

TERM OF COMMISSION: July Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District I Commissioner Karen Miller
Senior Buyer Amy Robbins
Senior Buyer Liz Sanders
Director Information Technology Aron Gish
Sheriff Captain Chad Martin
GIS Manager Jason Warzinik
Purchasing Specialist Dave Eagle
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

Employee Recognition Committee

1. Employee of the 2nd Quarter, 2014

Dave Eagle introduced the nominees for the Employee of the 2nd Quarter, 2014. They were Chris Plut, Michele Hall and Kelle Westcott. Mr. Eagle gave a brief overview of each nominee and thanked them for the work they do in their respective departments.

The Employee of the 2nd Quarter, 2014 is Kelle Westcott from the Resource Management Department.

Presentations were made to each nominee and Stan Shawver presented Ms. Westcott with the certificate proclaiming her the Employee of the Quarter.

Commissioners Atwill and Miller thanked the nominees for the work they perform on behalf of the County.

Purchasing

2. First reading; Cooperative Contract with Neopost, USA for mail room equipment, supplies and maintenance

Liz Sanders read the following memo:

Purchasing and Information Technology Department request permission to utilize the State of Missouri Cooperative Contract C112169002 for Mailing Room Equipment, Supplies and Maintenance with Neopost USA, Inc., of Milford, Connecticut, bid through State of Arizona. Information Technology wishes to purchase from this contract a new postage/mail machine, with funds from departments 1194, 2110, and 2010, Account 92301. Postage meter rental at \$77.00/month for 36 months, with 1st quarterly payment from Account 71600 is included in the budget revision submitted to the auditor's office to cover total purchase. Purchase details are as follows:

Qty	Model/PN	Description	List Price	Disc%	WSCA
<u>Price</u>					
1	IMWP30	IM Series 30 lb weight platform	\$ 1800.00	40%	\$ 1080.00
1	IM6000SYSB	Base, MMF, 15" control panel, keyboard, LAN kit & Line conditioner	16490.00	40%	9894.00
1	IM56DWM	IM5000/6000 Dynamic weigh module	5995.00	40%	3597.00
1	IM56CONVEYOR	IM5000/6000 Conveyor Stacker	2095.00	35%	1362.00
1	IMPRINTER	IM Series inkjet report printer w/cable	375.00	35%	244.00
1	IMRLD	Remote roll tape dispenser and stand	1535.00	35%	<u>\$ 998.00</u>
Subtotal					\$17,175.00
7	IM6000A1	Postage Meter, commercial, rental \$77.00/month through 12/31/14			<u>\$ 539.00</u>
TOTAL					\$17,714.00

This Term and Supply contract is effective through October 11, 2014 with a potential final expiration date of October 12, 2016. Budget revision and requisition for purchase order submitted to auditor's office.

Commissioner Miller noted how valuable the cooperative contracts are for non-profit organizations.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Bid Award 29-26JUN14 – Sun Valley Estates & Germantown Subdivision Concrete Rehabilitation

Amy Robbins read the following memo:

29-26JUN14 – Sun Valley Estates & Germantown Subdivision, 2014 Concrete Rehabilitation Program opened on June 26, 2014. Three bids were received and Resource Management recommends award by low bid to Emery Sapp & Sons, Inc. of Columbia, MO.

The scope of this project entails full depth removal and repair operations to Wishing Well Drive, Woodland Cove, and Backwoods Cove in Sun Valley Estates and Ludwick Blvd. and Germantown Dr. in the Germantown Subdivision. Cost of the contract is \$474,824.40 and will be paid from department 2041 – Infrastructure Preservation/Rehab, account 71202 – Contractor Costs. \$491,267.60 was estimated for this project.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. Second reading; Cooperative Contract 201314300 – Offender Monitoring Products, Services & Solutions (1st read 7-22-14)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the utilization of the U.S. Communities Cooperative Contract 201314300 – Offender Monitoring Products, Services & Solutions with BI Incorporated of Boulder, CO.

The terms of this Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #360-2014**

GIS

5. First reading; Budget Amendment to cover the cost of server replacement

Jason Warzinik said he is here on behalf of the Shared GIS Consortium Policy Committee requesting approval of a budget amendment to purchase a replacement server for the shared GIS consortium. The server is used to share data in layers between Boone County, Boone Electric Cooperative and the City of Columbia. The server was originally purchased in 2004 and needs replacing because Microsoft has ended support on the server operating system. Funding will be \$1,500 from each consortium entity as well as \$1,000 from the current replacement hardware balance.

There were no comments or questions.

Commissioner Atwill said a Public Hearing and second reading will occur after the mandatory 10 day waiting period for Budget Amendments.

Information Technology

6. First reading; Budget revision to re-classify funds to purchase mail machine

Aron Gish said this budget revision is to re-classify funds from the Collector's Office and Assessor's Office to contribute to the purchase of this mail machine. The money was in contingency and moved to a fund for the purchase. The fund breakdown is 25% from the Assessor, 42% from the Collector and the balance from General Revenue. These percentages are based on actual usage as tracked in our department.

There were no questions or comments.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. Second reading; Budget Revision for Computer Cabling at the court house (1st read 7-22-14)

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the following budget revision from the Information Technology Department for the Prosecuting Attorney staff for Cabling for Wi-Fi Access Points.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1123	86800	Emergency & Contingency	Emergency	6,400	
1170	71100	Information Technology	Outside Services		6,400
			Not to Exceed \$6,400.00		
			City of Columbia Cooperative Contract #46/2013		
			Low Voltage Wire Installation		
				6,400	6,400

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order #361-2014**

Sheriff's Department

8. 1st & 2nd reading; Intergovernmental Agreement between City of Columbia, Missouri and Boone County relating to JAG funds

Chad Martin said this is a request to approve an agreement between the City of Columbia, State of Missouri and Boone County allocating funds for the 2014 JAG. The grant itself was read and approved by Commission earlier. It is the same agreement as in previous years.

There were no comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone

does hereby approve the attached Intergovernmental Agreement between Boone County, the City of Columbia and the State of Missouri relating to the reallocation of JAG funds.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Intergovernmental Agreement.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #362-2014**

Treasurer

9. Second reading; Approval of the Parameters Order for Boone Hospital Center Refunding Revenue Bonds Series 2014 (1st read 7-17-14)

Bob Wagner said he is an elected member of the Board of Trustees for the Boone Hospital Center serving as Treasurer. Last year it was determined we had a series of bonds, a small issue of \$4 Million that was eligible for re-call this summer. We contacted the County Bond advisory, Columbia Capital, and asked them to do a review as to the feasibility of undertaking this endeavor.

They did some research and based on some changes in the market, it was determined we could generate a savings of between 200 and 300 thousand dollars. We decided to approach this through a private placement. We sent out RFP's to 20 entities receiving four responses, three from local banks getting one very favorable response. These savings will enable us to finance the new project on the south end of town without borrowing.

Kelsi Spurgeon of Columbia Capital said four bids were received and Clayton Holdings was the lowest bid. Each proposal included a formulated interest rate, an interest rate dependent on

an index at a certain point in time. There was a calculated true interest rate for each bid. The true interest rate is the average interest rate over the life of the bonds including any closing costs at time of purchase.

The true interest costs from the bids were 2.03% from Clayton Holdings, 2.41% from BOK Financial, 2.44% from UMB Bank and 2.71% from Boone County National Bank. The 2.03% rate produces a savings of over 750 thousand dollars on a budgetary basis over the life of the bonds. On a present value basis, in today's dollars, that is calculated at \$680,000 resulting in a 16.5% savings. The industry standard/benchmark is 3%.

The evaluation method of sale was monitored very closely. The main reason is that the Finance team decided the Competitive Bank Direct Purchase was the best way to go because of some of the cost efficiencies we could obtain. Looking at the responses we received, we can now quantify those much better. First, there is a reduced cost of issuance. No bond rating was required, no required offering document was needed and no underwriter fees for an estimated savings to the county of \$50,000 – \$80,000. Second, there is no debt service reserve fund generating savings of approximately 100 thousand dollars. Third, based on recent transactions with similar ratings and credit characteristics we believe the interest rate proposed by the low bidder is approximately 60 to 80 basis points more competitive than the recent transactions offered in the public market generating savings of \$120,000 to \$150,000. Finally, two of the four proposals included call provisions that are more aggressive to the County/Hospital than the standard provisions in the public market, including the low bid.

If the Commission approves today, the Finance team will proceed and lock in the pricing on August 26 with a closing date of August 28. The 2.03% rate is not fixed yet. It is not locked. It will move with the market until the August 26 date. Interest rates would have to move over 2.5% in the next four weeks for savings to drop below the required 5% which is an unprecedented change.

Jim Caldwell from Gilmore & Bell said that we are asking for a parameter order because the interest rates will not be set until August 26. Currently, all documents do not have the final interest rate which will be determined on the 26th. Also, the amount of the bonds to be issued is still to be determined. There is a debt service reserve fund on the bonds being refunded. They are invested in a security that is not being currently sold, wanting to sell as close to the closing date as possible. At that time, it can be determined how much can be applied against the refunding of the 2004 bonds.

Commissioner Atwill asked if by some extraordinary event, the interest rate increased by 2.5% by August 26th, is there an option to pull out.

Mr. Caldwell said that the parameters set forth in the documents set the rate at 5%. If that is not realized, then the parameters have not been met and the County would not go forward.

There were no further comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached order authorizing the issuance of Hospital Refunding Revenue Bonds (Boone Hospital Center), Series 2014, of Boone County Missouri; and authorizing and approving certain documents and actions in connection with the issuance.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #363-2014**

Resource Management

10. First reading; Acceptance of Security Agreement and Letter of Credit for the Sara Potterfield Horse Barn Project

Commissioner Miller said this is the standard security agreement to make sure stormwater and erosion control are taken care of as the building is being constructed.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Commission

11. 1st & 2nd reading; Re-appointment of Ralph Pickett to the Boone County Building Code Commission and Jared Vessell to the Judicial & Law Enforcement Task Force

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby re-appoint the following:

Name	Board	Period
Ralph Pickett	Building Code Commission	August 16, 2014 through August 16, 2016
Jared Vessell	Judicial & Law Enforcement Task Force	June 21, 2014 through June 21, 2017

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order #364-2014**

12. 1st & 2nd reading; Approve Air Systems invoices 23686 and 23867 for repairs done at the CMEC

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached invoices as follows:

- Invoice 23686 – Replacement of the Rotor Locked Compress in Unit #4 - **\$3,969.00**
- Invoice 23687 – Replacement of the Building Loop Pump - **\$1,743.98**

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #365-2014**

13. Public Comment

None

14. Commissioner Reports

Commissioner Miller reported that the horse barn that was very controversial, built without the permits, located at Midway, has been sold to the owners of the adjacent land. They have de-commissioned it and are planning on taking it down.

There were no other Commissioner Reports.

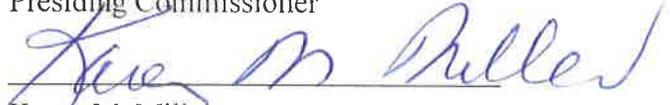
The meeting adjourned at 2:04 p.m.

Attest:


Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner