

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commission Daniel Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Senior Buyer Amy Robbins
Civil Engineer Dan Haid
Assessor Program Manager David Sabath
Assistant Manager, Public Works Greg Edington
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:31 p.m.

Purchasing

1. First reading; NJPA Cooperative Contract 060311-CEC to purchase Bobcat 3650 Utility terrain Vehicle

Amy Robbins read the following memo:

The Purchasing and Facilities Maintenance Departments request permission to utilize the National Joint Powers Alliance (NJPA) Cooperative Contract 060311-CEC with Clark Equipment Company D/B/A Bobcat Company to purchase a Bobcat 3650 Utility Terrain Vehicle (UTV.)

Total cost for the UTV is \$30,077.78 and will be paid from department 6100 – Facility & Grounds MTCE, account 91300 - Machinery & Equipment.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First reading; Amendment Number Three – 55-26OCT10 – Telephone Business Handsets

Amy Robbins read the following memo:

Contract 55-26OCT10 – Telephone Business Handsets was approved in commission on November 30, 2010. The attached amendment adds Meridian telephone model M5312-03 - (refurbished) for \$145.00 each to the contract with Technology Resource Center of America.

This is a County-wide Term and Supply contract.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Bid Award 04-07JAN14 – Deckover Tilt Trailer and disposal of 2003 Tag Trailer and 2002 Tag Trailer

Amy Robbins read the following memo:

04-07JAN14 – Deckover Tilt Trailer opened on January 14, 2014. One bid was received. Purchasing and Public Works recommend award to Mellor Companies, Inc. for \$11,585.00.

Invoice will be paid from department 2040 – Public Works Maintenance Operations, account 92300 – Replacement Machinery and Equipment. \$15,000 was budgeted for this purchase.

The Purchasing Department requests permission to dispose of the following surplus:

2003 Doolittle Tag Trailer, fixed asset tag 14088

2002 Holden TS-10 Tag Trailer, fixed asset tag 13194

Attached are the Disposal Forms for signature.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. Second reading; Cooperative Contract 3-130918TV – 2014 Ford Transit Connect for Animal Control (1st read 1-28-14)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Missouri Department of Transportation Cooperative Contract 3-130918TV to purchase one (1) 2014 Ford Transit Connect Cargo Van from Joe Machens Ford of Columbia, MO and dispose of one (1) 2007 Ford Windstar Mini-Van.

The terms of this Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase

Agreement and Request for Disposal Form.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #42-2014**

5. Second reading; Bid Award 03-07JAN14 – Juror Hotel Accommodations Term & Supply (1st read 1-28-14)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 03-07JAN14 – Juror Hotel Accommodations Term & Supply to Holiday Inn Executive Center.

The terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #43-2014**

6. Second reading; Sole Source Approval 113-033114SS – Upgrade to Door Locking System at the Juvenile Justice Center (1st read 1-28-14)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve sole source contract 113-033114SS with Corsair Controls of Highland IL to provide an upgrade to the door locking system at the Juvenile Justice Center.

The terms of this agreement are stipulated in the attached Contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said Sole Source Contract.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #44-2014**

7. Second reading; Disposal of surplus equipment (1st read 1-28-14)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the attached list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction. It is further ordered the Presiding Commissioner is hereby authorized to sign the Request for Disposal forms.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #45-2014**

8. Second reading; Bid Award 01-09JAN14 – Creasy Springs Road Bridge Rehabilitation Project (1st read 1-9-14)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby award bid 01-09JAN14 – Creasy Springs Road Bridge Rehabilitation Project to Boone Construction Co. of Columbia, MO.

The terms of the bid award are stipulated in the attached Contract Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #46-2014**

Public Works

9. First reading; Budget Revision for increased costs for equipment repair

Greg Edington said that in the last quarter of 2013, the department did a lot of equipment repairs which put a dent in the repair budget. We are asking for additional funds from the emergency fund to be transferred to the Equipment Repair and Maintenance account. This is a contingency due to some additional repair work that will be incurred from 2013.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

**10. First reading; Consulting Services for Geotechnical Engineering Services – 2014
Concrete Rehab Base Stabilization**

Dan Haid said that in the past when concrete re-habs were done, like Millbrook last year, when the concrete is jerked out, the sub-grade is soft underneath and more often than not, a change order is needed to address the extra dig out and re-fill with rock. Now, we have a consultant do some preliminary testing before we drill to get an idea of the condition of the sub-grade. This will give us some information on the amount of repair needed and then we can have a prescribed method for dealing with that repair.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Assessor

11. Second reading; Adopt 2014/2015 Boone County Assessment Maintenance Plan (1st read 1-23-14)

David Sabath said that some revisions have been made to the original document. The changes are:

- a) the introductory narrative has been modified
- b) Legislation Regarding the Assessment Maintenance Plan, pages 2 and 3 has been added
- c) addition of a chart titled Annual Assessment Cycle

Commissioner Miller asked if any changes were made to the sign-off page.

Mr. Sabath said no changes were made to that page.

There were no further comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby accept the Assessment Maintenance Plan on behalf of the County Assessor that includes a two year assessment cycle, January 1, 2014 through December 31, 2015, the requirement of an assessment plan and state funding of the Assessment Maintenance Plan.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order 47-2014**

Commission

12. First reading; Agreement with the Humane Society for Animal Shelter and Related Services

Commissioner Miller said this is an agreement with the Humane Society on behalf of the citizens who bring in animals from the outside to the Humane Society.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

13. Second reading; Agreement with The Salvation Army to purchase program service: Harbor House Emergency Shelter (1st read 1-28-14)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Agreement between Boone County and The Salvation Army for the purchase of the service; Harbor House Emergency Shelter. The terms of the agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #48-2014**

13. 1st & 2nd reading; Organizational Use of the Government Chambers by Columbia Track Club on March 15, 2014

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by the Columbia Track Club for March 15, 2014 from 6:30 a.m. to 11:00 a.m.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #49-2014**

14. 1st & 2nd reading; Organization Use of the Government Chambers by Battle High School Honors Block Government

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by the Battle High School Honors Block Government for February 1, 2014, 2014 from 10:00 a.m. to 12:00 p.m.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #50-2014**

15. 1st & 2nd reading; Approve Closed Session authorized per RSMo Sec 610.021 (1) at 3:30PM on January 30, 2014

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Thursday, January 30, 2014, at 3:30 p.m. The meeting will be held in Room 338 of the Roger B. Wilson Boone County Government Center

at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #51-2014**

16. Public Comment

None

17. Commissioner Reports

None

The meeting adjourned at 1:50 p.m.

Attest:


Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

