

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District II Commissioner Skip Elkin
Collector Pat Lensmeyer
County Counselor CJ Dykhouse
Director, Resource Management Stan Shawver
Auditor June Pitchford
Deputy County Clerk Diane Buchmann

The meeting was called to order at 1:30 p.m.

Auditor

1. Fiscal Year 2013 Proposed Budget

Auditor June Pitchford spoke to this item. Ms Pitchford said the budget process is bounded by statutory process. **What is presented are Highlights and Summary of the budget which will be posted on the County web site.** Independently elected officials identify goals and objectives – Immediate and Long-Range needs and the County Auditor is responsible for identifying available financial resources and making projections about future conditions. Ms Pitchford said this was a high level look at the budget recapping priorities that shape the 2013 budget. Maintaining fiscal stability within the major operating funds is a high priority with those being 1) General Fund, 2) Road & Bridges Fund and 3) Law Enforcement & Services Fund. There was an extensive review of line items within the high priority funds listed above. Projected in the budget are several revenue growth areas. The formula used for these projections was reviewed. Also reviewed were the following items: Funding deferred equipment replacement, Enhancing Technology Support, Funding road and bridge maintenance and preservation activities, Maintaining competitive employee compensation and benefits, Revenue vs. Expenses.

The Commissioners thanked Ms Pitchford and her staff for their hard work on the budget. Several target dates for completion and approval were discussed. The preferable date is sometime in December.

There were no further questions or comments.

Collector

2. First reading of a Safekeeping Agreement between Boone County National Bank, Boone County, and Boone County Collector.

Pat Lensmeyer spoke on this item stating the Safekeeping Agreement will allow the Collector to purchase securities that are statutorily approved to avoid having to increase the amount of collateral to cover the tax collections for November and December. Ms Lensmeyer also stated there will be a purchase of short term T-Bills for a 10 day period for protection. It is the same agreement as that the Treasurer and Boone County Bank have after we changed our depository. It was also stated that the Collector has the responsibility to invest property tax collections and have a separate depository agreement under the county depository agreement with the bank.

County Counselor CJ Dykhouse stated that the Collector has the largest amount of collateralization, November, December and January. Per the Bank Depository Agreement, the Depository, Boone County Bank bumps up that amount to 20 million. The Collector will have assets in excess of that amount. Under the law the Collector needs to maintain collateralization. Safekeeping Agreement allows Central Trust to serve as intermediary to prepare Treasuries at a favorable term and will come due at a time that is consistent with the Collectors Office procedures so they can distribute them to the taxing entities. There is a need to ensure that the funds in excess of 20 million are collateralized correctly.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

Resource Management

3. Approval of Proposal for Consultant Services with Allstate Consultants, LLC for Geotechnical engineering services for projects on St Charles Rd and Range Line Rd (1st reading)

Stan Shawver spoke to this item. Mr. Shawver reviewed the Gibbs Road project and how it was a trial run for the St. Charles Road project. The project called for a full reclamation, stripping down to the sub-surface, pulverizing the material then adding an agent to the mixture, putting it back in place, compacting the mixture and then adding an overlay. The advantage of this procedure was no hauling of material had to be done. The initial concern was the timing of such a project due to lead time needed based on the various steps required. When under construction, the impetus was to get St. Charles Road done in a timely fashion, before the August opening of the school.

This is a proposal from Allstate Consultant to oversee the testing and the scope of work for St. Charles Road. There will be eight borings for St. Charles Road and four borings for the first section of Range Line Road. These boring tests will tell what's below the surface – what we are dealing with – to evaluate what's usable for a base and what concentration of concrete to add to the mix. Commissioner Elkin asked how the whole process works. Mr. Shawver went into a detailed review on how the process worked.

There were no further questions or comments.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk

to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

Commission

4. Boone County Board of Health appointment: Elizabeth Hussey, (1st & 2nd readings)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby appoint/ reappoint the following:

Name	Board	Period
Elizabeth Hussey	Boone County Board of Health	Oct 31, 2012 thru Nov 30, 2015

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #551-2012**

5. Public Comment

None

6. Commissioner Reports

None

The meeting adjourned at 3:15 p.m.

Attest:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

