

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Conference Room 338

PRESENT WERE:

Presiding Commissioner Daniel Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Health Environment Specialist Kris Vellema
Treasurer Tom Darrough
Juvenile Division Supervisor Courtney Pulley
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:34 a.m.

Health Department

1. **1st & 2nd reading; Abatement of a property located at 539 N. Crater Lake Drive, parcel #17-220-10-01-058.00 01**

Kris Vellema said that the property has not been mowed all year. This could be a foreclosure and there have been many complaints. This is a standard mowing job and the bid is \$90.

There were no comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 539 N. Crater Lake Drive, parcel #17-220-10-01-058.00 01.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #516-2015**

Purchasing

2. **Second reading; Bid Award 58-24SEP15 – Metal Roof Replacement, Reality House Programs, Inc.**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 58-24SEP15 – Metal Roof Replacement, Reality House Programs, Inc. to Rhad A. Baker Construction, LLC of Fulton, MO.

The terms of the bid award are stipulated in the attached Contract Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #517-2015**

13th Judicial Circuit

3. **First reading; Budget Amendment to increase revenue and expenditures for the Probation Services grant**

Courtney Pulley said this is a grant originally awarded, the Probation Services grant, through the Division of Youth Services. This funds two Deputy Juvenile Officers within our office. We had to do a budget amendment to account for the FICA insurance and increase that amount to \$2,192 for the period of July to December 2015. That would increase the total amount to \$88,251.69 for the grant. The next agenda item is part of this as well.

Commissioner Miller asked why we are just covering this now when the period of the grant is July 1, 2015 to December 31, 2015.

Mr. Pulley said he is not sure why this took so long.

Commissioner Miller asked if the delay was from the state or our Juvenile office.

Mr. Pulley said we got the letter in October saying they approved the grant but we had to do a budget amendment because the FICA was not included.

Commissioner Miller said it is rather odd that it says it was signed on March 11th with an effective date of July 1st and we are just hearing about this now. You will need to check on the process for these. We are glad to have the money, you just need to be better on the timing.

Mr. Pulley said he definitely agrees with that he will look into it.

There were no further comments or questions.

Commissioner Atwill said there will be a public hearing and second reading after the mandatory 10 day waiting period for Budget Amendments.

4. First reading; Budget Amendment to cover expenses for Moral Reconciliation Therapy Services

Courtney Pulley said this is all part of the previous amendment discussed. This is a separate item which ultimately brings the total of the grant to \$88,251.69.

Commissioner Atwill asked what Moral Reconciliation Therapy involves.

Mr. Pulley said this type of therapy was originally developed in the penitentiary system to help young offenders to get away from anti social thinking patterns and develop pro social

thinking patterns. A model was developed that works for juveniles as well. We have adopted that model and have a therapist who is trained in this type of therapy and does this on a weekly basis.

There were no further comments or questions.

Commissioner Atwill said there will be a public hearing and second reading after the mandatory 10 day waiting period for Budget Amendments.

Treasurer

5. Second reading; 2014 Tax Sale Surplus for Darren and Amra Buntin (1st read 10-29-15)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the disposition of surplus, per attached summary order description, to Darren and Amra Buntin in the amount of \$17,344.14, as recommended by the County Treasurer.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #518-2015**

6. Second reading; Revision to the Investment Policy (1st read 10-29-15)

Tom Darrough said as requested from Commission Miller, he spoke with Wendy Noren and June Pitchford concerning the change to the Investment Policy. Wendy felt this was the correct path and that we were over using CD's because of their low rate of return and it required banks to collateralize. She was on board with this change. June had no opinion on

this as she was not involved initially and could not speak to this.

The Commissioner thanked Mr. Darrough for the follow up and concurred with the findings.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby adopt the following revisions to the Boone County Investment Policy:

- Page 9 – U.S. Government agencies, and government sponsored enterprises – was 60%, now 80%
- Page 9 - U.S. Government agency callable securities – was 30%, now 50%

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #519-2015**

Sheriff's Department

7. Second reading; Cooperative Agreement between Boone County Sheriff's Department and Wright City Police for K-9 Training Services (1st read 10-29-15)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Cooperative Agreement between the Boone County Commission through the Boone County Sheriff's Department and the Wright City Police Department for K-9 Basic Training Services.

The terms of the Agreement are stipulated in the attached Cooperative Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Cooperative Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #520-2015**

Public Works

8. Second reading; Budget Revision to re-zone Public Works property (1st read 10-29-15)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for the Public Works Department to cover the cost of a professional services contract with Allstate Consultants.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2040	71002	PW -- Maintenance Operations	Auto Liability Insurance	10,000	
2049	71101	PW -- Administration	Professional Services		10,000

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #521-2015**

Human Resources

9. Second reading; Budget Revision regarding Workers Comp. Code Change (1st read 10-29-15)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the following budget revision regarding the Deputy Public Administrators Workers Comp code changing to one with a much higher rate.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1200	10400	Public Administrator	Workers Comp		8,338
1123	86800	Emergency & Contingency	Emergency	8,338	

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #522-2015**

10. Second reading; County Four Hour Holiday on December 24, 2015 (1st read 10-29-15)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby declare December 24, 2015 a partial day holiday, pursuant to Boone County Personnel Policy 2.2. Holiday pay on December 24, 2015, for full time employees will be four (4) hours of regular pay. Holiday pay on December 24, 2015, for part time employees will be computed as follows:

Number of budgeted hours for position per year X 4 hours X hourly rate of pay
2080 hours

If a benefited employee works on December 24, 2015, she/he will receive both four (4) hours of holiday pay and compensation for actual hours worked.

In order to receive holiday pay on December 24, 2015, an employee must be on the payroll the workday immediately before and the workday immediately following December 24, 2015.

If December 24, 2015, falls within an employee's vacation or paid sick leave, time will not be chargeable to the employee's accumulated vacation or sick and medical leave balance.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #523-2015**

Resource Management

11. Second reading; Consultant Services Agreement with Allstate Consultants for work on Barnes School Road and Highway 124 (1st read 10-29-15)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Consultant Services Agreement between the Boone County Commission and Allstate Consultants for document preparation to request re-zoning for County owned property located at Barnes School Road and Highway 124.

The terms of the Agreement are stipulated in the attached Consultant Services Agreement. It is further ordered the Presiding commissioner is hereby authorized to sign said Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #524-2015**

12. Second reading: Approval of Security Agreement and Letter of Credit for Manchester Heights Wastewater System Improvements (1st read 10-29-15)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached Erosion and Sediment Control Security Agreement and Letter of Credit No. 0382390-0499 between the County of Boone and Boone County Regional Sewer District for the Manchester Heights Wastewater System Improvements. The terms of the agreement are stipulated in the attached security agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #525-2015**

13. Second reading; Approval of extension of Security Agreement and Letter of Credit for Sunrise Estates NE & NW Sewer Connect (1st read 10-29-15)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached extension agreement and Letter of Credit No. 0382390-0399 between the County of Boone and Boone County Regional Sewer District for the Sunrise Estates Subdivision Wastewater System Improvements project. The terms of the agreement are stipulated in the attached extension agreement. It is furthered ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #526-2015**

14. Second reading; Approval of extension of Security Agreement and Reduction of Letter of Credit for Rocky Fork Wastewater Treatment Plant – Collection System Project (1st read 10-29-15)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached extension agreement and reduction of Letter of Credit No. 0382390-0199 between the County of Boone and Boone County Regional Sewer District for the Rocky Fork Treatment Plant Collection System project. The terms of the agreement are stipulated in the attached extension agreement. It is furthered ordered the Presiding Commissioner is hereby authorized to sign said Extension Agreement and Letter of Credit Reduction Certificate.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #527-2015**

Commission

**15. 1st & 2nd reading; Approve delegates to the Missouri Association of Counties
Conference**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the following to serve as delegates to the Missouri Association of Counties' Annual Conference on November 15-17, 2015:

- Christy Blakemore
- Nora Dietzel
- Dan Atwill
- Karen Miller
- Janet Thompson
- Cathy Richards
- Wendy Noren
- Tom Schauwecker
- Tom Darrough
- Brian McCollum

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #528-2015**

16. 1st & 2nd reading; October 2015 OEM Expenses

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached invoice for the October 2015 Office of Emergency Management expenses including January – July 2015 EMPG adjustments for a total of \$29,316.90.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #529-2015**

17. Public Comment

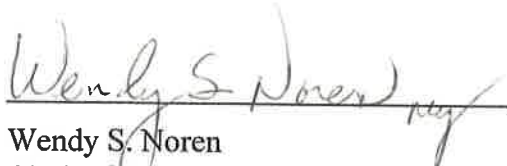
None

18. Commissioner Reports

None

The meeting adjourned at 9:50 a.m.

Attest:


Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner