

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Senior Buyer Amy Robbins
County Counselor C. J. Dykhouse
Director Resource Management Stan Shawver
Sheriff Captain Chad Martin
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

Purchasing

1. First reading; Bid Award 14-27MAR14 – TRMSS Fog Seal Pavement Preservation 2014

Amy Robbins read the following memo:

14-27MAR14 – TRMSS Fog Seal Pavement Preservation 2014 opened on March 27, 2014. One bid was received and Resource Management recommends award by low bid to Christensen Construction Co.

Cost of the contract is \$59,672.97 and will be paid from department 2041 – Pavement Preservation, account 71202 – Infrastructure Preservation/Rehabilitation. \$54,783.00 was estimated for this project.

Commissioner Atwill said it would be helpful to know where the work is being done and if

this could be part of any future requests.

Ms. Robbins said she would supply that information before a second reading and will update the memo to reflect those sites.

Commissioner Miller noted that it has been some time since this was first brought to the attention of the Commission and a listing would be helpful.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First reading; Bid Award 11-21MAR14 – Robotic Total Station

Amy Robbins read the following memo:

The Request for Proposal for *11-21MAR14 – Robotic Total Station* closed on March 21, 2014. Five proposal responses were received.

The evaluation committee consisted of the following:

Derin Campbell, Manager, Design & Construction, Resource Management

Daniel Haid, Professional Civil Engineer, Resource Management

Matthew Thomas, County Surveyor, Resource Management

The evaluation committee recommends award to Griner and Schmitz, Inc. for the purchase of a Topcon DS Series Compact Auto-Tracking Total Station in the amount of

\$17,245.00 as well as a 1-Year Extended Warranty in the amount of \$2,100.00 per their attached Evaluation Report.

Total contract amount is \$19,345.00 and will be paid from Department 2045 – RM- Design & Construction, Account 92300 – Replacement Machines & Equipment.

Commissioner Atwill asked in what way does this help the County.

Ms. Robbins said that it is a surveying device where they take the surveying data collector and set it on this station. An assistant is not longer needed. It can be positioned in the field by one person who can then just walk away.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Cooperative Contract 3-130925TV – Light Excavators

Amy Robbins read the following memo:

Purchasing and Public Works request permission to utilize the Missouri Department of Transportation's cooperative contract number 3-130925TV to purchase one (1) Kubota KX057-4 Compact Excavator from Crown Power & Equipment Co., LLC of Columbia, MO.

Cost for the excavator is \$66,456.00 to be paid from department 2040 – Public Works Maintenance Operations, account 92300 - Replacement Machinery & Equipment. Additionally, Public Works requests to dispose of the following Backhoe:

<u>Description</u>	<u>Fixed Asset Tag</u>
2006 Case 580SM Backhoe (Equip. ID #2773)	15671

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First reading; Bid Award 17-28MAR14 – Lawn Care Maintenance & Seasonal Grounds Services Term and Supply

Amy Robbins read the following memo:

17-28MAR14 – Lawn Care Maintenance & Seasonal grounds Services Term and Supply opened on March 22, 2013. Five bids were received and Purchasing recommends award by low bid to Truescape, LLC of Fulton, MO.

This is a term and supply contract and invoices will be paid from departments 2040 – Public Works, 1256 –Sheriff, and 6100-Facilities Maintenance, account 60400 – Grounds Maintenance and department 2045 – Resource Management, account 71100 – Outside Services.

Commissioner Miller said she is surprised that Union Cemetery would need seven mowings.

Ms. Robbins said that the tabulations are not what are exactly budgeted. When they were asked how many mowing are needed, they said monthly to bi-weekly. So the number is somewhere between seven and fifteen and when doing the tabulations, a number was required and we chose seven. Each department will set up their schedule at the beginning of

the contract.

Commissioner Atwill asked who monitors the schedule.

Ms. Robbins said it is done by each responsible department. For this contract, those departments are Public Works, Sheriff and Resource Management.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First reading; Bid Award 12-27MAR14 – 2014 Preservation Chip Seal

Amy Robbins read the following memo:

12-27MAR14 – 2014 Preservation Chip Seal opened on March 27, 2014. Two bids were received and Resource Management recommends award to Missouri Petroleum Products Company, LLC for providing the lowest bid which met all required specifications. The true low bidder was found non-responsive as they did not submit the MO-DOT approved mix-design report with their bid response as requested via Addendum #2 to this bid.

Cost of the contract is \$726,781.92 and will be paid from department 2041 – Pavement Preservation, account 71202 – Infrastructure Preservation/Rehabilitation. \$712,596.00 was estimated for this project.

Commissioner Atwill asked where the money will be spent.

Commissioner Miller said it is designated for areas all over the county.

Commissioner Atwill asked for an attachment of those areas with the second reading.

Ms. Robbins said she will do that.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First reading; Amendment Number One to 42-05NOV13 – Consulting Services for the Children’s Services Board

Amy Robbins read the following memo:

Contract 42-05NOV13 – Consulting Services for the Children’s Services Board was approved by commission for award to the University of Missouri on January 23, 2014, commission order 26-2014. This amendment extends the date the final report is due to July 10, 2014 from May 31, 2014 due to a delayed start date.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

County Counselor

7. First reading; Budget Revision to transfer funds for the pending federal litigation

C. J. Dykhouse said this is a Budget Revision in conjunction with our pending Federal Legislation. The Budget Revision is taking funds from the emergency account which requires unanimous consent from the Commission during approval at the second reading.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Sheriff's Department

8. 1st & 2nd reading; Deputy Sheriff Salary Supplementation Fund Grant Application

Captain Chad Martin said the Sheriff's Department is requesting approval on a continuation grant application for the Deputy Sheriff Salary Supplementation Fund, 2015. Requesting a 1st and 2nd reading today due to time constraints involved in getting the application in on time. There is no cost to the County and no match. They are covering this under a special services fund they collect.

There were no comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached grant application by the Sheriff's Department for the Deputy Sheriff Salary Supplementation Fund.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #186-2014**

Resource Management

9. First reading; Budget Revision for payment of one time collection event by Mid Missouri Solid Waste management District

Stan Shawver said he has spoken to Commission previously on this issue. When the budget was being prepared, there was no idea that the Mid Missouri Solid Waste Management District would want to sponsor a household hazardous waste, tire and electronics collection. It has been several years since this has been done. There is a demand for this and all the partners, the University, City of Columbia and Boone County will participate. This budget revision is to allow for this. It does have a benefit to the County as there has been an accumulation of tires over a period of time. It is open to the public.

Commissioner Miller said that is will be on May 10th from 9:00 a.m. to 1:00 p.m. in the parking lot of the University Reactor Field.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

10. First reading; Consultant Services Agreement with Benton & Associates, Inc.

Stan Shawver said this is a Consultant Services Agreement for design of County bridge

3070006. The bidding will be for removal and replacement of the bridge at Mexico Gravel Road and Hominy Branch Ct. The contract is not to exceed \$53,300.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Family Court Services

11. Second reading; Grant Application request for Juvenile Justice Program Assistance (1st read 4-22-14)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached grant application by Family Court Services for Juvenile Justice Program Assistance.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #187-2014**

Commission

12. First reading; Budget Amendment to appropriate funds for Boone County Courthouse Lobby remodel

Commissioner Thompson said this is to re-do the windows in the Courthouse lobby.

Commissioner Miller asked Jason Gibson if the bid will be within the anticipated \$55,000 to do the whole project.

Mr. Gibson said that is the original estimate received from Facilities Maintenance. Depending on what the bids are, there may be a need to appropriate more funds. Hopefully, that will not be the case.

There were no further comments or questions.

Commissioner Atwill said a second reading will occur after the mandatory 10 day waiting period for Budget Amendments.

13. First reading; Consultant Services Agreement with Malicoat-Winslow Engineers for Courthouse Lobby remodel

This item was covered during the discussion of the Budget Amendment in item #12.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

14. 1st & 2nd reading; Re-appoint Bill Oswald to the Building Code Commission

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby re-appoint the following:

Name	Board	Period
Bill Oswald	Building Code Commission	May 3, 2014 through May 3, 2016

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #188-2014**

15. 1st & 2nd reading; Re-appoint Rusty Antel to the Judicial & Law Enforcement Task Force

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby re-appoint the following:

Name	Board	Period
Rusty Antel	Judicial & Law Enforcement Task Force	April 14, 2014 through April 14, 2017

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #189-2014**

16. 1st & 2nd reading; Re-appoint Dr. Elizabeth S. Hussey to the Vicious Dog Advisory Board

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby re-appoint the following:

Name	Board	Period
Dr. Elizabeth S. Hussey	Vicious Dog Advisory Board	April 12, 2014 through April 12, 2017

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #190-2014**

17. 1st & 2nd reading; Organizational Use of the Courthouse Plaza by Mid-Missouri Fellowship of Reconciliation for May 3, 2014

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Courthouse Plaza by Mid-Missouri Fellowship of Reconciliation for May 3, 2014 from 4:00 p.m. to 8:00 p.m.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #191-2014**

18 Public Comment

None

19. Commissioner Reports

None

The meeting adjourned at 1:52 p.m.

Attest:



Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner