

TERM OF COMMISSION: July Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE:

Acting Presiding Commissioner Karen Miller  
District II Commissioner Janet Thompson  
Director Purchasing Melinda Bobbitt  
Buyer Cheli Haley  
Treasurer Kay Murray  
Juvenile Officer Cindy Garrett  
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

**Purchasing**

**1. First reading; Contract Amendment Number One to 16-16APR15 – Onyx Surface Seal Pavement Preservation 2015**

Melinda Bobbitt read the following memo:

*Contract 16-16APR15 – Onyx Surface Seal Pavement Preservation 2015* was approved by commission for award to Musselman & Hall Contractors, LLC of Kansas City, Missouri for \$200,313.18 on May 26, 2015, commission order 226-2015. This amendment adds additional onyx surface seal and temporary centerline markers for an additional \$138,257.92, add a 5% contingency for a Purchase Order total of \$145,170.82. Total for contract is now \$345,484.00 (with 5% contingency, PO total of \$362,758.20).

Invoices will be paid from department 2041 – Infrastructure Preservation/Rehabilitation, account 71202 – Contractor Costs.

According to Resource Management, they are going to be using part of the funds originally budgeted for fog seal since this onyx surface seal is less costly than the fog seal. Total budget for surface seal and fog seal if \$565,787.

There were no comments or questions.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**2. First reading; Interlocal Agreement – Region 4 Education Service Center –TCPN Cooperative**

Melinda Bobbitt read the following memo:

Attached is an Interlocal Agreement with Region 4 Education Service Center to use the TCPN cooperative agreements. All TCPN contracts are competitively bid, evaluated and awarded by a government entity serving in the lead agency role. TCPN's primary lead agency is Region 4 Education Service Center, which was established in 1967 by the State of Texas.

Purchasing wishes to put this Interlocal Agreement in place so we can order Teknion furniture from the cooperative in the future if needed from Inside the Lines. We previously were using Public Sourcing Solutions cooperative contract 312495 which will expire on June 30, 2015.

There were no comments or questions.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**3. First reading; Disposal of Surplus Equipment**

Melinda Bobbitt read the following memo:

The Purchasing Departments requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

There were no comments or questions.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. First reading; Bid Award 34-24JUN15 – Electrical Services Term & Supply**

Cheli Haley read the following memo:

The Electrical Services bid opened on June 24, 2015 with three bids received. Upon completion of the bid evaluation, Facilities Maintenance, Public Works, and the Sheriff's Department all recommend awarding as follows for the lowest and best bids in the following order:

Primary Supplier: MME, Inc. d/b/a Mid Missouri Electric, LLC

Secondary Supplier: Schneider Electric of Jefferson City, LLC

Tertiary Supplier: Meyer Electric Company, Inc.

The Term and Supply contract period is from August 1, 2015 through July 31, 2015 with four 1-year renewal periods.

Invoices will be paid from Account 60100 – Building Repairs/Maintenance. The departments and the amount budgeted for each are as follows:

6100 – Facilities and Grounds Maintenance / \$6,180.00

2040 – Public Works Maintenance Operations / \$20,000.00

1256 – Sheriff/Corrections Building Housekeeping/Maintenance / \$24,104.00

The bid tabulation and department recommendations are attached for your information.

There were no comments or questions.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**5. First reading; Bid Award 40-06JUL15 – VHF Simulcast Transmitters for the Boone County Joint Communications Radio improvement Project (Battle High School)**

Melinda Bobbitt read the following memo:

Request for Bid 40-06JUL15 – VHF Simulcast Transmitters for the Boone County Joint Communications Radio Improvement Project (Battle High School) closed on July 6,

2015. Two bids were received. Dave Dunford, our Radio Consultant, recommends award to SR Communications Associates, Inc. of Springfield, Missouri for offering the lowest and best bid.

Contract award is \$45,955.60 and invoices will be paid from department 2704 – Joint Communications Radio Network, account 91300 – Machinery & Equipment. \$321,000 was budgeted for the entire Battle High School radio project.

There were no comments or questions.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

#### **6. First reading; Vehicle Surplus Disposal**

Melinda Bobbitt read the following memo:

Following is a list of surplus vehicles that have been replaced. The Sheriff's Department requests commission approval for disposal through the Missouri Auto Auction. Our contract with MO Auto Auction is *10-23MAR10 – Auction Services for Surplus Vehicles.*

There were no comments or questions.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**LEPC**

**7. 1<sup>st</sup> & 2<sup>nd</sup> reading; Approval of the annual LEPC grant with the Missouri  
Emergency Response Commission**

Doug Westhoff said he is the local representative for the emergency response committee and this is the annual grant through the Missouri Emergency Response Committee. The only thing out of the ordinary is the traffic study which has been budgeted, about \$16,000, which is a partnership between LEPC and Civil Engineering at the University. This is using high speed cameras like they use to capture license plate data only this will capture data on hazardous materials that are going up and down the road. We have put forward the proof of concept and the actual project. If the proof of concept works out, we will push forward with the project.

We also have an opportunity to pick up some additional grant money through MERC. We have had a conversation with the Director and the concern is we would only capture data for one part of the county, that being I-70 around the Midway area. Ultimately, we would like to have multiple collection sites, but we don't want to zero out the LEPC budget to do data collection that benefits the larger group. There is the possibility we may be coming back if we get the additional grant funding.

Commissioner Miller asked if there is a tight time line on this approval.

Mr. Westhoff said not at this time. We are looking at mid August.

Commissioner Miller said that Commissioner Atwill is not here today and it would be better if he had a look at this so we would like to do a first reading only today and do the second reading next week.

**13<sup>th</sup> Circuit**

**8. First reading; Budget Amendment for funds received from DMC Contractual Funds**

Cindy Garrett said this is a small grant of \$119 to go toward our Youth Day festivities.

Commissioner Miller commented that this should be a fun day for the kids.

There were no further comments or questions.

Commissioner Miller said there will be a public hearing and second reading after the mandatory 10 day waiting period for budget amendments.

**Treasurer**

**9. First reading; 2014 Tax Sale Surplus**

Kay Murray said this is tax excess money due to Karen Sapp. It is money over and above the taxes owed. She did not re-claim the title so the money went to the person that purchased it. She has now filed a verified surplus claim with the County for the tax surplus proceeds.

There were no comments or questions.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Commission**

**10. First reading; Budget Amendment to recognize unanticipated revenue received from the City of Columbia and establish budget for CMEC Review Board Committee**

Commissioner Thompson said this money came back to the County from the airport fund. It included not just the initial investment, but also some interest. The budget for the CMEC Review Board Committee includes travel to look at other venues to see how to best utilize the CMEC project going forward. The total amount of the budget amendment is \$532,825.

Commissioner Miller said that \$510,000 will be set aside as a reserve fund in the General Fund and by way of a separate commission order, which will identify how it will be spent.

There were no further comments or questions.

Commissioner Miller said there will be a public hearing and second reading after the mandatory 10 day waiting period for budget amendments.

**11. First reading; Approve funds received from City of Columbia in the General Fund be set-aside for future expenditures**

Commissioner Miller said this is what was discussed in the previous item. It involves the amount to be set aside for future expenditures.

There were no further comments or questions.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with



appropriate order for approval.

**12. Public comment**

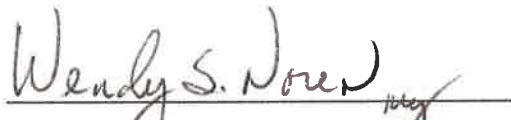
None

**13. Commissioner Reports**

None

The meeting adjourned at 1:42 p.m.

Attest:

  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner

