

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Director Purchasing Melinda Bobbitt
Treasurer Kay Murray
Director Joint Communications Scott Shelton
Employee Recognition Committee Kelle Westcott
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

Purchasing

1. RFB Opening: 23-07MAY15 – Waters Edge Drainage Improvements

Only one bid was received on this project.

The bid is from Remsel Corporation for a total of \$262,235.

Commissioner Atwill said the bid will be returned to Purchasing for further analysis.

2. First reading; Bid Award 13-09MAR15 – High Stability Oscillators/Clocks & Related Equipment

Melinda Bobbitt read the following memo:

RFB 13-09MAR15 for High Stability Oscillators/Clocks & Related Equipment opened

on March 20, 2015 with four bids received. Evaluations were made by Purchasing and the County's radio consultant with Orolia USA, Inc., d/b/a Spectracom recommended for award as low bid at \$11,415.00.

Award will consist of the following equipment:

	<u>Unit Price</u>	<u>Extended</u>
Two (2) Spectracom SecureSync GPS/OCXO time and frequency synchronization systems	\$3,675.00/ea	\$ 7,350.00
One (1) Spectracom SAS-17E selector/distribution amplifier	\$3,065.00/ea	\$ 3,065.00
Four (4) Spectracom Model 8230 GPS antennas	\$ 250.00/ea	<u>\$ 1,000.00</u>
	TOTAL:	\$11,415.00

Total cost of purchase is \$11,415.00 and will be paid from Dept 4101-ECC Facility Construction Project, Account 71231- Owner Costs. Total technology budget for the new 911 center is \$504,000.00.

Attached is the bid tabulation for your information.

Commissioner Atwill asked for a little detail on this equipment.

Scott Shelton said that this takes the signal from a GPS satellite and turns it into a time mechanism to help synchronize all the towers. This keeps them at the same time so when a radio transmission is sent out, all the towers receive it and send it out at the exact same time. This also is a master time source for the equipment in the Emergency Communication System.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; CALEA publications Subscription and Access Agreement

Melinda Bobbitt read the following memo:

Attached is a subscription services agreement with CALEA of Gainesville, Virginia for electronic publications for the purpose of CALEA Accreditation, research, general resource, or other approved purpose for Joint Communications.

Total cost of a one-year subscription is \$900 and will be paid from department 2701 – Joint Communications Operations, account 22500 – Subscriptions/Publications.

Scott Shelton said CALEA is the Commission on Accreditation of Law Enforcement Agencies. This is a best practice for Joint Communication Centers. This will assist us in putting together a good, firm, policy procedure towards a business plan for our operation. It is internationally known and several Emergency Centers are moving towards this accreditation. There are a total of 72 and we want to be part of that.

There are only two agencies within Missouri that are accredited to CALEA and that is the City of St. Louis and the County of St. Louis. The accreditation we have now is for how our dispatchers use the protocol to dispatch to other agencies. That is a piece of this bigger accreditation.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. Second reading; Cooperative Contract C213093015 – Photocopier and Maintenance for Boone County Joint Communications (1st read 5-5-15)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the State of Missouri Cooperative Contract C213093015 for Boone County Joint Communications to purchase one (1) photocopier with maintenance from Image Technologies of Columbia, MO.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement for Photocopier and Maintenance.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #202-2015**

5. Second reading; Computer and Peripheral Surplus Disposal (1st read 5-5-14)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the attached list of surplus Computer and Peripheral Equipment through the MRC Recycling Center.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal forms.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #203-2015**

Employee Recognition Committee

6. Employee of the Quarter presentation

Kelle Westcott said the nominees for this quarter were Lakshmi Sankaran Nayar, Crystal Holman and Austin Kidwell.

Austin Kidwell was awarded the Employee of the Quarter.

Treasurer

7. 1st & 2nd reading; Investment Agreement according to the current investment policy

Kay Murray said she is requesting a 1st and 2nd reading today to move forward with some transactions she would like to make.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached Investment Agreement as requested by the Boone County Treasurer in accordance with the current Investment Policy.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #204-2015**

Boone County Joint Communications

**8. Second reading; Budget Revision to purchase copier/Printer/Fax for 609 Walnut
(1st read 5-5-15)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for the Boone County Joint Communication Department.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2701	86850	911 Joint Communication	Contingency Fund	8,600	
2701	91300	911 Joint Communication	Machinery & Equipment		8,000
2701	60050	911 Joint Communication	Equip. Service Contract		600
				8,600	8,600

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #205-2015**

Commission

9. Public comment

Monta Welch from Peoples' Visioning said she is back from the talk on Tuesday to follow up on the request to take action to oppose the Trade Partnership Authority, known as Fast Track for the Trans Pacific Partnership as it is poised to make it through the House and Senate at any time.

The banking information that was handed out last meeting demonstrates the seriousness of the legislation so if the Commission has not had time to read it, I urge all to read the information. Also, if there are any further concerns or questions that could be answered based on the information from Tuesday, I can do that. In addition, there will be a meeting next Tuesday to educate members of Boone County and beyond on the issues.

Commissioner Thompson said she has not had the opportunity to look through the information but plans on doing so this weekend.

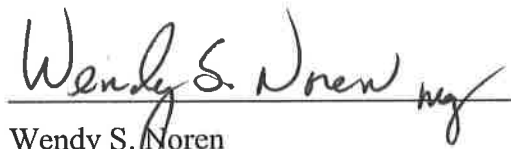
The Commissioners thanked Ms. Welch for addressing the Commission.

10. Commissioner Reports

None

The meeting adjourned at 1:51 p.m.

Attest:



Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

