equipment which is the economic shelf life of the equipment.

Commissioner Miller asked if there could be a clarification on the “step down” if metrics are not met so we understand the protections for the citizens, especially as it relates to the number of jobs.

Rich Wood said the projected pilot payments, over the abatement period, total \$1.9 million and the total value of the abatements to the company total \$5.2 million.

Commissioner Miller noted that most is with the school.

Mr. Wood said the school, over the course of the term, would receive \$1.6 million. There is a provision where the company agrees to maintain no less than 300 jobs and agreed to have an average annual wage/salary of \$39,000. The plan also provides that should they drop below 300 qualifying jobs, the abatement is adjusted to 50%. If it drops below 250, it goes to 25% and at that time would pay tax of 75%. If they drop below 200 jobs, they are burdened with 100% tax.

Commissioner Miller said that is good information that the company is willing to agree to this because they firmly believe they will have the 300 jobs and this guarantees the tax payer we are looking out for everyone.

C. J. Dykhouse affirmed that this will be at the county average wage or greater.

Commissioner Atwill asked what the risk is to the county in the event of a default on the bonds.

Mr. Caldwell said that by statute, the county is only liable to the extent of payments that are made under the lease agreement. The way this is structured, the company is buying the bonds, so they will be making one lease payment per year to the county that is equal to the interest on the bonds they own. It is a wash from the standpoint of the company. The bottom line is the county is prevented from being liable except to the extent it gets revenue from the lease.

Commissioner Atwill noted that it appears that there is no risk to the county

Mr. Caldwell said that is correct.

Commissioner Miller noted that this is a good deal for both parties. This is a retention plan because we could be at zero jobs and not 300.

There were no further comments or questions and Commissioner Atwill opened the public hearing and asked if there is anyone that would like to speak on this issue.

Bill Watkins said on behalf of REDI, this has been a great process and appreciates all the leadership and work the county has done to ensure that we have Kraft as a member of our community.

The Commission thanked Mr. Watkins for his comments as well as for all the work he has done within the community.

Commissioner Atwill asked if there is anyone else that would like to speak. There were no additional speakers and Commissioner Atwill closed the public hearing.

**17. Second reading; Commission Order approving a Chapter 100 Industrial Development Plan and Bonds for Kraft Heinz Foods Company (1<sup>st</sup> read 12-13-16)**

Commissioner Thompson moved on this day the County Commission of the County of Boone hereby enters a Commission Order approving a plan for an industrial development project for Kraft Heinz Foods Company, consisting of the acquisition and installation of certain personal property in the company's existing manufacturing facility and authorizing Boone County, Missouri, to issue its taxable industrial development revenue bonds (Kraft Heinz Foods Company Project), Series 2016, in a principal amount not to exceed \$93,115,887 to finance the costs of such project; authorizing and approving certain documents and authorizing certain other actions in connection with the issuance of the bonds.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #580-2016**

**18. First reading; First Amended Development Agreement with East 280, LLC**

C. J. Dykhouse said this is an amendment to the Development agreement with East 280, LLC (Bleu Patio). The developer has requested this amendment to reflect an updated constructed schedule due to a substantial re-design of the project which changed the dates and our temporary construction easement will be amended to reflect that schedule as well.

Commissioner Miller asked if we have received the brick relocation plan.

Mr. Dykhouse said we have not.

Commissioner Miller said we should not hold the second reading until we receive that.

Mr. Dykhouse said he will ask about that plan.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading upon hearing from County Council regarding resolution of the open item concerning the brick relocation.

**19. 1<sup>st</sup> & 2<sup>nd</sup> reading; Organizational Use of the Centralia Clinic by Show Me Healthy Relationships**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Centralia Clinic by Show Me Healthy Relationships for January 10, 17, 24 & 31, 2017 from 4:30 p.m. to 9:00 p.m.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #581-2016**

**20. 1<sup>st</sup> & 2<sup>nd</sup> reading; Organizational Use of the Government Center Chambers by Baha'i Faith Community**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by Baha'i Faith Community for March 19, 2017 from 6:00 p.m. to 9:30 p.m.

Commissioner Miller seconded the motion.



The motion carried 3 to 0. 582-2016

**21. Public Comment**

None

**22. Commissioner Reports**

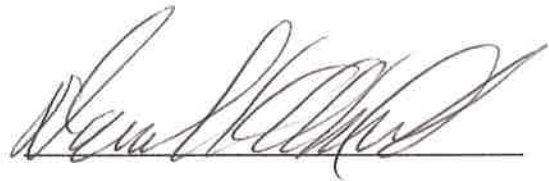
None

The meeting adjourned at 2:11 p.m.

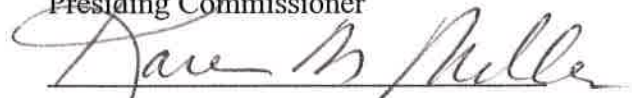
Attest:



Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner

