

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commission Daniel Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Senior Buyer Amy Robbins
Director Purchasing Melinda Bobbitt
County Counselor C. J. Dykhouse
Director Information Technology Aron Gish
Sheriff Captain Chad Martin
Treasurer Nicole Galloway
Road Operations Mgr. Chet Dunn
Employee Recognition Committee Kelle Westcott
Chief Engineering Derin Campbell
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

Employee Recognition Committee

1. Employee of the Quarter for the 4th Quarter, 2014

Kelle Westcott introduced the following employees as nominees for Employee of the Quarter:

David Alexander – Boone County Sheriff's Department/IT
James Barnes – Boone County IT Department
Doug Coley – Boone County Resource Management
Kasey Frederick – Boone County Corrections
Matt Vessar – Boone County Sheriff's Department
Brittney Wilhite – Boone County Prosecuting Attorney's Office

Each employee was given a plaque commemorating their nomination as Employee of the Quarter.

Kelle Westcott announced Amy Robbins, Senior Buyer, as Employee of the Quarter for the 4th Quarter of 2014. Melinda Bobbitt, Director of Purchasing, presented Amy with a plaque for being selected as Employee of the Quarter.

Purchasing

2. First reading; Bid Award 06-13JAN15 – Purchase of Pursuit Vehicles and disposal of two existing vehicles

Melinda Bobbitt read the following memo:

Request for Bid *06-13JAN15 – Pursuit Vehicles* closed on January 13, 2015. One bid was received. Recommendation for award is Joe Machens Ford of Columbia, Missouri for eight (8) pursuit vehicles for a contract total of \$214,212.

Six vehicles will be paid from department 2901 – Sheriff Operations, LE Sales Tax, account 92400 – Replacement Auto/Trucks. Two vehicles will be paid from account 1195 – Insurance Claim Activity, account 92400 – Replacement Auto/Trucks. \$211,906 was budgeted in 2901/92400. A Budget Revision was prepared for the Insurance Claim Activity.

The Purchasing Department requests permission to dispose of the following surplus by turnover to our insurance carrier:

2004 Ford Explorer, fixed asset tag 14255

2011 Ford Crown Victoria Police Interceptor, fixed asset tag 17801

Attached for signature are the Disposal Forms.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Utilization of MoDOT Cooperative Contract 3-120621RJ to purchase two (2) Motor Graders and dispose of three (3) Motor Graders

Amy Robbins read the following memo:

Purchasing and Public Works request permission to utilize the Missouri Department of Transportation's cooperative contract number 3-120621RJ to purchase one (2) John Deere 672G Motor Graders from Tri-State Construction Equipment Company of Ashland, MO and to trade-in three (3) John Deere Motor Graders to the same vendor.

Total cost for the JD 672G Motor Graders is \$462,598.00, less trade-in allowances for the 3 motor graders of \$253,000.00 for a grand total of \$209,598.00 and will be paid from department 2040 – Public Works Maintenance Operations, account 92300 - Replacement Machinery & Equipment. This agreement also includes a 3YR/3000 HR guaranteed buy-back option of \$175,900.00 that is available to the County.

Additionally, Public Works requests to dispose of the following:

<u>Description</u>	<u>Fixed Asset Tag</u>
2005 John Deere 672D Motor Grader	15126

2007 John Deere 672D Motor Grader	16226
2009 John Deere 672G Motor Grader	16943

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. Second reading; Bid Award 52-13NOV14 – Inmate Detention Supplies Term & Supply (1st read 2-3-15)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 52-13NOV14 – Inmate Detention Supplies Term & Supply as a multi-vendor award to the following:

- ICS Jail Supplies, Inc.
- Pyramid School Products
- Bob Barker Company, Inc.
- Amercure Products, Inc.
- Charm-Tex

The terms of the bid awards are stipulated in the attached Contract Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Agreements.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #55-2015**

Sheriff's Department

5. First reading; Budget Amendment for travel to select dogs for other agencies

Captain Chad Martin said the Sheriff's Department is requesting approval for a budget amendment to cover additional expenses that were not known at the time of the 2015 budget preparation as part of the program for K9 police training. We are sending our trainer to select a dog. We have two agencies in the program at two different training intervals so it will require another trip in the future. This will also cover some additional equipment.

Commissioner Miller noted that some of these expenses are to be reimbursed.

Captain Martin said that is correct. There will be reimbursement from the agencies in the program.

There were no further comments or questions.

Commissioner Atwill said there will be a Public Hearing and second reading after the mandatory 10 day waiting period for budget amendments.

6. First reading; Budget Revision to budget expenditure for speed trailer and emergency lighting

Captain Martin said this is a replacement for the existing trailer that was not cost effective to repair. The State has given us some grant money to replace it. This particular budget revision is to cover the expense because it was missed in the budget. The grant revenue was covered but due to discrepancies in our calendar year and the State fiscal year, it was not caught. The grant is accounted for but the Auditor is requesting the revision due to accounting procedures.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Treasurer

7. First reading; Bryan Keith Carter Tax Surplus

Nicole Galloway said this is a standard item from a tax surplus sale in 2014. One of the original owners on the tax records is claiming their portion of the surplus. There are six owners listed and several have already claimed their portion. The amount to be paid to Mr. Carter is \$69.41. This has been reviewed by County Counsel.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Information Technology

8. First reading; Request to purchase two Kodak Document Scanners for the Prosecuting Attorney's Office

Aron Gish said this request is on behalf of the Prosecuting Attorney's Office to purchase two document scanners. They were left out of the budget because the request from the Prosecuting Attorney's Office did not come in time. We are asking to use Emergency

Hardware Replacement funds. These will be new items. The additional scanners will be used for the paperless communications for filing cases. They would have been in the normal budget, they were just not identified in time.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Public Works

9. 1st & 2nd reading; First Amendment to Collective Bargaining Agreement for 2014-2016

Chet Dunn said this amendment will take into consideration new employees and will finalize the CBA. The 1st & 2nd reading is requested due to the paperwork required and the short work week next week.

Commissioner Miller said this mostly has to do with the Salary Study and how it affected the Collective Bargaining Unit. We wanted to make sure they are treated equally with the rest of the County.

Mr. Dunn said this is all within policy and within budget.

C. J. Dykhouse said there will be some budget work required for the CBA. We intended this to occur because if the money had been appropriated, it would have been distributed under the old agreement. So we intentionally did not appropriate. There will be budget work to do, but we will be able to handle payroll. As said, this was not a mistake, it was done

intentionally.

There were no comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the First Amendment to Collective Bargaining Agreement for 2014-2016 as attached.

It is further ordered the Presiding Commissioner is hereby authorized to sign said First Amendment to Collective Bargaining Agreement for 2014-2016.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #56-2015**

County Counselor

10. First reading; Acceptance of Emergency Services Grant Equipment from the City of Columbia

C. J. Dykhouse said this is the first of several equipment transfers that we might anticipate as we transfer assets from Public Safety/Joint Communications to the County for operations of the Emergency Communications Center. There were two things authorized by the City of Columbia per ordinance. There are a couple of generators that had been acquired by a SEMA grant and some vehicles.

Before the Commission today, for first reading, is the grant required by SEMA for the County to take possession of the two generators. One is at the Rocheport tower site and the other is at the Gresham tower site. In consultations with the Auditor's Office and Risk

Management, we have insured these assets will be added to the property schedule and insurance schedule effective next Tuesday in anticipation of Commission approving the order. Also on Tuesday, there will be a 1st & 2nd reading for the transfer of the two vehicles that were authorized by the same City of Columbia ordinance.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

11. Second reading; Consultant Services Agreement with Howe Company for Gillespie Bridge Abutment Modification (1st read 2-3-15)

Derin Campbell said this is part of a demolition project regarding the Gillespie Bridge. The concrete deck is showing signs of delamination. While this is being done, we will make one end of the bridge, what we call integral with the bridge because the bearings for the steel girders are failing. This will all be part of the same construction.

Commissioner Atwill asked if the bridge will still be in the same place.

Mr. Campbell said it will still be in the same place.

There were no further comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached Consultant Services Agreement with Howe Company,

LLC, to provide engineering and technical assistance for the Gillespie Bridge Abutment Modification.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Consultant Services Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #57-2015**

Collector's Office

12. Second reading; Consultant Services Agreement with A Civil Group for legal descriptions research and drafting for 2015 Delinquent Tax Sale (1st read 2-3-15)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Consultant Services Agreement with A Civil Group to provide legal descriptions research and drafting for the 2015 Delinquent Tax Sale.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Consultant Services Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #58-2015**

Commission

13. First reading; Cooperative Agreement with the Sate of Missouri

C. J. Dykhouse said this is a cooperative agreement between the County of Boone and the State Office of Administration for the use of County facilities.

Commissioner Atwill asked what facilities are involved.

Mr. Dykhouse said they are facilities north of town.

Commissioner Miller said this is a typical intergovernmental agreement.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

14. 1st & 2nd reading; Organizational Use of the Centralia Clinic by the Centralia 2nd Chance Group of Alcoholics anonymous

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Centralia Clinic by the Centralia 2nd Chance Group of Alcoholics Anonymous for every Wednesday in 2015 from 6:30 p.m. to 8:15 p.m. and every Saturday in 2015 from 5:30 p.m. to 7:15 p.m. beginning February 7, 2015 and ending December 26, 2015.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #59-2015**

15. Public comment

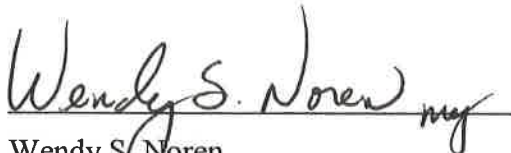
None

16. Commissioner Reports

None

The meeting adjourned at 1:58 p.m.

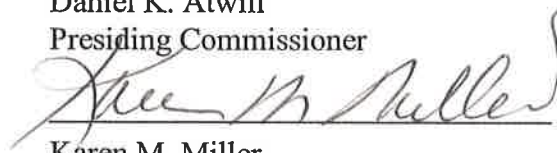
Attest:



Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner