

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commission Daniel Atwill  
District I Commissioner Karen Miller  
District II Commissioner Janet Thompson  
Senior Buyer Liz Sanders  
Director Community Services Kelly Wallis  
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

**Purchasing**

**1. First reading; Contract Amendment Number One – 27-10JUN14 – Mental health Screenings**

Liz Sanders read the following memo:

*Contract 27-10JUN14 – Mental Health Screenings* was approved by commission for award to The Curators of the University of Missouri (on behalf of the University of Missouri Assessment and Consultation Clinic) (now known as the Thompson Center) on December 11, 2014, commission order 559-2014. This amendment changes the name from The Curators of the University of Missouri (on behalf of the University of Missouri Assessment and Consultation Clinic) to The Curators of the University of Missouri (on behalf of the Thompson Center) and clarify the mission of the Thompson Center.

Invoices will be paid from department 2161 – CCS Funding Opportunities, account 71106 – Contracted Services.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**2. First reading; Sole Source Approval – 117-123118SS – Reclamite Preservative Seal**

Liz Sanders read the following memo:

Attached for signature is a Sole Source Request Form and contract for Boone County Resource Management with Corrective Asphalt Materials, L.L.C. of South Roxana, IL for the application of Reclamite Preservative Seal.

This will be a term and supply contract and invoices will be paid from 2041– Infrastructure Preservation/Rehabilitation, account 71202 – Contractor Costs. Approximately \$35,000 was budgeted for this service in 2015. Cost for Reclamite application is:

- Unit Price: \$0.82 /Square Yard
- Pre Sweeping: \$0.03/Square Yard additional
- Post Sweeping: \$0.04/Square Yard additional
- Maximum pricing increase per contract period of 4%

Reclamite is an emulsion of specific petroleum oils and resins designed to penetrate dry and weathered asphalt pavements. Reclamite combines with asphalt to restore its original desirable properties. Reclamite Preservative Seal will preserve an asphalt pavement at one-half to one-third the cost of other conventional treatments.

The intent to purchase as sole source was advertised in the Columbia Missourian and Columbia Daily Tribune on January 15, 2015.

Commissioner Miller said that Stan Shawver told her that the State has used this with good results. This gives us another option.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**3. First reading; Contract Amendment Number One to 27-10JUN14 – Access to Healthy Food**

Liz Sanders read the following memo:

*Contract 27-10JUN14 – Access to Healthy Food* was approved in commission on December 11, 2014 on commission order 589-2014. The attached amendment raises the age limit on the Access to Healthy Food Program from, “under 10 years of age,” to, “10 to 12 years of age.”

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. First reading; Contract Renewal Number Six – 49-27OCT08 – Financial and Compliance Auditing Services**

Liz Sanders read the following memo:

Contract 49-27OCT08 – Financial and Compliance Auditing Services was approved by commission for award to RubinBrown LLP on January 4, 2010, commission order 2-2010. The attached contract renewal is for auditing services for year end 2014.

Total cost of contract is \$93,200 and will be paid from departments 1190 – Non-Departmental, account 71101 – Professional Services.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**5. First reading; Amendment Number Two to 47-02OCT12 – Networked Fire Alarm Detection and Notification System for the Boone County Jail**

Liz Sanders read the following memo:

*Contract 47-02OCT12 – Networked Fire Alarm Detection and Notification System for the Boone County Jail* was approved by commission for award to Corsair Controls Inc. of Highland, Illinois December 27, 2012, commission order 601-2012. This amendment clarifies County's expectations and deliverables of the maintenance agreement

Invoices will be paid from department 1256 – Sheriff/Corrections Building HK

Maintenance, account 60500 – Equipment Service Contract.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

## **Community Services**

### **6. Annual Report**

Kelly Wallis said she was hired as the first director of the Community Services Department by the County Commission in January of 2014. We then hired a Program Manager in April of 2014 and an Administrative Assistant in June of 2014. The initial activities of the Community Services Department included creating and establishing the process for allocating funds from the Children's Services and Community Health/Medical Funds, developing requests for proposals to elicit proposals responsive to the priorities of the Boone County Children's Services Board and County Commission, and creating an evaluation process to assist with the determination of which proposals to fund.

The Community Services Department partners with entities in the community that have similar goals. An example of that is the partnership with the Columbia/Boone County Department of Health and Human Services on a joint funding management system. The joint funding management system is intended to simplify the application process for organizations applying for funds from multiple sources. That would be the Health Department, Children's Services Fund and the Community Health Fund. This will simplify things for organizations and for collecting data and really help in getting a better grasp for measuring what services are having an impact in our community.

I am a member of the Executive Leadership Council of the Cradle to Career Alliance. This coalition is comprised of Boone County community leaders working to measurably improve student success and reduce disparities by helping community organizations and schools work more closely together and use local data to identify practices that work. You can see by the goals of the coalition, that they align with the Children's Services Department and emphasize the need for data.

I am also a member of the Boone County Coalition to Prevent Substance Abuse whose goal is to empower and support Boone County communities in improving the lives of children, youth and families by promoting wellness and preventing substance abuse. I also serve on the Behavioral Health and Access to Health Care Action Teams resulting from the Mobilizing for Action through Planning and Partnerships (MAPP) process. The MAPP process was and is a community driven process that developed and is in the process of implementing a community health improvement plan. Each action team developed a work plan that uses measurable objectives, activities and performance measures to evaluate success of the Community Health Improvement Plan. Working in coordination with other entities in our community, the goal is to gather the data that is showing the impact that funds are making in our community.

Development of the Children's Services Fund in 2014 was to finalize the operational system and governing structure for the board. That was put into place by Commissioner Miller and County Counselor C. J. Dykhouse. That process began under their oversight and I continued to help implement and eventually finished that process.

