

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commission Daniel Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Senior Buyer Liz Sanders
County Counselor C. J. Dykhouse
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

Emergency Communication Center

1. Determination of need to award Emergency Communication Center contracts without delay

C. J. Dykhouse said he has prepared a Commission Order per the Presiding Commissioners instructions from the last meeting relating to our Purchasing Policy and the need to move ahead with the award of the Emergency Communications Center bid.

There were no comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone, on the basis of the information provided to it and/or referenced in the report presented to the County Commission on January 29, 2015 from the County's Purchasing Director and County Counselor, hereby finds and determines on the record that an award of the Emergency Communications Center contract without further delay is necessary to protect the substantial interests of the County.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #45-2015**

Purchasing

2. Second reading; Bid Award 44-11DEC14 – Emergency Communication Center (1st read 1-13-15)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 44-11DEC14 – Emergency Communication Center to Little Dixie Construction, L.L.C. of Columbia, MO.

The terms of the bid award are stipulated in the attached Contract Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #46-2015**

3. First reading; Bid Award 52-13NOV14 – Inmate Detention Supplies Term & Supply

Liz Sanders read the following memo:

RFB 52-13NOV14 for Inmate Detention Supplies opened on November 13, 2014. Nine bids were received. Sheriff Department, Juvenile Justice Center and Purchasing recommend a multi-vendor award, to ICS Jail Supplies, Inc; Pyramid School Products; Bob Barker Company, Inc.; Amercare Products, Inc.; and Charm-Tex. Items awarded to each vendor were lowest cost and meeting the bid's specifications.

This is a term and supply contract with products ordered as needed, and invoices to be paid from departments 1255 (Corrections), account 23025 (resident supplies), account 23026 (intake/indigent supplies), account 23027 (inmate work/incentive supply) with FY 2015 budget of \$23,500.00, \$7,000.00, and \$7,000.00 respectively; and department 1242 (Juvenile Justice Center), account 23025 (resident supplies) with FY 2015 budget of \$2,000.00.

Attached is the Bid Tabulation with totals and recommendation for your information.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. Second reading; Cooperative Contract 1715 – Photocopier and Maintenance for Boone County Sheriff (1st read 1-29-15)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Western States Contracting Alliance Cooperative Contract 1715 with Gibbs Technology Company, d/b/a GFI Digital of Columbia, MO to purchase two (2) photocopiers with maintenance for the Boone County Sheriff and to trade in with zero value, two copiers. The purchase and trade-in are as

follows:

Copiers with Maintenance

Sharp MX-M465N, cost \$6,509

Sharp MX-M565N, cost \$7,009

Trade-in

Ricoh MP3010, Asset Tag 17670

Canon IR3570, Asset Tag 15017

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement and Disposal/Transfer of County Property forms.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #47-2015**

**5. Second reading; Cooperative Contract CW15012 Avigilon or Equivalent Products
(1st read 1-29-15)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Oklahoma County, Oklahoma Cooperative Term & Supply Contract CW 15012 for Avigilon or Equivalent Products with Digi Security Systems, LLC of Pryor, OK.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase

Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #48-2015**

6. Second reading; Utilization of the Missouri Department of Transportation Cooperative Contract 3-110721RJ to purchase one Reversible Snow Plow and dispose of one 1986 Snow Plow (1st read 1-29-15)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Missouri Department of Transportation Cooperative Contract 3-110721RJ to purchase one (1) Henke 41R10IS, ECT – 10' Reversible Snow Plow from Henke Manufacturing Corporation of Leavenworth, KS and to dispose of one (1) 1986 Henke Snow Plow, Asset Tag 7891.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement Request for Disposal form.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #49-2015**

Resource Management

7. First reading; Consultant Services Agreement with Howe Company for Gillespie Bridge Abutment Modification

Commissioner Miller said this is one of the projects for this year to rehabilitate a bridge and Howe Company has agreed not to exceed the \$12,800 price for Engineering and Technical assistance.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Collector's Office

8. First reading; Consultant Services Agreement with A Civil Group for legal descriptions research and drafting for 2015 Delinquent Tax Sale

Commissioner Miller said this agreement is standard practice concerning the delinquent tax sale.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

9. Second reading; Personnel Policy 1.15 Amendment (1st read 1-29-15)

Commissioner Miller moved on this day the County Commission of the County of Boone

does hereby approve the attached recommendation by the Personnel Advisory Committee regarding the amendment to the County Personnel Policy 1.15: Equal Opportunity Institution.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #50-2015**

Commission

10. 1st & 2nd reading; Agreement with David O. Dunford for Emergency Communications Center Radio Tower Construction Consulting Services

Commissioner Miller said she has worked with County Counsel, the County Auditor and Mr. Dunford on this agreement. It has been well vetted and the Auditor's Office has been included concerning the process going forward.

There were no comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the agreement between the County of Boone and David O. Dunford for all necessary consulting and construction administration services for the construction of a 180' communications tower at the site of the new Boone County Emergency Communications Center (ECC). It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #51-2015**

**11. 1st & 2nd reading; Organizational Use of the Centralia Clinic by Narcotics
Anonymous every Friday of 2015 beginning on February 6, 2015 at 6:30 p.m. to 9:00
p.m.**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Centralia Clinic by Narcotics Anonymous for every Friday in the year 2015 from 6:30 p.m. to 9:00 p.m. beginning February 6, 2015 and ending December 25, 2015.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #52-2015**

12. 1st & 2nd reading; Organizational Use of the Centralia Clinic by the Centralia Regional Economic Development for the 4th Tuesday of each month

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Centralia Clinic by Centralia Regional Economic Development, Inc. for the 4th Tuesday of each month for 2015 from 6:00 p.m. to 8:00 p.m. Those dates are:

February 24

March 24

April 28

May 26

June 23

July 28

August 25

September 22

October 27

November 24

December 22

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #53-2015**

13. 1st & 2nd reading; Organizational Use of the Government Center Chambers by Mid-Missouri Peaceworks for March 18, 2015

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by Mid-Missouri Peaceworks for March 18, 2015 from 6:00 p.m. to 10:00 p.m.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #54-2015**

14. Public comment

None

15. Commissioner Reports

None

The meeting adjourned at 9:42 a.m.

Attest:



Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner