

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commission Daniel Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Director Resource Management Stan Shawver
Collector Pat Lensmeyer
Director Information Technology Aron Gish
Senior Buyer Amy Robbins
Sheriff Captain Chad Martin
Senior Planner Bill Florea
Urban Hydrologist Catherine Beatty
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

Red Cross

1. Proclamation – American Red Cross Month

Nancy Sell, Clayton Kennedy, Lee Nemes and Philip Iman were present to accept the framed proclamation honoring the American Red Cross.

Commissioner Thompson read the following proclamation:

Whereas, American Red Cross Everyday Heroes are on the front line every day, volunteering their time, giving blood, taking life-saving courses or providing financial donations to help those in need; and

Whereas, American Red Cross volunteers provide round-the-clock support to members of the military, veterans and their families, and teach lifesaving classes in CPR, aquatics

safety and first aid; and

Whereas, when an injured service member ended up in a hospital far from home, the American Red Cross offered comfort; when a hospital patient needed blood, American Red Cross blood donors helped them; when a lifeguard jumped in to save a drowning child or someone stepped up to help a heart attack victim, American Red Cross training was there; and

Whereas, across the nation and across the world, the American Red Cross has responded to hurricanes, tornadoes, floods and wildfires, the tragedy at the Boston Marathon and Typhoon Haiyan in the Philippines; and

Whereas, the American Red Cross' mission is to prevent and alleviate human suffering in the face of emergencies; and

Whereas, American Red Cross volunteers from Boone County work tirelessly to help in time of disaster, when someone needs life-saving blood or the comfort of a helping hand; and

Whereas, our community depends on the American Red Cross, which relies on donations of time, money and blood to fulfill its humanitarian mission; and

Therefore, the Boone County Commission does hereby proclaim March 2014 to be **American Red Cross Month** throughout Boone County and encourage Boone County residents to support this organization and its noble humanitarian mission.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby proclaim March 2014 to be American Red Cross Month. It is further ordered the Boone County Commissioners are hereby authorized to sign the attached proclamation.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #100-2014**

The Commissioners thanked the attendees for their service to the community.

Purchasing

2. First reading; Contract Amendment Number Two to 22-24JUN11 – Urban Retrofit Monitoring of Stormwater Practices in Hinkson Creek Watershed

Amy Robbins read the following memo:

Contract 22-24JUN11 – Urban Retrofit Monitoring of Stormwater Practices in Hinkson Creek Watershed was approved in commission on December 6, 2011 on commission order 498-2011. The attached amendment modifies the scope of services to reflect the reduced number of stormwater Best Management Practices (BMPs) that will be monitored, adjusts the contractor's role from primary to secondary assistance with respect to quality assurance plan revisions, and removes sample collections at the residential site.

Additionally, the number of quality assurance filed audits and reviews will be reduced to reflect the reduced monitoring effort as well as reduce the number of contractor final reports from two to one final summary report. The amendment also makes changes to Optional Tasks 1-5, updates the not-to-exceed cost estimates for those tasks and adds updates the grant project end dates in accordance with the extension granted by Missouri Department of Natural Resources.

Commissioner Miller said this is per the agreement with the DNR.

Bill Florea said this is the urban retrofit grant. Geosyntech has been hired as a private

consultant providing technological assistance in monitoring of the installed Best Management Practices at the Grissom Building and Sunrise Estates. Since the agreement with the DNR has been modified, this request modifies the agreement with Geosyntech to reflect the project scope. It is a reduced scope from what was previously approved.

Commissioner Atwill asked if there should be more detailed information about the expenditures of over \$132,000 instead of just calling it outside services, asking if there is documentation supporting line item expenditures.

Mr. Florea said there is a contract already in place which shows that information plus the changes and the revised contract. We took the original contract and modified several items in a bullet list.

Commissioner Atwill asked if this is a reasonable charge.

Mr. Florea said he believes it is.

Commissioner Thompson asked if Mr. Florea or Ms. Beatty could explain Optional Task 2 which says site location modified from industrial to residential and data requirements specified for stormwater modeling.

Catherine Beatty said that originally they were going to do modeling at the Grissom site and it was changed to Sunrise Estates.

There were not further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; State of Missouri Cooperative Contract C112239001 – Small Hand and Power Tools & Accessories

Amy Robbins read the following memo:

Purchasing and Public Works request permission to utilize the State of Missouri Cooperative Contract C112239001 – Small Hand & Power Tools & Accessories to purchase one (1) Verus Pro Industrial Diagnostic & Information System from Snap-On Industrial.

Total cost for the Verus Pro is \$7,274.25.00 and will be paid from department 2040 – Public Works Maintenance Operations, account 92300 - Replacement Machinery & Equipment.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Collector

4. First reading; Consultant Services for 2014 Delinquent Tax Sale

Pat Lensmeyer said her office has statutory authority when they can't use a legal description that exists through the transferring of ownership documents for legal descriptions for the tax sale ad or the collector's fee or certificate of purchase anytime a legal description for property subjected to tax sale when the transferring document is not sufficient to describe the property being sold.

We have a contract with a surveying company to actually create the legal description from the information available and survey the property if needed. The budget is available for this and in 2012 there were 12 requests for a total of \$2,721 and in 2013 there were 8 requests for a total of \$1,642. The real purpose of this is to assure that the purchaser receives a deed that accurately describes the property they own.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Sheriff's Department

5. First reading; Above Transfer Salary for Raymond Scheeler

Captain Martin said the Sheriff's Department is requesting permission to transfer Raymond Scheeler to 106% of mid point after following the same application, interviewing and selection process for corporals as has been done in the past. This will not create any inequities in any of the corporal positions in the corrections department.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First reading; Budget Amendment to appropriate funds for increase in cost of utilities at the substations.

Captain Martin said the Sheriff's Department requests permission for approval of this budget amendment to cover an increase in utilities of \$191 at the substations. Utilities at this particular time have gone up for both the north and south substations.

There were no comments or questions.

Commissioner Atwill said that a second reading will occur after the mandatory 10 day waiting period for budget amendments.

7. First reading; Budget Amendment for CCW Livescan

Captain Martin said the Sheriff's Department is requesting approval for a budget amendment on a cost neutral part of the CCW application process. There will be a switch from ink prints to live scan machines which will be administered electronically. This is a change in the applicants payment method. It used to go straight to the state by check, now it will come to the County and the state will bill the County.

There were no comments or questions.

Commissioner Atwill said that a second reading will occur after the mandatory 10 day waiting period for budget amendments.

Information Technology

8. First reading; Budget Amendment to purchase a laptop for field use

Aron Gish said that his account does not belong to him but his department has been working with the Sheriff's Department to follow the correct procedures to acquire the equipment. This is for a laptop for field use and a remote to transfer to a P.C. so the individual can

access the information at their desk on the desktop.

There were no comments or questions.

Commissioner Atwill said that a second reading will occur after the mandatory 10 day waiting period for budget amendments.

Resource Management

9. First reading; Contract for Cost-Share between Boone County and Michael and Janna Watson

Catherine Beatty said that per the sub-grant agreement, the requirement is to install three features at the Sunrise Estates. The first will be a vegetated drainage swale, seeded berms and native plants. This will help in the infiltration, treating stormwater and alleviating the flooding problem. The County will provide the installation costs, labor as well as the plant material.

Bill Florea said the cost share is for 50% on maintenance in case the plants need replacement. The owners would buy the plants and be reimbursed at 50% not to exceed \$300.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

10. First reading; Contract for Cost-Share between Boone County and Douglas and Deanna Phillips

Bill Florea said this item is the same as the previous but at a different address.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

11. First reading; General Consultant Services Agreement with Malicoat-Winslow Engineers, P.C.

Stan Shawver said this is the annual Consultant Services Agreement. It is the annual update requiring approval from the Commission.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

12. First reading; Contract Amendment Number One for Reallocation –Based Project, Town of Harrisburg

Stan Shawver said this is part of revenue sharing money in an agreement from November of 2012 with Harrisburg to allow for resurfacing of Lohmar Lane. The re-allocation was \$30,000 and the project cost \$16,269.15. They did some patching at Eaton & Craigview and Eaton & DC Lane intersections at a cost of \$6,400. The request is to have re-allocation to cover this cost. In agreement with Harrisburg, this will then cancel out the balance of any monies on the re-allocation. This will be the last thing covered per this agreement.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

13. Second reading; Re-adoption of the Zoning Regulations and Stormwater Ordinance (1st read 12-30-13)

Commissioner Miller moved on this day the County Commission of the County of Boone takes up the following re-adoption of the Boone County Zoning Regulations and the Boone County Stormwater Ordinance;

WHEREAS, the Boone County Planning and Zoning Commission conducted three (3) public hearings, after duly notifying the public of the same, into the issue of re-adoption of the County's current zoning regulations and stormwater regulations; and

WHEREAS, the Boone County Planning and Zoning Commission has recommended that the County Commission readopt said zoning regulations and stormwater regulations; and

WHEREAS, the County Commission conducted a public hearing on re-adoption of said regulations on December 30, 2013, and

WHEREAS, all notices required by law have been duly given and all public hearings required by law have been duly convened;

NOW, THEREFORE, the County Commission of the County of Boone does hereby readopt the Zoning Ordinance for Boone County, Sections 1 through 27 and readopts the Stormwater Ordinance, Sections 1 through 9, copies of which are attached hereto and incorporated herein

along with the following attachments:

1. Notice of 1st P&Z hearing, affidavit of publication from newspaper and affidavit of posting employee of posting here in Government Center (county seat hearing).
 - a. Minutes from this public hearing.
2. Notice of 2nd P&Z hearing, affidavit of publication from newspaper and affidavit of posting employee of posting here in Government Center (southern district).
 - a. Minutes from this public hearing.
3. Notice of 3rd P&Z hearing, affidavit of publication from newspaper and affidavit of posting employee of posting here in Government Center (northern district).
 - a. Minutes from this public hearing.
4. Minutes from P&Z with recommendation for adoption.
5. Notice of public hearing before the County Commission on December 30, 2013, affidavit of publication from newspaper and affidavit of posting employee here in Government Center AND in courthouse.
 - a. Minutes from the 12/30 County Commission meeting showing the public hearing was opened for the re-adoption of the zoning regulations and stormwater regulations.
6. Complete copy of Zoning Regulations Sections 1-27 and a complete copy of the Stormwater Ordinance Sections 1-9

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #101-2014**

Commission

14. Public Comment

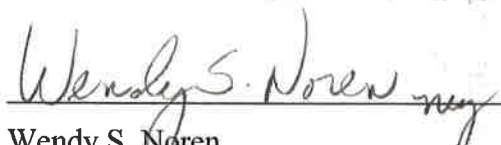
None

15. Commissioner Reports

None

The meeting adjourned at 9:59 a.m.

Attest:


Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner