

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Acting Presiding Commissioner Karen Miller
District II Commissioner Janet Thompson
Director Human Resources Jenna Redel
Auditor Accountant Caryn Ginter
Director Purchasing Melinda Bobbitt
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

Purchasing

1. First reading; Bid Award 44-25OCT16 – Vehicle Mechanic Repair Services – Term and Supply

Melinda Bobbitt read the following memo:

44-25OVT16- Vehicle Mechanic Repair Services opened on October 25, 2016. Two bids were received. Public Works and Sheriff Department recommend award to Joe Machens Ford for repairs requiring OEM and brand specific parts and technical service and to Big O Tires for convenience repairs.

Cost of the Term and Supply contract will be paid from:

Department 2040 – Maintenance Operations- Public Works, account 59100 – vehicle repair and maintenance – budgeted portion of \$12,000 and

Department 1251, Sherriff, account 59100 – vehicle repair and maintenance, budgeted portion of \$40,100 and

Department 1255- Corrections, account 59100- vehicle repair and maintenance, budgeted portion of \$5,300

There were no comments or questions.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First reading; Cooperative Contract CC160740001 – Electrical Supplies

Melinda Bobbitt read the following memo:

Purchasing requests permission to utilize the State of Missouri cooperative contract for Electrical Supplies from Graybar Electric Company, Inc. of Jefferson City, Missouri.

The County will receive a 66.2% discount from Graybar's list catalog price. The contract period is through August 21, 2017 and has two, one-year renewal periods.

This is a County-Wide term and supply contract with the primary users as Facilities Maintenance, Sheriff, Public Works and Joint Communications.

There were no comments or questions.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Bid Award 42-21SEP16 – Vehicle Body Repair Services – Term and Supply

Melinda Bobbitt read the following memo:

42-21SEP16- Vehicle Body Repair Services opened on October 3, 2016. Four bids were received. Public Works and Sheriff Departments recommend award to all bidders to allow for flexibility in scheduling and brand specific specialty repairs. The bidders were: Dents Unlimited Columbia MO, LLC of Columbia MO, Joe Machen's East Collision Center of Columbia MO, Joe Machen's Body and Paint of Columbia Missouri, and University Subaru of Columbia MO.

Cost of the Term and Supply contract will be paid from:

Department 2040 – Maintenance Operations- Public Works, account 59100 – vehicle repair and maintenance – budgeted portion of \$12,000 and insurance amounts, Department 1251, Sherriff, account 59100 – vehicle repair and maintenance, budgeted \$40,100 and Department 1255- Corrections, account 59100- vehicle repair and maintenance, budgeted \$5,300

There were no comments or questions.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

4. First reading; Request to Transfer Above “ATS” for Greg Edington

Jenna Redel said this request is to hire above the flexible transfer policy. The standard policy says that if we are transferring an employee from one job to another, we can go up to a pay rate of the flexible hiring limit or the current salary, whichever is higher. This is going from an Assistant Manager in Public Works to the Manager position. This employee has been with the county for 25 years and already makes well above the flexible hiring rate.

In conformity with the standard practice in Public Works, the request is for a 3% raise for the employee, raising the salary rate to \$34.06/hr. Bringing this request in front of Commission will effectuate that pay rate.

Commissioner Miller said this is how it has been done in the past.

Ms. Redel said it is consistent with what we have done before as well as how Public Works has handled these in the past.

There were no further comments or questions.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Prosecuting Attorney

5. First reading; Budget Revision to re-allocate funding for VOCA grant to purchase work stations & computer equipment

Caryn Ginter said this is to re-allocate funding for the VOCA grant to purchase work stations and computer equipment. These are Class 9 items and are allowed for the re-allocation.

Commissioner Miller noted this re-allocation is allowed by the state.

Ms. Ginter said that is correct.

There were no further comments or questions.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

6. Second reading; Approval of Security Agreement and Performance Bond for Oakland Gravel Road Fill Site (1st read 11-8-16)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Erosion and Sediment Control Security Agreement and Performance Bond between the County of Boone and J & S Columbia Property LLC.

The terms of the agreement are stipulated in the attached security agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order #518-2016**

Commission

7. First reading; Invoice approval from Boone County Fire Protection District for Active Shooter Kits

Commissioner Miller said this was something we were holding back until we had a better understanding of the cost. We thought everything had been paid, but this came in after the payments and had been previously authorized. As a result, payment will be made.

There were no further comments or questions.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. Public Comment

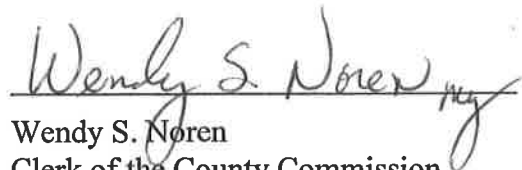
None

9. Commissioner Reports

None

The meeting adjourned at 1:38 p.m.

Attest:


Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

