

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE:

Presiding Commissioner Daniel Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Director Purchasing Melinda Bobbitt
Director Resource Management Stan Shawver
Auditor June Pitchford
Prosecuting Attorney Dan Knight
Assistant County Counselor Ron Sweet
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

Purchasing

1. Bid Opening and First reading; 77-10DEC15 – Radio Tower Erection for Battle School Project

The following bids were opened:

Mercury Communications	\$17,365
Spectrum Antenna	\$11,925

Commissioner Miller noted that the engineering estimate is \$35,000

Commissioner Atwill thanked those that bid on the project and said the bids will be returned to Purchasing for further analysis.

2. First reading; Cooperative Contract 3-120315RJ – 10' Auger Spreader with Spinner Shute

Melinda Bobbitt read the following memo:

Public Works request permission to utilize the Missouri Department of Transportation cooperative contract *3-120315RJ* to purchase one (1) 10' Auger Spreader with Spinner Chute from Henderson Products, Inc. of Manchester, Iowa.

Total cost of contract is \$10,618.61 and will be paid from department 2040 – PW Maintenance Operations, account 91300 – Machinery & Equipment. A Budget Revision was processed by Public Works for this purchase.

Commissioner Miller said she has had a conversation with Purchasing and Public Works and because of the winter weather upon us, it would be appropriate to do a first and second reading today to get the equipment in place. All Commissioners agreed.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Missouri Department of Transportation Cooperative Contract 3-120315RJ – 10' Auger Spreader with Spinner Chute to purchase one (1) 10' Auger Spreader with Spinner Chute Truck from Henderson Products, Inc. of Manchester, Iowa.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #587-2015**

3. First reading; Bid Award 71-12NOV15 – Radio Tower Assembly and Erection at the Emergency Communication Center

Melinda Bobbitt read the following memo:

Request for Bid 71-12NOV15 – *Radio Tower Assembly and Erection at the Emergency Communication Center* closed on November 12, 2015. Three bids were received. Dave Dunford, our Radio Consultant, recommends award to Wilbur L. Anderson, Inc. DBA Western Towers of San Angelo, Texas for offering the lowest and best bid.

Contract award is \$37,950.00 and will be paid from department 4101 – ECC Radio & Technology, Account 71201 – Construction Costs. \$35,000 was estimated by our radio consultant.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. Second reading; Cooperative Contract 3-140926TV – Chevrolet Silverado Pickup Truck (1st read 12-8-15)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Missouri Department of Transportation Cooperative Contract 3-140926TV – Light Duty Vehicles to purchase one (1) Chevrolet Silverado 4x4 Crew Cab Pickup Truck from Don Brown Chevrolet of St. Louis, MO.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #588-2015**

5. Second reading; Bid Award 70-26OCT15 – Kitchen Equipment for the Boone County Sheriff's Department and trade in with zero value kitchen equipment (1st read 12-8-15)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 70-26OCT15 – Kitchen Equipment for the Boone County Sheriff's Department to Commercial and Restaurant Equipment, Inc. and approves the trade in, with zero value, of the following kitchen equipment:

Hot Food Well, asset tag 7017

Fryer System, asset tag 7011

Range Combo, asset tag 7012

The terms of the bid award are stipulated in the attached Contract Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Agreement and Request for Disposal forms.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #589-2015**

6. Second reading; Bid Award 66-27OCT15 – Generator Inspection Services Term and Supply (1st read 12-8-15)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby award bid 66-27OCT15 – Generator Inspection Services Term and Supply to Cummins Mid-South, L.L.C.

The terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #590-2015**

Auditor

7. Public Hearing; 2016 Boone County Budget

June Pitchford said this is the third and final public hearing on the 2016 Boone County Budget and will answer any questions from the Commission or public.

Commissioner Atwill opened the public hearing and asked if there is anyone present that would like to comment on the 2016 County Budget. There were no speakers and Commissioner Atwill closed the public hearing.

Ms. Pitchford said she will be meeting with Commission within the week to go over the final changes before adoption on December 17th.

Prosecuting Attorney

8. First reading; Budget Revision requesting a new chair and desk for an employee who requested accommodation for medical reasons

Dan Knight said the request speaks for itself. The desk and chair is needed for medical reasons. A lot of research has been done on this and it is recommended by the employee's Doctor.

Commissioner Miller asked if the replaced desk and chair will go into county surplus.

Mr. Knight said he believes that is the case.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

9. First reading; Request approval to accept 2016/2017 Stop Violence Against Women grant award

Dan Knight said we are requesting approval of the grant for the Violence Against Women Act grant for our Domestic Violence Enforcement Unit through the Department of Public Safety.

We have been receiving grant funds through VAWA since 1998 and continue to serve over 1,000 victims of domestic violence each year.

This grant award is for two years, January 1, 2016 – December 31, 2017 and will go toward the salary of our Victim Specialist and two assistant prosecuting attorneys dedicated to serving victims of domestic violence in Boone County. The federal share is \$250,016.93 and the local match is \$83,142.42. This is an increase of \$10,868.17 over our 2014/2015 grant award.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

10. First reading; Consultant Services Agreement with A Civil Group for site inspections at the CMEC

Stan Shawver said this is for the continued inspections for the stormwater and pollution prevention plan at the CMEC. Despite our best efforts, the grass has not grown and the weather has not cooperated. There will also be some work needed in the spring. We estimate that to close out the permit with the state, we may need as many as 40 additional inspections with these inspections occurring at least once a week.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

11. 1st & 2nd reading; Findings of Fact, Conclusions of Law for The Real Estate Investment LLC on behalf of Islamic School of Columbia, MO

Stan Shawver said on December 1, 2015, the Commission conducted a public hearing for a Conditional Use Permit by The Real Estate Investment LLC on behalf of Islamic School of Columbia, MO located at 5210 S. Cowan Road for a Day Care Center. The Commission approved the request with a limit of 40 children and the formal Findings of Fact and Conclusions of Law are presented.

There were no comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby adopt the attached Findings of Fact and Conclusions of Law relative to a request by The Real Estate Investment LLC on behalf of Islamic School of Columbia, MO for a Day Care Center at 5210 S. Cowan Road, Columbia, MO with the condition that the Day Care Center enrollment is limited to 40 children.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #591-2015**

County Clerk

12. 1st & 2nd reading; Approve 2016 Payroll Calendar

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the attached payroll calendar for FY 2016.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #592-2015**

County Counselor

13. 1st & 2nd reading; Approve Job Classification Committee recommendation

Ron Sweet said the Job Classification Committee met on December 4th to review and discuss the salary range of the human Resources & Risk Management Director. The Job Classification Committee unanimously recommends the following to the Commission that effective January 1, 2016, reclassify the Human Resources & Risk Management Director position, Class Code #103100, from a Range 55 to a Range 65.

The Job Classification Committee concluded that Range 65 is appropriate in light of the additional duties and responsibilities assigned to the position in conjunction with the 2013 reorganization of the department and is needed to ensure internal equity.

There were no comments or questions.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the recommendation by the Job Classification Committee as follows:

- Effective January 1, 2016, reclassify the Human Resources & Risk Management Director position, Class Code #103100, from a Range 55 to a Range 65.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #593-2015**

Commission

14. Public Comment

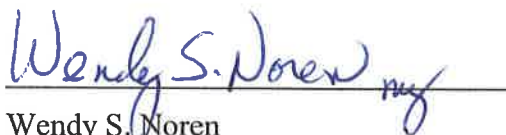
None

15. Commissioner Reports

None

The meeting adjourned at 1:45 p.m.

Attest:


Wendy S. Noren
Clerk of the County Commission


Daniel K. Atwill

Presiding Commissioner



Karen M. Miller
District I Commissioner


Janet M. Thompson
District II Commissioner