

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commission Daniel Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Senior Buyer Amy Robbins
Sheriff Captain Chad Martin
Family Court Services Supervisor Courtney Pulley
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:33 a.m.

Purchasing

1. First reading; Missouri Department of Transportation Cooperative Contract 3-131120V to purchase three (3) F550 4x4 Regular Cab Trucks and dispose of three (3) trucks

Amy Robbins read the following memo:

Purchasing and Public Works request permission to utilize the Missouri Department of Transportation cooperative contract 3-131120V – *Ford F550 Truck with Knapheide Flatbed Body* with Joe Machens Ford Lincoln of Columbia, Missouri to purchase three (3) Ford F550 4x4 Regular Cab Trucks with Knapheide Flatbed Bodies.

Total cost of contract is \$142,830.00 and will be paid from department 2040 – PW Maintenance Operations, account 92400 – Replacement Auto / Trucks. \$142,000 was budgeted for these replacement trucks. There is enough money in Class 9 to cover the difference.

The Purchasing Department requests permission to dispose of the following surplus:

2005 Chevrolet 4500 Crew Cab with Flatbed, fixed asset tag 15225

2005 Chevrolet 4500 Crew Cab with Flatbed, fixed asset tag 15224

2002 Ford F550 4WD with Flatbed and Tool Boxes, fixed asset tag 13512

Attached are the Disposal Forms for signature.

Commissioner Atwill asked if there was any way that the amount of paper included with the contracts can be lessened. There is documentation included that is not relevant to the request at hand.

Commissioner Thompson proposed that Purchasing look at sending the Commission an electronic file for review and then include only the Purchase Agreement and signature pages for Commission approval at the meetings.

Commissioner Atwill said that would be an alternative with the understanding that Commission could always ask for more documents if required.

Ms. Robbins said that Purchasing will look at this proposal knowing that they have the burden of proof to back-up the bids received on any RFP. Those documents can surely be kept in the Purchasing file separate from a package sent to Commission for approval.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First reading; Disposal of surplus equipment

Amy Robbins read the following memo:

The Purchasing Department requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Cooperative Contract C213093004 to purchase Photocopiers and Maintenance and dispose of two (2) copiers

Amy Robbins read the following memo:

Purchasing requests permission to utilize the State of Missouri cooperative contract C213093004 (WSCA contract 1715) with Data Comm, Inc. of Columbia, Missouri.

Purchases will be as follows:

- 1) Canon C5250 Digital Copier for Assessor for \$11,573.00 less \$500 trade-in of existing Canon IR5250 for a total of \$11,073.00 from department 2010 – Assessment, account 92300 - Replacement Machinery & Equipment. \$11,580 was budgeted for this copier.

Maintenance is \$400.00 for 100,000 copies (pro-rated through December 31, 2014) with

overage billed at \$0.004/copy and color copies billed at \$0.06/copy.

- 2) (2) Canon 6265 Digital copiers for Boone County Recorder for \$10,408.00 each (\$20,816) less trade-in of \$500 each (\$1,000) for existing (2) Canon IR 5065. Total cost of two copiers is \$19,816 from department 1160 – Recorder, account 92000 – Replacement Office Equipment. \$36,000 was budgeted for these two copiers.

Maintenance is \$400.00 for 100,000 copies (pro-rated through December 31, 2014) with overage billed at \$0.004/copy.

- 3) Canon C5240 Digital Copier for Community Children's Services for \$7,259.00 from departments 1420 – Community & Social Services/2160 – Community Children's Services, account 91000 – Office Furniture. (\$7,000 was budgeted for this copier).

Maintenance is \$216.00 for 36,000 copies (pro-rated through December 31, 2014) with overage billed at \$0.006/copy and color copies billed at \$0.06/copy.

Purchasing is seeking permission to dispose of the copiers located in the Recorder's office (asset tags 16572 & 16573) and the Assessor's office (asset tag 15349) by trade-in. Attached for signature are the Request for Disposal forms.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Family Court Services

4. First reading; Domestic Relations Program Grant application

Courtney Pulley said he is requesting a renewal of the grant for Domestic Relations Resolution which is used to fund the Supervised Visitation Program which is done by Boys and Girls Town. This will be the start of the fifth year doing this program. It has been renewed each year. Last year we requested \$15,000 and received \$10,000. Based on current spending trends, we believe that we will receive the full \$15,000 we are requesting this year.

Mr. Pulley said the County will be fully reimbursed. 13 families have received supervised visits from July 2013 to January 2014, a 325% increase over the same period last year. The Family Court Commissioner, Family Court Judge and the Children's Division are all using this program. It provides a safe place for the parent and child to visit and allows us to see if they can interact in a safe way.

Also, there is a co-pay system to help keep the cost of the program down. If the parents do have the income, we require co-pay.

Commissioner Thompson noted that of the 13 families who have participated, six of the fees were waived based on the Court's finding the parent had no financial means to pay.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Sheriff's Department

5. First reading; Budget Amendment for subgrant award from MO ICAC for Internet crimes related activities

Captain Martin said the Sheriff's Department is requesting Commission approval for this Budget Amendment to cover money coming in from the grant and setting up for expenditures for minor equipment and training. The Sheriff's Department is a sub-recipient of a grant for Internet Crimes Against Children Task Force. The Department has been part of this grant since it began in 2011. There is no cost to the County.

There were no comments or questions.

Commissioner Atwill said a second reading will occur after the mandatory 10 day waiting period for Budget Amendments.

Commission

6. Public Comment

None


7. Commissioner Reports


None

The meeting adjourned at 9:48 a.m.

Attest:


Wendy S. Noren
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Karen M. Miller
District I Commissioner


Janet M. Thompson
District II Commissioner

