

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Director Human Resources Jenna Redel
Court Administrator Mary Epping
Treasurer Tom Darrough
Buyer Jacob Garrett
Juvenile Justice Center Tara Abbey
Director Joint Communications Chad Martin
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

Family Resources

1. Proclamation recognizing Boone County Family Resources for 40 years of service to Boone County

Commissioner Thompson read the following proclamation:

Whereas, the people of Boone County have long recognized the strengths, contributions and support needs of citizens with developmental disabilities and their families; and

Whereas, in 1976 Boone County voters approved a proposition creating a property tax to help those citizens with developmental disabilities; and

Whereas, the creation of Boone County Family Resources forty years ago began a tradition of innovative and exemplary services and supports for these citizens; and

Whereas, Boone County Family Resources has held national accreditation since 1985 from the Commission on Accreditation of Rehabilitation Facilities (CARF) which assures quality in key areas; and

Whereas, Boone County Family Resources has grown from serving the original eight group home residents to over 1,600 persons of all ages and their families annually, and

Whereas, Boone County Family Resources promotes inclusion by providing support for living, working and playing in our community; and

Whereas, The Board members, staff, persons served and their families have through their dedication and hard work empowered individuals with developmental disabilities to thrive in the community, connect with others and achieve their personal goals; and

Therefore, The Boone County Commission does hereby proclaim May 26, 2016 as Boone County Family Resources Day in Boone County and encourages the citizens of Boone County to recognize the accomplishments of these citizens and all of those who have supported them over the past 40 years.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby recognize Boone County Family Resources for 40 years of service to Boone County.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #250-2016**

Purchasing

2. First reading; Cooperative Contract SW190 to purchase one (1) John Deere Commercial Mower

Jacob Garrett read the following memo:

Facilities Maintenance requests permission to utilize the State of Oklahoma Contract SW 190 to purchase one (1) new John Deere Z960M Commercial Mower from Deere & Company – Farm & Power – Lawn & Leisure as the local distributor, Columbia, MO.

Total cost of contract is \$9,385.53 and will be paid from department 6104 – Facilities Maintenance, account 91300 – Machinery & Equipment. This is a new purchase; there will be no disposal form for replacement machinery or equipment.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Approve contract amendments for Photocopier Maintenance assignment from Data Comm to Marco Technologies

Jacob Garrett read the following memo:

The following contracts are being assigned from Data Comm, Inc. to Marco Technologies, LLC per the attached amendments:

<u>Contract #</u>	<u>Dept. #</u>	<u>Account #</u>
C213093004	1160, 2010, 2160, 1420	60050
42-09DEC08	1221, 4061	60050
1715	1132, 1131	60050
C215080007	1200, 1221	60050
61-14DEC11	1160, 1221, 1121	60050
DIR-SDD-509	1115, 1118, 1126, 1221	60050
03-22FEB11	1263	60050

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Joint Communications

4. First reading; Tower Agreements between Boone County, Missouri and the following:

- **American Tower Asset Sub II, LLC – Tower location Sturgeon, MO**
- **Jim Wyatt – Tower location New Franklin, MO**
- **Coyote Hill Christian Children’s Home – Tower location Harrisburg, MO**
- **Curators of the University of Missouri – Tower location Columbia, MO**

Chad Martin said that Joint Communications requests permission to establish four radio network tower agreements as part of the transition from the city. These are the first four to come forward and are being placed under the county agreement.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Juvenile Justice Center

5. First reading; Request approval to apply for the Juvenile Detention Alternative Initiative Grant

Tara Abbey said JJC is requesting permission to apply for a grant of \$1,000 which will pay for meals during our collaborative meetings with the JDIA committee as well as sending employees to other sites to learn about programs at other facilities.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First reading; Budget Amendment for Juvenile Detention Alternative Initiative

Mary Epping said this budget amendment is to increase revenue and expenditures for the JDAI host site expense. There will reimbursement for the expenses incurred for hosting the JDAI site visit. These expenses are not to exceed \$500. The items eligible for reimbursement include educational materials, electronic storage devices, snacks and meals for participants.

There were no comments or questions.

Commissioner Atwill said there will be a public hearing and second reading after the mandatory 10 day waiting period for budget amendments.

Human Resources

7. First reading; Request to Hire Above Flexible hiring Maximum – Treasurer's Accountant position

Jenna Redel said this is a request from the Treasurer's Office to hire a new accountant about the flexible hiring limit. There is a summary memo outlining the similar titled positions around the county and the salaries of those in those other positions and some of the qualifications for those in the other positions. Also, for the Treasurer position, the one in which we are trying to hire, the candidate also is a CPA which was not included in the summary memo.

Commissioner Miller asked if they have done the positions and salary re-classifications in committee.

Ms. Redel said those positions have been reviewed and what I expect to be presented to Commission is a request that the accounting position be split into two, an Accountant position and a Senior Accountant position. Currently, the Accountant position is a 37 and the Senior Accountant will be at a range 41. At range 41, the request to hire is below midpoint.

Commissioner Miller noted this request is over the midpoint of the current range as well as the flexible hire maximum.

Commissioner Thompson noted this request is at 102.9% of midpoint.

Commissioner Miller asked if the other positions that are already in county government are

going to be Senior Accountants as well.

Ms. Redel said that the discussion was that the position in the Auditor's Office is likely to stay as an Accountant I, range 37 and that the accountant position in the Collector's Office will rise to the Senior Accountant level and the Treasurer's Office would flex between the two depending on the qualifications of the candidate.

Commissioner Miller said this happens when doing salary studies in the middle of the year and positions come open. Sometimes it does not fit in the little square we have. We have done this several times in other areas of the county over the years.

Ms. Redel said that the Collector's Office hired their Accountant, who is significantly qualified, in November of 2015 and hired at the flexible hiring limit for that position. With this additional staffing at the higher level, I would anticipate the Collector will request review of that and put in a request for a salary change at that position.

Commissioner Miller asked when that might occur.

Ms. Redel said she does not know, but there is likely to be a review of salaries within that department.

Commissioner Miller said she can understand if it is for next year when the salary study is implemented.

Tom Darrough said that 14 months ago, the Treasurer's Office had three degreed accountants and as of today, there are zero. This hire could mitigate that shortcoming to some degree.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Treasurer

8. First reading; 2015 Tax Sale Surplus for Allison N. Braman and Megan L. Kinkade

Tom Darrough said that this involves dual heirs. There is a one cent difference when dividing the sum between the two heirs and our county counsel has found a precedent for handling this situation. After review of the precedent, there are no issues with this tax sale surplus.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

ABC Laboratories

9. Second reading; Chapter 100 Annual Compliance Report (1st read 5-24-16)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby accept the attached ABC Laboratories Chapter 100 Compliance Reports, Exhibits B & C.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #251-2016**

12. Public Comment

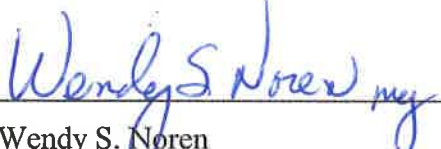
None

13. Commissioner Reports

None

The meeting adjourned at 1:46 p.m.

Attest:



Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner