

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE:

Presiding Commissioner Daniel Atwill
District I Commissioner Karen Miller
Director Purchasing Melinda Bobbitt
Health Department Kala Wekenborg
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

Purchasing

1. First reading; Bid Award 50-25AUG15 – Telephone Business Handsets

Melinda Bobbitt the following memo:

Bid 50-25AUG15 – Telephone Business Handsets closed on August 25, 2015. Four bids were received.

The primary phone that we will be purchasing for replacement is the Meridian 5316. We originally purchased the 5312, however, that phone is no longer being made and the 5316 is the replacement. For that reason, the bid evaluation was based on the new/refurbished pricing received for the 5316 model. Recommendation for an “all or none” award is to Synergy Telcom, Inc for offering the lowest and best bid.

This is a County-Wide Term and Supply contract that will be used on an as needed basis.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First reading; Contact Amendment Number Two to 36-22JUN15, Expansion Tanks for Water Heaters for the Boone County Sheriff

Melinda Bobbitt read the following memo:

Contract 36-22JUN15 – Water Heaters for the Boone County Sheriff was approved by commission for award to J. Louis Crum Corporation of Columbia, Missouri for \$29,420.00 on July 16, 2015, commission order 301-2015. This amendment adds an ASME expansion tank for \$3,380.95.

J. Louis Crum has one of the two new water heaters installed, hooked up and ready to start up, which with the required warranty has to be performed by the AO Smith. AO Smith questioned that the system never had an expansion tank installed at the jail.

This change order includes all the work associated, including adding a new water line that ties the system together to install an expansion tank that will serve all the water heaters, new and old.

Invoices will be paid from department 1256 – Sheriff/Corrections Building HK/Maintenance, account 92200 – Replacement Buildings / Improvements. \$29,420 remains in the account at this time.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Bid Award 55-03SEP15 – Radio Tower Design, Engineering and Fabrication Services for Battle School Project

Melinda Bobbitt read the following memo:

Request for Bid 55-03SEP15 – Radio Tower Design, Engineering and Fabrication Services for Battle School closed on September 3, 2015. Three bids were received. Dave Dunford, our Radio Consultant, recommends award to Sabre Communications Corporation of Sioux City, Iowa for offering the best bid for Boone County. The low bid offered by EEI was non-responsive due to their bid submittal missing the performance calculations, technical drawings and any foundation plan or design criteria required in the bid specifications.

Contract award is \$56,106 and will be paid from department 2704 – Joint Communications Radio Network, account 91300 – Machinery & Equipment. \$321,000 was budgeted for the entire Battle School radio project.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. Second reading; Contract Amendment One to 07-29JAN15, Managed Print Service for the Court Administration (1st read 9-22-15)

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One to 07-29JAN15 – Managed Print Service for the Court Administration.

The terms of this amendment are stipulated in the attached Contract Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order #442-2015**

5. Second reading; Disposal of Surplus Equipment (1st read 9-22-15)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the attached list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal forms.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #443-2015**

Sheriff's Department

6. First reading; Budget Revision for expansion tank needed for water heater install

Melinda Bobbitt said this will be a transfer of funds from one account to another to pay for the installation.

Commissioner Miller said this will be coming out of the emergency fund.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Health Department

7. First reading; Small Onsite Wastewater System Fees

Kala Wekenborg said that during their briefing meetings, they discuss cost recoveries for programs such as onsite sewage and food inspections and as a result of those discussions, it has been determined that the fees should be increased. The construction permits for existing systems and new construction will increase from \$225 to \$335 and the existing system evaluation will increase from \$25 to \$30. This will be a cost recovery of 50%. Currently the recovery is at 36.5%. The fees were last raised in 2013, effective for 2014.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to

schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Treasurer

8. Second reading; 2013 Tax Sale Surplus for John G. Brickman (1st read 9-22-15)

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the disposition of surplus, per attached summary order description, to John G. Brickman in the amount of \$1,826.32, as recommended by the County Treasurer.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order #444-2015**

9. Second reading; 2015 Tax Sale Surplus for Helen Margaret Jackman (1st read 9-22-15)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the disposition of surplus, per attached summary order description, to Helen Margaret Jackman in the amount of \$62,098.14, as recommended by the County Treasurer.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #445-2015**

Commission

10. Public Comment

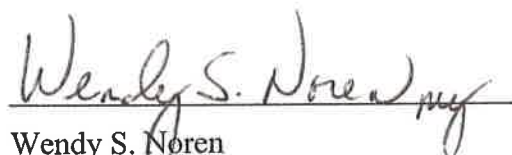
None

11. Commissioner Reports

None

The meeting adjourned at 1:38 p.m.

Attest:


Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

