

TERM OF COMMISSION: June Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE:

Presiding Commissioner Daniel Atwill  
District I Commissioner Karen Miller  
Director Purchasing Melinda Bobbitt  
Buyer Cheli Haley  
Director Community Services Kelly Wallis  
Health Environmental Specialist Kris Vellema  
Assistant County Counselor Ron Sweet  
Circuit Court Administrator Mary Epping  
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:31 a.m.

**Purchasing**

**1. Bid Opening 25-15JUN15 – Purchase of Service Contracts, Children’s Services  
Fund**

Commissioner Atwill said these are Professional Services Contracts and what is received are responses for proposals. Those submitting responses are:

- Fun City Youth Academy
- Child Abuse and Neglect Emergency Shelter, Inc. (Rainbow House – Parenting Classes)
- Great Circle
- Mary Lee Johnston Community Learning Center
- Missouri Child Care Resource and Referral Network
- Harrisburg Early Learning Center
- Central Missouri Foster Care and Adoption

The Curators of the UMC on behalf of the Office of Sponsored Programs

Missouri Girls Town

LFCS (Lutheran Family and Children's Services)

Columbia Center for Urban Agriculture

First Chance for Children

Boys and Girls Club Central Missouri

CHALIS

Child Abuse and Neglect Emergency Shelter, Inc. (Rainbow House – CAC)

Phoenix Programs, Inc.

Heart of Missouri CASA

Nora Stewart Early Learning Center

Youth Empowerment Zone

Melinda Bobbitt said the Children's Services Board will put together committees to evaluate the proposals and decide who will get the funding awards.

Commissioner Atwill said the Commission will await the decisions by the committees.

**2. Bid Opening 26-15JUN15 – Purchase of Service & Pilot Program Contracts, Community Health Fund**

Commissioner Atwill read the following responses for Professional Services Contracts for the Health Fund. Those responses are:

Burrell, Inc.

Columbia/Boone County Department of Health and Human Services

Cathy Richards, Public Administrator

Voluntary Action Center

Mary Lee Johnston Community Learning Center

The Salvation Army  
The Food Bank  
Family Health Center of Boone County  
Phoenix Programs, Inc.  
Curators of UMC on behalf of its MU Adult Day Connection  
Independent Living Center

Commissioner Miller said these responses will be returned to the Advisory Committee which was put together for decisions regarding proposals for the Health Fund. The recommendations will then be presented to Commission.

There were no further comments or questions.

**3. First reading; Professional Services Contract for a Geo-Technical Report – 911 Self Support Radio Tower for Battle High School**

Melinda Bobbitt read the following memo:

Dave Dunford, on behalf of Boone County as our Radio Consultant, received three informal quotes for the Geo-Technical Report work for the new tower at the 911 tower facility site (west of the Boone County Sheriff's Department).

Recommendation for offering the low quote is Crockett Geotechnical – Testing Lab, LLC for \$2,200 and will be paid from 2704 – Joint Communications Capital Projects. \$323,000 is budgeted for the Battle Tower Project.

Commissioner Atwill noted that the Columbia Public Schools is providing some funding for this project.

Commissioner Miller said that the CPS is providing funding up to \$232,000. The County will pay for the radio equipment and CPS will pay for the tower.

Commissioner Atwill noted that the County is advancing these funds to CPS.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. First reading; Bid Award 27-28MAY15 – Stidham Road and Harper Road  
Drainage Structure Improvements**

Melinda Bobbitt read the following memo:

RFB 27-28MAY15 for Stidham Rd & Harper Rd Drainage Structure Improvements opened on May 28, 2015 with four bids received. Resource Management recommends award by low bid to C.L. Richardson Construction Co, Inc. of Ashland, Missouri.

Contract amount is One Hundred Forty Three Thousand, Four Hundred Eighty Five Dollars and Seventy Five Cents (\$143,485.75).

Invoices will be paid from department 2041 – Infrastructure Preservation/Rehabilitation, account 71202 – Contractor Costs. \$138,815.00 was budgeted for this work.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to

schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**5. First reading; Bid Award 19-13APR15 – Clinical Testing Services**

Cheli Haley read the following memo:

The above-referenced Request for Bid opened on April 30, 2015 and received a total of two responses. Recommendation for award is to both vendors. The contract period begins July 1, 2015 and extends through June 30, 2016 with three 1-year renewals.

The Response Form within the Request for Bid asked that bidders price services commonly used by the Boone County Jail's medical team. The Sheriff's Department recommends awarding by best bid to Boyce and Bynum Pathology Laboratories due to lower prices on the more frequently used tests. Further details regarding this recommendation can be viewed on the attached bid evaluation. This contract will be used by Department 1255 – Corrections, Account 86300 – Testing, and \$16,908.00 has been budgeted for the costs of these services.

It was also requested that bidders price standard employee drug testing that can be used by all county departments. Although most departments currently use Mid-Missouri Drug Testing Collections, Inc. for employee drug testing through cooperative contract number: 59/2013, the Boone County Courthouse and the Juvenile Justice Center do not. Court Administrator Mary Epping recommends awarding by low bid to Quest Diagnostics for this service. Departments 1210 – Circuit Court Services, 1241 – Juvenile Office, and 1242 – Juvenile Justice Center, Account 71100 – Outside Services have a total of \$1,309.00 budgeted for employee drug testing. Budget details for these departments can be seen in the Court Administrator's bid recommendation attached to this memo.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**6. First reading; Cooperative Contract C315135001 – Sign Language Interpreter Services**

Cheli Haley read the following memo:

Purchasing requests permission to utilize the State of Missouri cooperative contract C315135001 with Access Interpreters, L.L.C., of Rocheport, Missouri for Sign Language Interpreter Services for Boone County's use as needed. Services are priced as follows:

Boone County- Basic Level - Non specialized Interpreter Services

Line Item #001: \$50.00 per hour between 8:00 am and 5:00 pm.

Line Item #002: \$55.00 per hour after 5:00 pm, Holidays and Weekends.

Line Item #003: \$0.00 each, One Time Emergency Charge

Boone County- Advanced Level - Specialized Interpreter Services

Line Item #004: \$50.00 per hour between 8:00 am and 5:00 pm.

Line Item #005: \$55.00 per hour after 5:00 pm, Holidays and Weekends.

Line Item #006: \$0.00 each, One Time Emergency Charge

Boone County- Master Level – Specialized Interpreter Services

Line Item #007: \$50.00 per hour between 8:00 am and 5:00 pm.

Line Item #008: \$55.00 per hour after 5:00 pm, Holidays and Weekends.

Line Item #009: \$0.00 each, One Time Emergency Charge

This will be a term and supply contract with services requested as needed, therefore no budget line is available at this time.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### **Health Department**

**7. 1<sup>st</sup> & 2<sup>nd</sup> reading; Abatement of a property located at 7004 N. Moberly Drive, parcel #11-606-14-01-040.00 01**

Kris Vellema said that the back area has not been mowed. The property is owned by Nationstar Mortgage, LLC. They have been notified. We looked at the property this morning before the meeting and it is still not mowed. There is no bid yet, but the area is so small that the quote should not be too high.

There were no comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 7004 N. Moberly Drive, parcel #11-606-14-01-040.00 01.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #248-2015**

**Family Court Services**

**8. First reading; Budget Amendment to increase revenue and expenditures for the Domestic Relations Resolution Fund – Contact for Kids**

Mary Epping said this is from the grant presented by Courtney Pulley to the Commission last week. This is the budget amendment to reflect the increase in the grant award.

There were no comments or questions.

Commissioner Atwill said a Public Hearing and second reading will take place after the mandatory 10 day waiting period for budget amendments.

**Public Works**

**9. First reading; Collective Data Web Portal Upgrade**

Commissioner Miller said this was discussed with Public Works in the 3C staff meeting. This will give them the ability to upgrade in the field instead of having to go back to the office. It is for \$2,500.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.



**Community Services**

**10. First reading; Budget Amendment to allocate funds to enter into contracts**

Kelly Wallis said this is in conjunction with the response proposals read earlier in the meeting. It was stated that one million dollars would be made available for these contracts and this budget amendment will make those funds available.

Commissioner Miller asked if there was a total on the requests made.

Ms. Wallis said it was about \$1.3 million.

There were no further comments or questions.

Commissioner Atwill said a Public Hearing and second reading will take place after the mandatory 10 day waiting period for budget amendments.

**Commission**

**11. 1<sup>st</sup> & 2<sup>nd</sup> reading; Agreement regarding the use of a portion of the CMEC by the Illinois National Guard**

Ron Sweet said the Illinois National Guard is doing rescue training with the Boone County Fire Protection District, focusing most of their time at the Armory. They needed a place to park their vehicles for the recruits.

Commissioner Miller said that the parking area at the Fire District was being used due to the current construction so this space at CMEC was made available.

There were no further comments or questions.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the attached Agreement between the County of Boone and the Illinois National Guard for the use of a portion of the Fairgrounds parking areas.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Parking Area Use Agreement.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order #249-2015**

**12. 1<sup>st</sup> & 2<sup>nd</sup> reading; Organizational Use of the Government Center Chambers and Courthouse Plaza by the 13<sup>th</sup> Judicial Circuit for August 8, 2015**

Mary Epping said the 13<sup>th</sup> Judicial, along with some other activities within the County, are organizing a Youth Day for August 8. We would like to use the Plaza as well as the Chambers were we will distribute information to the public and the media about juveniles in Boone County. It will include Disproportionate Minority Contacts and what Boone County is doing to better our numbers.

Kelly Wallis said there will also be a presentation on the Children's Services Fund. The organizations funded through Community Services have been invited to present to the public the services they offer. We have had a great response from those organizations about attending the Youth Day.

Commissioner Miller asked how parents and families can be made aware of this event.

Ms. Epping said there will be brochures as well information at schools. There will also be several events prior to this where we hope to get information out about the Youth Day here at the Plaza.

There were no further comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers and Courthouse Plaza by the 13<sup>th</sup> Judicial Circuit for August 8, 2015 for the following times:

Government Center Chambers:                    9:00 a.m. to 2:00 p.m.

Courthouse Plaza:                                    9:00 a.m. to 1:30 p.m.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #250-2015**

**13. Public Comment**

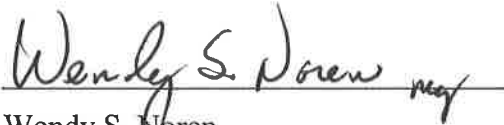
None

**14. Commissioner Reports**

None

The meeting adjourned at 9:47 a.m.

Attest:



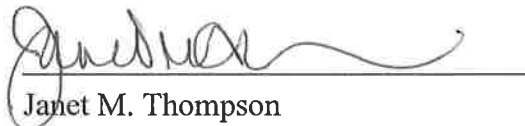
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner