

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commission Daniel Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Senior Buyer Amy Robbins
Director Resource Management Stan Shawver
Manager, Design & Construction Derin Campbell
Manager, Road Maintenance Chet Dunn
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:33 a.m.

Purchasing

1. First reading; Bid Award 05-14JAN14 – 100 Ton Shop Press to General Parts Distribution of Columbia, MO

Amy Robbins read the following memo:

05-14JAN14 – 100 Ton Shop Press opened on January 14, 2014. Six bids were received and Public Works recommends award by low bid to General Parts Distribution LLC d/b/a Carquest Auto Parts of Columbia, MO.

Total cost for 100 Ton Shop Press is \$11,596.00 and will be paid from department 2040 – Public Works Maintenance Operations, account 92300 - Replacement Machinery & Equipment. \$15,000 was budgeted for this purchase. The Bid Tabulation is attached for your review.

There were no comments or questions.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First reading; Sole Source Contract 111-123113SS – Annual Maintenance and repair of Teletrol DDC Controls HVAC System at CMEC

Amy Robbins read the following memo:

Sole Source Request 111-123113SS was approved in Commission on January 17, 2013 for annual maintenance and repair of the Teletrol DDC Controls HVAC System at the Central Missouri Events Center with Air Systems, LLC of Columbia, Missouri. Air Systems is the only authorized vendor for the Teletrol control system that is on the ground source system.

Annual Maintenance cost for 2014 is \$4,083.00 and will be paid from department 2120 – Fairgrounds Maintenance Fund, account 60200 – Building Repairs / Maintenance.

Repair outside of this annual maintenance will be billed at a time and materials rate of \$85.00 per hour.

There were no comments or questions.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Cooperative Contract 3-130709TV to purchase two (2) John Deere Tractors and Cooperative Contract 3-121024RJ to purchase two (2) Mid-Mount Boom Mowers and dispose of two (2) tractors and one (1) Boom Mower

Amy Robbins read the following memo:

Purchasing and Public Works request permission:

- To utilize the Missouri Department of Transportation (MO DOT) cooperative contract number 3-130709TV to purchase two (2) John Deere 6125M Tractors from John Deere Company through Sydenstricker Implement Company of Rocheport, MO. Total cost for tractors is \$167,617.20.
- To utilize the Missouri Department of Transportation (MO DOT) cooperative contract number 3-121024RJ – Mowers to purchase two (2) Tiger Bengal Series Mid-Mount Boom Mowers for installation on the above requested tractors. Total cost for mowers is \$93,850.40

Both purchases will be paid from department 2040 – Public Works Maintenance Operations, account 92300 - Replacement Machinery & Equipment.

Public Works requests to dispose of the following two (2) Tractors and Mowers:

<u>Description</u>	<u>Fixed Asset Tag</u>
2005 John Deere 6420 Tractor Boom Mower (Equip. ID #3757)	15158 (Mower included in this FA #)
2001 John Deere 7210 Tractor Boom Mower	13175 (Equip. ID #3748)
Tiger TRB-50 Boom Mower Section	17011(Mounted to Equip. ID 3748; FA# 13175)

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First reading; Cooperative Contract MM64 – Gasoline and Diesel Fuel

Amy Robbins read the following memo:

Purchasing requests permission to utilize the City of Columbia cooperative contract MM64 for Gasoline and Diesel Fuel with Brownfield Oil Company, Inc. of Moberly, Missouri. This contract is in effect through December 31, 2014 and has four, one-year renewals. This is a term and supply contract. Invoices will be paid from department 2040 – PW – Maintenance Operations, account 59000 – Motor Fuel / Gasoline. \$543,352 remains in the account at this time.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First reading; Contract Amendment Number One to 24-25APR12 – Tires, Passenger & Patrol Vehicles and Light Duty Trucks

Amy Robbins read the following memo:

Contract 24-25APR12 – Tires-Passenger & Patrol Vehicles & Light Duty Trucks
was approved in commission on June 12, 2012 on commission order 282-2012. The attached amendment adds additional tire sizes and pricing to the list of available tires for the County.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First reading; Bid Award 02-24JAN14 – 2014 Mill and Overlay Term & Supply

Amy Robbins read the following memo:

02-24JAN14 – 2014 Mill and Overlay Term & Supply opened on January 24, 2014. Two bids were received and Resource Management recommends award by low bid to APAC Missouri, Inc.

Cost of the contract is \$629,300.00 and will be paid from department 2041 – Pavement Preservation, account 71100 – Outside Services. \$665,750.00 was budgeted for this service.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. Second reading; Missouri Department of Transportation Cooperative Contract 3-131120V to purchase three (3) F550 4x4 Regular Cab Trucks and dispose of three (3) trucks (1st read 2-10-14)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Missouri Department of Transportation Cooperative Contract 3-131120V to purchase three (3) Ford F550 4x4 Crew Cab Trucks with Knapheide Flatbed Bodies from Joe Machens Ford of Columbia, MO. and dispose of two (2) 2005 Chevrolet 4500 Crew Cab with Flatbed trucks and one (1) 2002 Ford F550 4WD with Flatbed..

The terms of this Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement and Request for Disposal forms.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #61-2014**

8. Second reading; Disposal of surplus equipment (1st read 2-10-14)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the attached list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction. It is further ordered the Presiding Commissioner is hereby authorized to sign the Request for Disposal forms.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #62-2014**

9. Second reading; Cooperative Contract C213093004 to purchase Photocopiers and Maintenance and dispose of two (2) copiers (1st read 2-10-14)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the State of Missouri Cooperative Contract C213093004 with Data Comm, Inc. of Columbia, MO to purchase Photocopiers and Maintenance and also dispose, by trade-in, copiers as follows:

Purchase

- One (1) Canon C5250 Digital Copier for Assessor' Office with Maintenance
- Two (2) Canon 6265 Digital Copies for Recorder's Office with Maintenance
- One (1) Canon C5240 Digital Copier for Community Children's Services with Maintenance

Dispose

- Two (2) copiers in Recorder's Office, asset tags 16572 & 16573)
- One (1) copier in Assessor's Office, asset tag (15349)

The terms of this Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement and Request for Disposal forms.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #63-2014**

Family Court Services

10. Second reading; Domestic Relations Program Grant application (1st read 2-10-14)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached 2014-2015 grant application for the Domestic Relations Program for Parents and Children.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #64-2014**

Auditor

11. Second reading; Budget Amendment to increase appropriations for E-911 telephone lines provided by CenturyLink for FY2014 (1st read 2-4-14)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to increase appropriations for E-911 telephone lines provided by CenturyLink for FY2014.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2020	71100	E-911 Emergency Telephone	Outside Services		125,000

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #65-2014**

Resource Management

12. 1st & 2nd reading; Receive and accept Trade Winds Park Plat No. 2-A

Stan Shawver said this is a two lot plat in Sunrise Estates. It is a 48 acre parcel split into two pieces. The Planning & Zoning Commission has approved this in November. It had to go through a city process because it connects to the city sewer line. It is requested that the Commission receive and approve this request.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby receive and accept the following subdivision plat and authorize the Presiding Commissioner to sign it:

- Trade Winds Park Plat No. 2-A. S12-T48N-R12W. M-L. Streams Edge Properties LLC, owners. David T. Butcher, surveyor.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #66-2014**

13. Road & Bridge annual report

Derin Campbell and Chet Dunn presented the annual Road & Bridge Report. The following topics were reviewed for the Commission:

- Vision Statement
- Pavement Preservation

- Asphalt Rehabilitation Program
- Concrete Rehabilitation Program
- New Bridge Rehabilitation Program
- Leveraging Technology to Advance Communication
- Keys to Success – Programs to Collaborative Planning

Commissioner Atwill asked if there are specific contracts to bring in machinery to perform the different types of pavement rehabilitation.

Mr. Campbell said that there are contracts based on the type of product we use. Certain machines will be contracted to perform that type of work.

Commissioner Miller asked about the differences in the preservation treatments; Asphalt Overlay, Chip Seal and Fog Seal.

Mr. Campbell said that with the new processes, it is an experimentation to see what works best in each situation.

There were no further comments or questions. The Commissioners thanked Mr. Campbell and Mr. Dunn for their fine work and acknowledged Kelle Westcott for her work on coordinating all the information in preparing the report.

The Road and Bridge Annual Report in its entirety can be seen on the County Web Site at: www.showmeboone.com/ResourceManagement

Commission

14. First reading; Legislation Consultant Services Agreement with Burnett & Associates

Commissioner Miller said this is a renewal of the same contract from the previous five years. The rates have stayed the same.

Commissioner Atwill said he would like to have a work session to more fully understand the objectives and responsibilities of the County Legislative Consultant.

It was agreed that a work session will be held to discuss this contract and a second reading will be delayed pending the work session outcome.

15. 1st & 2nd reading; Organizational Use of the Government Center Chambers by Mid-Missouri Peaceworks for March 12, 2014, April 9, 2014 and April 16, 2014

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by Mid-Missouri Peaceworks for March 12, 2014, April 9, 2014 and April 16, 2014 from 6:00 p.m. to 10:00 p.m.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #67-2014**

16. 1st & 2nd reading; Organizational Use of the Government Center Chambers by Missourians for Alternatives to the Death Penalty for April 25, 2014

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by Missourians for Alternatives to the Death Penalty – Columbia Chapter for February 25, 2014 from 4:30 p.m. to 6:30 p.m.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #68-2014**

17. 1st & 2nd reading; Repair of Arena Gas Heater at Central Missouri Events Center

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve maintenance repairs done by Air Systems, LLC at the Central Missouri Events Center in the amount of \$200.00 per attached description.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #69-2014**

18. 1st & 2nd reading; Office of Emergency Management January 2014 expenses

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Boone County portion of the January 2014 expenses for the Office of Emergency Management in the amount of \$14,631.70.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #70-2014**

19. Public Comment


None


20. Commissioner Reports


Commissioner Miller said she would like to recognize Wynna Faye Elbert who passed away last week. Ms. Elbert was an activist in the local community and will be greatly missed.

The meeting adjourned at 10:13 a.m.

Attest:


Wendy S. Noren
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Karen M. Miller
District I Commissioner


Janet M. Thompson
District II Commissioner

