

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Senior Buyer Liz Sanders
Employee Recognition Committee Kelle Westcott
Interim Joint Communications Dir. Joe Piper
Assoc. Dir. Int'l Academy of Emergency Dispatch Carlynn Page
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:31 p.m.

Joint Communications

1. Proclamation Recognizing Columbia/Boone County Public Safety Joint Communications

Commissioner Atwill said that we have a ceremonial function today. There will be a proclamation recognizing the Columbia/Boone County Public Safety Joint Communications organization which will become a full part of the County operations beginning January, 2015. Commissioner Atwill introduced Joint Communications Interim Director, Joe Piper.

Mr. Piper said he is pleased to introduce Carlynn Page, Associate Director of the International Academy of Emergency Dispatch. She has come from Salt Lake City to recognize the Boone County Joint Communication/911 organization for achieving accreditation in Emergency Fire Dispatch protocol.

Carlynn Page said the accreditation centers share a common goal of improving public safety

and maximizing the efficiency of the 911 systems. On August 29, 2013, Boone County Public Safety Joint Communications became the 26th of an elite group of only 28 Emergency Fire Dispatch Accreditation Centers of excellence from all over the world providing superior up-to-date public care and efficient resource utilization to achieve maximum results in emergency situations.

Ms. Page said that she was told by Brian Maydwell, Operations Manager, that Boone County had the best dispatchers and now there is an external validation to back up his assertion. Boone County Joint Communications are among the very best dispatchers in the world. As Joe Piper pointed out, the accreditation is not due to one individual but is a team effort. The County Commission, Fire Administrators and dispatchers all played a vital role and each individual was a big part in this achievement.

So, on behalf of the International Academies of Emergency Dispatch, it is my distinct honor and privilege to officially present this accreditation to Boone County Public Safety Joint Communications. I would just ask that everyone congratulate each one of the fire dispatchers who work diligently each day to make sure the citizens of your community are given the highest level of care available.

Commissioner Atwill thanked Ms. Page for coming to present this accreditation and said he is proud of our Joint Communication staff for all that they do. The County is looking forward to even greater things once the new facility is completed. It is nice to know there will be qualified staff to fill it immediately.

Commissioner Miller read the following proclamation:

Whereas, Columbia/Boone County Public Safety Joint Communications provides exemplary services to the citizens of Boone County through collaboration with 13 user agencies;

Whereas, the mission statement of Public Safety Joint Communications is, “Public Safety Joint Communications is committed to serve as the vital link between citizens and public safety agencies of our community. As the ‘first’ first responders, we strive to provide prompt, courteous, and professional service for all of our customers. Through our actions, we help save lives, protect property and assist the public in their time of need;

Whereas, International Academies of Emergency Dispatch is a non-profit, standard-setting organization promoting safe and effective emergency dispatch services worldwide and comprised of allied academies for fire, medical and police dispatch;

Whereas, International Academies of Emergency Dispatch Fire Accreditation is based on the organization’s “20 Points of Excellence” under its Fire Priority Dispatch System;

Whereas, these “20 Points of Excellence” include the current certification of all personnel authorized to process emergency calls; consistent case evaluation that meets or exceeds the Academy's minimum performance expectations; proper description of the process of outside agencies requesting a fire response; documentation for the call center's incidence (numbers) of all Fire Priority Dispatch System codes and levels; and the agency’s agreement to abide by the Academy's Code of Ethics and the standards set forth for an Accredited Center of Excellence;

Whereas, accreditation by the International Academies of Emergency Dispatch is based upon the comprehensive training and performance of the staff on hand, considering the volume of calls rather than number of staff members; therefore, considering Public Safety Joint Communication’s current understaffed condition, this accreditation reflects an exceptionally high quality of service;

Whereas, an example of the excellence of Public Safety Joint Communications lies in continuously exceeding the required performance levels in Point of Excellence #9, based on an independent review of its 911 calls involving a request requiring a fire/rescue component;

Whereas, International Academies of Emergency Dispatch Fire Accreditation is rare, with Columbia/Boone County Public Safety Joint Communications being only the 26th public safety dispatch center worldwide to earn this accreditation;

Therefore, in recognition of the exemplary service and tireless dedication of Columbia/Boone County Public Service Joint Communications to the safety of Boone County residents and visitors, the Boone County Commission extends its sincerest appreciation and congratulations.

IN TESTIMONY WHEREOF, this 17th day of April, 2014.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby recognize Columbia/Boone County Public Safety Joint Communications for Earning Fire Accreditation by the International Academies of Emergency Dispatch.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #174-2014**

2. Proclamation Recognizing April 13-19, 2014 as National Public Safety Telecommunicators Week

Commissioner Thompson read the following proclamation:

Whereas, emergencies requiring the services of law enforcement, fire protection and/or emergency medical professionals can occur at any time anywhere,

Whereas, Public Safety Telecommunicators are the first and most critical contact for individuals who need emergency services,

Whereas, the safety of our law enforcement, fire protection and emergency medical professionals depends upon the quality and accuracy of information obtained and related by Public Safety Telecommunicators,

Whereas, the quality of public safety and emergency response in Boone County depends upon the prompt response of emergency response personnel,

Whereas, Boone County Public Safety Telecommunicators provide 911 dispatch services for 13 agencies,

Whereas, Boone County Public Safety Telecommunicators conducted more than 424,000 phone interactions in 2013,

Therefore, in honor of the men and women whose diligence, professionalism and sense of duty help to keep the citizens of and visitors to Boone County safe, the Boone County Commission recognizes the week of April 13 through April 19, 2014 as National Public Safety Telecommunicators Week. On behalf of the citizens of Boone County, the Commission shares its sincere appreciation to the dedicated staff of Joint Communications and recognizes Thursday, April 17, 2014 as Boone County Public Safety Telecommunicator Day.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby recognize the week of April 13 through April 19, 2014 as National Public Safety Telecommunicators Week.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #175-2014**

Employee Recognition Committee

3. Employee of the 1st Quarter 2014

Kelle Westcott introduced the following nominees:

- Billy Way – Information Technology
- Jackie Gaines – Information Technology
- Joseph Ciesielczyk – Sheriff's Department
- Kasey Frederick – Sheriff's Department
- Michele Hall – Commission

Each of these nominees was presented a plaque commemorating their nomination as Employee of the Quarter.

Jeff Davis from the Boone County Assessor's Office was selected as Employee of the 1st Quarter of 2014. Tom Schauwecker presented Mr. Davis with his award and spoke on the attributes of Mr. Davis and his dedication to not only his work, but also his service within the community.

The Commissioners thanked all the nominees for their hard work and dedication.

Purchasing

4. First reading; Bid Award 18-28MAR14 – Newspaper Advertising

Liz Sanders read the following memo:

Request for Bid 18-28MAR14 – Newspaper Advertising opened on March 28, 2014.
Two bids received, from Columbia Missourian and the Columbia Daily Tribune.

The Boone County Clerk, Boone County Collector, Human Resources, and Purchasing departments evaluated the RFB and recommendations favor a multi-vendor award to the Columbia Daily Tribune and the Columbia Missourian. These are non-exclusive contracts and will be used by departments as needs dictate.

The contract period is May 1, 2014 through April 30, 2015 with a maximum of four (4) one year renewal periods, potential final expiration date of April 30, 2019.

As this is a Term and Supply contract, there are no accompanying purchase requisitions. A bid tabulation is attached for your information.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First reading; Cooperative Contract 2013-100 – Traffic Control Products, related Products and related Solutions

Liz Sanders read the following memo:

Purchasing and Resource Management Engineering Division request permission to utilize the U.S. Communities Cooperative Contract 2013-100 for Traffic Control Products, related Products and related Solutions with Traffic & Parking Control Company, Inc., of Brown Deer, Wisconsin. This contract has an initial term effective through February 28, 2017 and has three (3) additional, one-year renewal options. This is a term and supply contract.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6 Second reading; Bid Award 15-18MAR14, Small plows and spreaders and disposal of three (3) snow plows and three (3) spreaders (1st read 4-15-14)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 15-18MAR14 to Knapheide Truck Equipment Company of Jefferson City, MO to purchase three (3) Poly Hopper self-contained spreaders and three (3) Western Ultramount Pro plows and dispose of three (3) snow plows and three (3) spreaders on GovDeals by using contract 6-100602FR, On-Line Surplus Auction Service.

The terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement and Disposal Forms.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #176-2014**

County Clerk

7. 1st & 2nd reading; April 8, 2014 Election Certification

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby accept the attached certification of election from the County Clerk and Election Authority for Boone County, Missouri for the election held on the 8th day of April, 2014.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #177-2014**

ABC Laboratories

8. Second reading; Chapter 100 status report (1st read 4-15-14)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby accept the attached ABC Laboratories Chapter 100 Compliance Reports, Exhibits B & C.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #178-2014**

Human Resources

9. Second reading; Reclassification request for positions in Human Resources (1st read 4-15-14)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby accept the following recommendations from the Job Classification Committee:

Current Position: Human Resource Department's Office Specialist, range 20, class code 1022

New Position: Human Resources Coordinator, range 29, class code 1037

Current Position: Human Resources Assistant, range 28, class code 1034

New Position: Human Resources Coordinator, range 29, class code 1036

Current Position: Human Resource Department's Benefits/Risk Management Manager,
range 36, class code 1033

New Position: Risk Management Specialist, range 36, class code 1038

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #179-2014**

Commission

10. 1st & 2nd reading; Approve Closed Session authorized per RSMo Sec 610.021 (1) at 2:00PM on April 22, 2014

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Tuesday, April 22, 2014, at 2:00 p.m. The meeting will be held in Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #180-2014**

11. 1st & 2nd reading; Office of Emergency Management March Billing

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Boone County portion of the March 2014 expenses for the Office of Emergency Management in the amount of \$12,219.64.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #181-2014**

12. 1st & 2nd reading; Organizational Use of the Government Center Chambers by Peoples' Visioning for April 24, 2014

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by Peoples' Visioning for April 24, 2014 from 9:00 a.m. to 12:15 p.m.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #182-2014**

13 Public Comment

None

14 Commissioner Reports

None

The meeting adjourned at 1:59 p.m.

Attest:



Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner