

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Director Purchasing Melinda Bobbitt
Sheriff's Captain Gary German
Treasurer Tom Darrough
Auditor Senior Account Caryn Ginter
Court Administrator Mary Epping
Juvenile Office Supervisor Angie Jaco
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:33 a.m.

Auditor

1. Public Hearing on the FY2017 Proposed Boone County Budget

Commissioner Atwill said this is the 3rd and final public hearing on the FY2017 Proposed Boone County Budget. Commissioner Atwill opened the public hearing and asked if there is anyone present that would like to speak on this proposed budget. There were no speakers and Commissioner Atwill closed the public hearing.

Purchasing

2. First reading; Cooperative Contract C215080010 – Purchase two (2) Photocopiers with maintenance for Boone County Sheriff and dispose of two Sharp AR237 copiers

Melinda Bobbitt read the following memo:

The Boone County Sheriff Department requests permission to utilize the State of Missouri cooperative contract C215080010 (pricing based on NASPO Value Point contract 3091) with Image Technologies of Columbia, Missouri to purchase two photocopiers with maintenance.

Copier 1: Konica Minolta bizhub 454e Copier / Printer / Scanner

Cost: \$7,042.49

Maintenance: 20,000 black & white prints annually for \$240 with overage @ \$0.012/page

Copier 2: Konica Minolta bizhub 283 Copier / Printer / Scanner

Cost: \$0.00

Maintenance: 7,000 black & white prints annually for \$180 with overage @ \$0.015/page

Copiers to be paid from department 1251 – Sheriff, account 92300 – Replacement Machinery & Equipment. A Budget Revision was read in Commission on November 17, 2016 to cover this purchase. Maintenance will be paid from department 1251 – Sheriff, account 60050 – Equipment Service Contract.

Purchasing is seeking permission to dispose of the following two Sharp AR237 copiers: Fixed Asset Tag: 14671 and 14672. Image Technologies will haul off and recycle at the time they install the new copiers.

Commissioner Miller asked why one of the copiers is free.

Ms. Bobbitt said that we have another copier needing maintenance which is much older and they said it would be cheaper to provide a more recent used model, free, and the maintenance on that model would reduce costs.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Sole Source Approval 136-123116SS – Annual Software Service for UFED Touch Ultimate Kits

Melinda Bobbitt read the following memo:

Attached for signature and approval is Sole Source Request Form 136-123116SS – Annual Software Service for UFED Touch Ultimate Kits (equipment for cellular device forensics).

Cost is \$3,198 per machine, (2) machines for a total of \$6,197.98. Invoice will be paid from department 1243 – Judicial Grants/Contracts, account 70050 – Software Service Contract. \$9,288 was budgeted for 2016.

The intent to purchase as sole source was advertised in the Columbia Missourian and Columbia Tribune on December 2, 2016.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First reading; Vehicle Surplus Disposal for the Sheriff's Department

Melinda Bobbitt read the following memo:

Following is a list of surplus vehicles that have been replaced. The Sheriff's Department requests commission approval for disposal through the Missouri Auto Auction. Our contract with MO Auto Auction is *15-24APR15 – Auction Services for Surplus Vehicles*.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. Second reading; Bid Award 45-03NOV16 – Regulatory Signs Term and Supply (1st read 12-1-16)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby award bid 45-03NOV16 – Regulatory Signs Term and Supply as follows:

Osborn Associates Inc., of Logan Ohio awarded items 4.8 and 4.9 and Lightle Enterprises of Ohio, LLC of Frankfort, Ohio awarded items 4.10 and 4.11 as shown on the attached bid tabulation.

Terms of the bid award are stipulated in the attached Purchase Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreements.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #548-2016**

**6. Second reading; Contract Amendment Number One to 138AN-TISA2013,
Telephone System for the Emergency Communication Center (1st read 12-1-16)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One to 138AN-TISA2013, Telephone System for the Emergency Communication Center.

The terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One, Telephone System for the Emergency Communication Center.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #549-2016**

**7. Second reading; Bid Ward 35-20JUL16 – Mental Health Purchase of Services
Contract (1st read 12-1-16)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby award bid 35-20JUL16 – Mental Health Purchase of Services Contracts to Compass Health, Inc. for the program Comprehensive Health Care Solutions for Central Missouri.

Terms of the bid award are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement for Purchase of Services, Comprehensive Health Care Solutions for Central Missouri.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #550-2016**

8. Second reading; Cooperative Contract 14-15-01 – Computer, Peripherals, Hardware and Software for the Boone County Sheriff's Department (1st read 12-1-16)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the utilization of the City of San Jose Cooperative Contract 14-15-01 with B&H Photo, Video and Pro-Audio of New York, NY for Computer, Peripherals, Hardware and Software.

This is a Term and Supply contract and the terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement for Computer, Peripherals, Hardware and Software

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #551-2016**

9. Second reading; Cooperative Contract 010-2015 – Botach 2016 (1st read 12-1-16)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Monterey Bay Cooperative Contract 010-2015 with Botach, Inc. of Los Angeles, CA to purchase hard armor stand-alone ballistic plates.

This is a Term and Supply contract and the terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #552-2016**

County Clerk

10. 1st & 2nd reading; Approve 2017 Payroll Calendar

Commissioner Miller noted that this is standard procedure that sets the dates for payroll.

There were no further comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached Payroll Calendar for FY2017

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #553-2016**

Sheriff's Department

11. First reading; Memorandum of Understanding – Agreement between Boone County Sheriff's Department and Youth Community Coalition

Captain German said we have been doing this for the past seven years. It is an agreement for the continued enforcement effort for youth alcohol and making sure minors do not have access to the alcohol. Education is part of this as well as the enforcement and the training of our personnel. There is \$6,000 available for 15 compliance checks in this MOU and, as always, we provide the feedback, positive or negative.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

13th Judicial Circuit

12. First reading; Budget Amendment to increase revenue and expenditure for Fostering Court Improvement JCIP sub grant award

Angie Jaco said this is our request for a budget amendment for the Fostering Court Improvement grant we received.

There were no comments or questions.

Commissioner Atwill said a public hearing and second reading will occur after the mandatory 10 day waiting period for budget amendments.

Treasurer

13. 1st & 2nd reading; 2015 Tax Sale Surplus for Gilbert Wilshire, Co-Trustee of the Wilshire Family Trust, u/t/d 12/07/2011 in the amount of \$25,356.59

Tom Darrough said this is a trust and got complicated by several factors. It was also delayed due to a death. Ultimately, it all worked out and all the documents are in place showing the appropriate parties have presented themselves. There are two orders even though it is the same property with multiple lots that have been put together on Route K. The parents had employed a management company and they did not pay the property taxes, so that added to the complexity. As I said, all has worked out and the appropriate parties are receiving the money.

There were no comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the disposition of surplus, per attached summary order description, to The Wilshire Family Trust in the amount of \$25,356.59, as recommended by the County Treasurer.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #554-2016**

14. 1st & 2nd reading; 2015 Tax Sale Surplus for Gilbert Wilshire, Co-Trustee of the Wilshire Family Trust, u/t/d 12/07/2011 in the amount of \$24,356.32

See comments from item #13.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the disposition of surplus, per attached summary order description, to The Wilshire Family Trust in the amount of \$24,356.32, as recommended by the County Treasurer.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #555-2016**

Health Department

15. Second reading; Revision to fees for permits associated with Chapter 9 of the Boone County Code of Health Regulations (1st reading 12-1-16)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby set the fees for permits and other activities associated with Chapter 9 of the Boone County Code of Health Regulations (the Boone County Food Code) as follows:

1. **BASIC FEES:** Effective May 1, 2017 those required to have a permit under this Chapter must prepare and submit an annual application on forms to be provided by the Boone County Health Department. For gross receipt purposes, all gross revenues not related to food shall be subtracted from the gross receipts figure used for this application. The Basic Fees shall be assessed according to the following fee schedule:

RISK→ GROSS RECEIPTS ↓	LOW RISK	MEDIUM RISK	HIGH RISK
< \$250,000	\$165	\$250	\$335
\$250,000 - \$750,000	\$250	\$335	\$410
>\$750,000	\$335	\$410	\$500

2. **TEMPORARY FOOD PERMITS:** Effective February 1, 2013, persons conducting a temporary food event (an event lasting less than fifteen (15) days), shall pay an inspection fee of Thirty Dollars (\$30.00). Notwithstanding the foregoing, there will be no fees charged for temporary food permits for events for which there is only one (1) food vendor participating.

3. **REINSPECTION FEES:** Effective February 1, 2013, in addition to the Basic Fees set out above, food establishments shall pay an administrative service fee of One Hundred Dollars (\$100.00) per inspection for second and subsequent reinspections required to confirm corrections of violations noted during the inspection process.

The Commission notes that the fees as set out above are anticipated to cover 47% of the County's costs in administering the County's Food Code program per the data compiled by the City/County Health Department.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #556-2016**

Joint Communications

16. Second reading; Agreement between Boone County and DRI/CA Columbia, LLC for radio antenna installation and operation (1st read 12-1-16)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached Radio Antenna Installation and Operation Agreement between DRI/CA Columbia, LLC (Rise) and Boone County.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Radio Antenna and Installation and Operation Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #557-2016**

Prosecuting Attorney – Family Support Division

17. Second reading; Cooperative Agreement between Missouri Department of Social Services and Boone County for the reimbursement of IV-D Child Support Services (1st read 12-1-16)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached IV-D County Reimbursement Cooperative Agreement between Boone County and the Missouri Department of Social Services, Family Support Division.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said IV-D County Reimbursement Cooperative Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #558-2016**

Community Services

18. Second reading; Agreement between Boone County and Office of Social and Economic Data Analysis (1st read 12-1-16)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached Agreement between Boone County and The Curators of the University of Missouri on behalf of the Office of Social and Economic Data Analysis for the purchase of professional data analysis and data representation services.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Cooperative Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #559-2016**

Commission

19. 1st & 2nd reading; Re-appointment of Keith Proctor to the Building Code Commission

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby re-appoint the following:

Name	Board	Period
Keith Proctor	Building Code Commission	December 1, 2016 through November 30, 2018

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #560-2016**

20. 1st & 2nd reading; Organizational use of the Government Center Chambers by Missouri national Organization for Women for January 28, 2017

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by the Missouri National Organization for Women for January 28, 2017 from 11:00 a.m. to 4:00 p.m.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #561-2016**

21. Public Comment

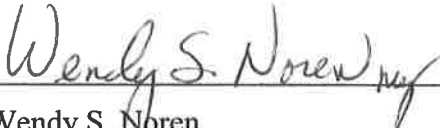
None

22. Commissioner Reports

None

The meeting adjourned at 9:54 a.m.

Attest:



Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner