

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commission Daniel Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Auditor June Pitchford
Director Information Technology Aron Gish
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

*** Adjourned Term ***

Purchasing

1. Second reading; Sole Source Approved Vendor List for 2014 (1st reading 1-2-14)

Commissioner Miller said that Purchasing has cleared up the issues raised at the 1st reading.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached list of sole source vendors, ending on December 31, 2014.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #1-2014**

2. Second reading; Bid Award 41-31OCT13 – Architectural and Engineering Services for 911/Joint Communications Facility

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby award bid 41-31OCT13 – Architectural and Engineering Services for 911/Joint Communications Facility to Architects Design Group, Inc. of Winter Park, Florida partnering with PW Architects of Columbia, MO per their attached Evaluation Report.

The terms of the bid award are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #2-2014**

Information Technology

3. 1st & 2nd reading; Request Administrative Authority to purchase PC's for FY2014

Aron Gish said this request is done annually for authority to use competitively bid contracts to buy things that have been approved in the budget. The second part is to use unanticipated emergency funds to replace existing assets which fail and are not cost effective to replace. This sets a limit of \$1,300 and if the purchase is over that, it will require Commission approval. This reduces the number of times I would need to present to Commission the request to replace failed assets.

Commissioner Miller asked if the new revision policy will affect this.

Mr. Gish said it should not. He has met with the Auditor on this. The idea is to have I/T

hardware and integration type purchases go through I/T as well.

Commissioner Miller said she is referring to the \$1,300 limitation on purchases.

There were no further comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve administrative authority for the Information Technology Department to purchase laptop computers, personal computers, peripherals and printers from cooperative contracts for FY2014.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #3-2014**

Auditor

4. First reading; Approval request to set salary above authorized transfer salary

June Pitchford said that the flexible hiring policy gives administrative authorities the authority to hire new employees up to mid point. Similarly, there is a policy that allows moving current employees from one position to another. In this instance there is a re-classification of two positions now in the budget, accountants, to be de-activated and two new positions created in conjunction with the job classification committee review and which was approved in the budget for senior accountants/financial analysts. The amount budgeted was the difference in the mid point of the two positions. So I have prepared the forms because I want to request authorization to set their initial salaries.

The first employee will have a salary of 115% above the new mid point for the newly created

position. This is based on the added responsibilities and vast job experience.

The second employee is to receive 102% above the new mid point based on the added job responsibilities.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. Second reading; Budget Adjustment Policy (1st reading 1-2-14)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby adopt the attached Budget Adjustment Policy.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #4-2014**

Commission

6. 1st & 2nd reading; Adoption of the 4th Quarter, 2013 Commission Meeting Minutes

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Boone County Commission Minutes during the IV quarter beginning on 10-07-2013 through 1-02-2014.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #5-2014**

7. Public Comment

None

8. Commissioner Reports

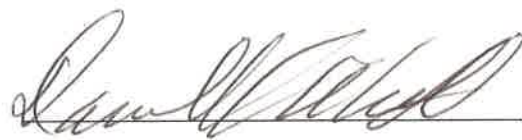
Commissioner Atwill said he has been over to Public Works the last three days and is really impressed with the organization and good morale.

There were no other Commissioner Reports

The meeting adjourned at 9:42 a.m.

Attest:


Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

