

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commission Daniel Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Director Purchasing Melinda Bobbitt
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:31 a.m.

Purchasing

1. First reading; RFB #46-28OCT14 – Sale of Scrap Metal Term & Supply

Melinda Bobbitt read the following memo:

Request for Bid 46-28OCT14 – Sale of Scrap Metal opened on October 28, 2014. Two bids were received: New World Recycling and Central Metals Recycling. Public Works returned departmental recommendation for award to Central Metals Recycling, LLC of Mexico, Mo based on the higher price per ton offered and lower renewal percentages. The bid tabulation is attached.

Revenue from this contract will be deposited into Dept 2049-Public Works Administration, Account 3830- Sales.

This will be a term and supply contract with a six-month initial term and additional five (5) renewal periods, 6 months each, to be exercised separately at discretion of the County.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First reading; Contract Amendment Number One to 27-19JUN14 – Duplicating Services

Melinda Bobbitt read the following memo:

Contract 27-19JUN14 – Duplicating Services was approved in Commission on July 23, 2013, Commission Order 331-2013. The attached amendment provides for additional item prices to the contract, specifically:

- 4.7.16.3. Business Cards, printed on white linen of any style (Classic or other) and using *OTHER* than black ink:
\$12.00 ‘add on’ cost per box of 250; \$15.00 ‘add on’ cost per box of 500

- 4.7.18. Letterhead on 8.5 x 11 white linen of any style (Classic or other) printed in **black** ink, for following prices:
 - 4.7.18.2. 24 lb. \$116.00/1000 each; \$125.00/2500 each; \$345.00/5000 each

 - ADD ON** cost for using *OTHER* than black ink:
 - 4.7.18.4. 24 lb. \$11.00/1000 each; \$17.00/2500 each; \$25.00/5000 each

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Bid Award 44-11DEC14 – Emergency Communications Center

Melinda Bobbitt read the following memo:

The Request for Bid for *44-11DEC14 – Emergency Communications Center* closed at 4:30 p.m. on December 22, 2014 and was opened during a Boone County Commission meeting at 9:30 a.m. on December 23, 2014. Five bid responses were received.

After a thorough review by Boone County and our consultants and architects: Mission Critical Partners, Architects Design Group, PWArchitects, and TLC Engineering, recommendation for award is Little Dixie Construction, L.L.C. of Columbia, MO. Evaluation was based upon price, the completeness of the Bid, the Bidder's skill, ability, responsibility, experience, capacity, financial standing, schedule, efficiency and references.

Award includes the Base Bid for \$9,848,707.00 and the alternate bid for \$85,000.00 for a total contract cost of \$9,933,707.00. Invoices will be 4100 – 911/OEM Facility Construction Project, account 71201- Construction Costs.

Commissioner Atwill asked about the procedural process for the further handling of this bid award.

Ms. Bobbit said she will continue working on the contracts and then take to the County Counselor for review and his signature. Once that is done, the contracts will go to Little Dixie. At that point, they will need to get their bonds in order and sign the contracts. We will then send the contracts to the Auditor's Office for certification and then schedule a 2nd

reading where the Presiding Commissioner will sign the contracts. This will probably take a couple of weeks.

Commissioner Atwill said he understands all the hard work that has been done to this point and thanks everyone for the work they have done and for the work they will be doing in the future on this project. It has been a long process and a very complex and tedious one for a project of this size.

Commissioner Miller said she was pleased that the consultants spent as much time as they did in reviewing the bids. This was not an easy decision. Timing and skill were important factors in making the final decision. Because of public safety, it is important that we get this job done and get our transition completed.

Commissioner Miller thanked MCP, PWA, ADG and TLC for their work. They spent time over the Holidays going through the bids, making clarifications. Purchasing sent many clarification requests to the project bidders per direction of our architects. They really spent a lot of time on this process and my thanks go out to all of them.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading upon request from the Purchasing Department.

4. Second reading; Cooperative Contract 1715 – Photocopier and maintenance for Clerk and Auditor and trade-in of three copiers (1st read 1-8-15)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Western States Contracting Alliance (WSCA) Cooperative Contract 1715 with Data Comm of Columbia, MO to purchase the

following:

- Two (2) Canon iR Advance 6265 black and white Network Printers/Digital Copiers/Network Scanners with maintenance
- One (1) Canon iR C5240 Digital Color Copier/Network Color Printer/Network Color Scanner/Fax with maintenance

The County Commission of the County of Boone also authorizes the trade-in with zero value the following copiers:

- Fixed Asset Tag: 17474 – Canon IR 2270 Copier (Auditor’s Office)
- Fixed Asset Tag: 14166 – Canon Image Runner 5000 (County Clerk’s Office)
- Fixed Asset Tag: 16232 – Canon Image Runner 6570 (County Clerk’s Office)

The terms of this Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement and Request for Transfer of County Property forms.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #12-2015**

5. Second reading; Informal Quote Contract 55-31DEC14 – Professional Services for Geo-Technical Report – 911 Self Support Radio Tower (1st read 1-8-15)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the recommendation regarding Informal Quote Contract 55-31DEC14 – Professional Services for Geotechnical Engineering Services for the 911 Self Support Radio Tower Project to be provided by Crockett Geotechnical – Testing Lab, LLC.

The terms of this agreement are stipulated in the attached Consultant Services Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement. Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #13-2015**

Commission

6. Public comment

None

7. Commissioner Reports

None

The meeting adjourned at 9:40 a.m.

Attest:


Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner


Janet M. Thompson
District II Commissioner