After establishing a governance and operational structure, and gathering community input, the Boone County Children's Services Board (BCCSB) was in a position to make wise investment decisions. In May of 2014, the BCCSB issued requests for Purchase of Service programs and Pilot Programs to Provide Innovative Services. Proposals were initially due to the BCCSB in June of 2014, however, due to overwhelming organization request the

deadline was extended to July of 2014. The BCCSB received 35 proposals in response to the Request for Proposals for Purchase of Service programs and 23 proposals in response to the Request for Proposals for Pilot Programs to Provide Innovative Services.

The BCCSB conducted a thorough evaluation of each of the 58 proposals received. This review process included: individual board member review, committee work session review and scoring, staff review, written clarification requests, organization interviews, and full board review. In the fall of 2014 the BCCSB made final funding recommendations for 23 of the 58 proposals received, 15 Purchase of Service programs and eight Pilot Programs that Provide Innovative Services. Contracts were drafted, negotiated, and executed by December of 2014 with the exception of the Columbia/Boone County Department of Health and Human Services and Rainbow House contracts which were executed in January of 2015.

The proposals funded range from psychiatric services to in-home counseling and therapeutic services as well as advocacy for children in the court system and multiple other programs that are geared towards mental health services for children and families.

The total amount of contracts awarded from proposals receiving final funding recommendations was slightly over \$5.1 million. Initial contract terms ranged from 12 to 18 months with an option for two, 12 month renewals at the discretion of the BCCSB. All organizations that submitted proposals that were not funded were notified in November of 2014 with the offer to review their proposal with Community Service Department staff. All requests to review proposals were accommodated and each of the organizations were invited to apply for subsequent funding opportunities.

The Community and Social Services Fund is appropriated from the general revenue by the County Commission for the purchase of social services. Prior to the establishment of the Community Services Department, the County's Community and Social Services Fund was administered by the Columbia/Boone County Department of Health and Human Services

pursuant to an intergovernmental agreement. The Community Services Department is now responsible for the administration of the fund. The County Commission is honoring all contracts executed under the administration of the Columbia/Boone County Department of Health and Human Services provided the organizations meet their contractual obligations. As current contracts expire, organizations will be expected to apply for future funding opportunities through the Community Children's Services Fund or the Community Health/Medical Fund.

In 2014 the County Commission established a Community Health Advisory Council. The Advisory Council will make recommendations to the County Commission as to how to best allocate the Community Health/Medical Fund to address Boone County's community health needs. The County Commission plans to issue a request for proposals to address community health needs in the spring of 2015.

The Domestic Violence Fund consists of fees collected on marriage licenses and civil and criminal cases. On September 2, 2014 the County issued a Notice of Funding Availability for organizations to apply to receive funds to shelter victims of domestic violence. Proposals were due on September 30, 2014. One organization submitted a proposal and met the statutory requirements to receive funds. True North was awarded a contract to provide shelter services for victims of domestic violence for calendar year 2015.

Commissioner Miller said it is amazing to see how this department has come together with the leadership you have provided. The infrastructure and efforts that went on before you arrived in getting the board acclimated to County government has made it easier and allowed for the money to be allocated in a timely manner.

The Commissioners thanked Ms. Wallis for an excellent job leading the Community Services Department.



**Commission**

**7. 1<sup>st</sup> & 2<sup>nd</sup> reading; 4<sup>th</sup> Quarter Public Safety/Joint Communication Invoice**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached invoice pertaining to operating costs for Public Safety/Joint Communications for the period October through December 2014 in the amount of \$779,682.74.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #102-2015**

**8. 1<sup>st</sup> & 2<sup>nd</sup> reading; Organizational use of the Government Center Chambers by Missouri LTAP (Local Technical Assistance Program) for March 11, 2015**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by Missouri LTAP (Local Technical Assistance Program) for March 11, 2015 from 11:30 a.m. to 4:30 p.m.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #103-2015**

**9. 1<sup>st</sup> & 2<sup>nd</sup> reading; Organizational use of the Centralia Clinic by PEO Chapter KZ for various dates in 2015 and 2016**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Centralia Clinic by the KZ

Chapter P.E.O. – Centralia Missouri from 8:00 a.m. to 12:00 p.m. for the following dates:

March 17, 2015

April 7, 2015

April 21, 2015

May 5, 2015

May 19, 2015

June 16, 2015

September 15, 2015

October 6, 2015

October 20, 2015

November 3, 2015

December 15, 2015

January 19, 2016

February 2, 2016

February 16, 2016

March 1, 2016

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #104-2015**

**10. 1<sup>st</sup> & 2<sup>nd</sup> reading; Re-appoint Josh Campbell to the Building Code Board**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby re-appoint the following:

<b>Name</b>	<b>Board</b>	<b>Period</b>
Josh Campbell	Building Code Board	March 1, 2015 through March 1, 2017

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #105-2015**

**11. 1<sup>st</sup> & 2<sup>nd</sup> reading; Appoint Owenetta Murray to the Senior Citizen Services Corporation**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby appoint the following:

<b>Name</b>	<b>Board</b>	<b>Period</b>
Owenetta Murray	Senior Citizens Services Corporation	March 5, 2015 through March 5, 2018

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #106-2015**

**12. Public Comment**

None

**13. Commissioner Reports**

None

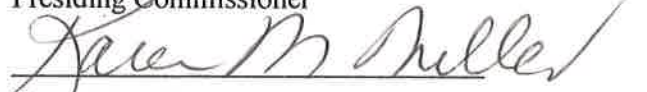
The meeting adjourned at 1:50 p.m.

Attest:

  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner