

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District I Commissioner Karen Miller
District II Commissioner Skip Elkin
Director of Purchasing Melinda Bobbitt
Deputy County Clerk Diane Buchmann

The meeting was called to order at 1:30 p.m.

Resource Management

1. General Consultant Services Agreement between Boone County Mo and BFA, Inc. (2nd reading, 1st reading 10-16-12)

Commissioner Miller moved on this day the Boone County Commission of the County of Boone does hereby approve the Consultant Services Agreement between BFA, Inc and Boone County, Missouri. The terms of this agreement are stipulated in the attached agreement.

It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order #506-2012**

2. Approve contract with Missouri Department of Transportation for improvements to State Route Z and St Charles Road. Counselor Dykhouse (1st reading)

Commissioner Atwill stated he reviewed this with County Counselor Dykhouse. All are in agreement to proceed.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk

to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

GIS

3. Geography Awareness Week Proclamation Request (2nd reading, 1st reading 10-16-12)

The proclamations are as follows:

WHEREAS, the week of November 11-17, 2012, has been elected Geography Awareness Week; and

WHEREAS, the world is increasingly interconnected and interdependent, but too many students lack understanding of the world's geography within and beyond our country's borders; and

WHEREAS, teachers, students, and communities across BOONE COUNTY will gain further understanding about how our world is made up of interconnected human and natural systems, with special emphasis this year on the 2012 theme of interdependence using resources developed by the National Geographic Society, the Missouri Geographic Alliance and other committed organizations during Geography Awareness Week and throughout the school year;

NOW, THEREFORE, WE THE HONORABLE MEMBERS OF THE COUNTY COMMISSION OF BOONE COUNTY, do hereby proclaim November 11-17, 2012

Geography Awareness Week

Throughout BOONE COUNTY and encourage citizens to participate in this special observance with students, sharing in their geographic research and academic achievement.

WHEREAS, geography has played a defining role in the settlement, history, and cultural heritage of BOONE COUNTY, our nation, and humanity; and

WHEREAS, Geography Awareness Week will be celebrated November 11-17, 2012 to promote geographic literacy in schools, organizations and the community to help us understand the interconnected geographic makeup we share with the entire world; and

WHEREAS, the management, use, and exchange of geographic information is essential for effective decision making; and

WHEREAS, Geographic information systems (GIS) Day is November 14, 2012; and

WHEREAS, Geographic Information Systems (GIS) technologies are a powerful tool for supporting emergency services, homeland security, economic development, environmental protection, crime mapping, healthcare, long-range planning, and much more; and

WHEREAS, extensive efforts are underway to meet the need to promote GIS awareness, education, and technical training among various groups to most appropriately and wisely use this rapidly developing technology; and

WHEREAS, BOONE COUNTY is committed to expanding GIS to the schools and general public in order to showcase real-world applications with GIS;

NOW THEREFORE, WE THE HONORABLE MEMBERS OF THE COUNTY COMMISSION OF BOONE COUNTY do hereby proclaim Wednesday, November 14, 2012, as

GEOGRAPHIC INFORMATION SYSTEMS DAY

Throughout BOONE COUNTY.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby accept the attached Proclamations marking November 11-17, 2012 as National Geography Awareness Week.

It is further ordered the Presiding Commissioner is hereby authorized to sign said proclamations.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #507-2012**

Purchasing

4. Cooperative Contract 081209-KBA-Kubota Excavator. (2nd read, 1st read 10-16-12)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the utilization of the National Joint Powers Alliance cooperative contract number 081209-KBA to purchase one (1) Kubota Excavator from Kubota Tractor Corporation of Torrance, CA.

Total cost for the Kubota Excavator is \$93,394.23 and will be paid from department 2040 Public Works Maintenance Operation, account 92300 - Replacement Machinery & Equipment.

The Purchasing Department requests permission to dispose of the following surplus: 2005 Bobcat S300 Skid Steer, fixed asset tag 15142.

It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #508-2012**

5. Request for Disposal of Surplus Property (2nd reading, 1st reading 10-16-12)

Refer to approved Commission Order in item #4

6. Cooperative Contract: AEPA009D-Photocopier Purchase for Court Administrator (2nd reading, 1st read 10-16-12)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Association of Educational Purchasing Agencies (AEPA) cooperative contract AEPA009.D for Digital Copiers and Related Equipment with Kyocera Document Solutions America, Inc. of Fairfield, NJ. The Court Administrator's Office intends to purchase two photocopiers for a total of \$10,755.00

The Purchasing Department also requests permission to dispose of the following surplus:

Laser Jet 5 si Printer, fixed asset tag 11701

Minolta CS Pro Copier, fixed asset tag number 10610.

It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order #509-2012**

7. Request for Disposal of Surplus Property (2nd reading, 1st read 10-16-12)

Refer to approved Commission Order in item #6

8. Cooperative Contract: AEPA009.D-Photocopier Maintenance for Court Administrator (2nd reading, 1st read 10-16-12)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Association of Educational purchasing Agencies (AEPA) cooperative contract AEPA009.D for Digital Copiers and Related Equipment with Image Technologies, Inc. of Columbia, MO. The Court Administrator's Office intends to purchase two maintenance agreements for a total of \$737.00.

It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #510-2012**

9. Cooperative Contract:MM61-Dry Cleaning Term and Supply (2nd reading, 1st reading 10-16-12)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Mid-Missouri Public Purchasing Cooperative (MMPPC) contract MM61-Dry Cleaning Term and Supply with the following three awarded vendors: Tiger Cleaners dba Concord Cleaners, Forum Dry Cleaners, and Robinson's Cleaners all of Columbia, MO. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order #511-2012**

10. Trap Rock Term & Supply Bid (1st reading)

Melinda Bobbitt read the following memo:

Purchasing and Public Works request permission to utilize the City of Columbia contract 1/2008 – Trap Rock Term and Supply with Capital Sand of Jefferson City, Missouri. Contract extends through February 28, 2013.

This is a term and supply contract and invoices will be paid from Department 2041 – Pavement Preservation, account 71100 – Outside Services.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

11. Sole Source Purchase-110-123113SS-Aldon Computer Software Maintenance (1st reading)

Melinda Bobbitt read the following memo:

Attached is a Sole Source Request Form for approval for our Information Technology Department to purchase maintenance for the Life Cycle Manager Rocket Software from Aldon Computer Group a Subsidiary of Rocket Software, Inc. of Newton, Maine.

Cost of annual maintenance is \$8,993.00 and will be paid from department 1170 – Information Technology, account 70050 – Software Service Contract. \$89,296.27 remains in the account at this time.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk

to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

12. Pest Control Services Term & Supply-48-18SEP12 (1st reading)

Melinda Bobbitt read the following memo:

48-18SEP12 – Pest Control Services Term and Supply opened on September 18, 2012. Five bids were received and Facilities Maintenance recommends award by low bid to Serengeti Pest Control.

This is a term and supply contract and invoices will be paid from department 6101– Housekeeping, account 60150 – Pest Control.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

13. Amendment Number Five-MM58-Bituminous Material (1st reading)

Melinda Bobbitt read the following memo:

Contract MM58 – Bituminous Material was approved by commission for award on March 15, 2011, commissions order 102-2011 by split award by low bid by line item to Vance Brothers, Coastal Energy and Missouri Petroleum. Due to proposed increases for this next renewal period, the primary and secondary suppliers have changed for the period October 1, 2012 through December 31, 2012 for Missouri Petroleum and Coastal Energy. The award for this renewal period is:

Missouri Petroleum

Primary Supplier: MC-3000, SS-1 picked up, CRS-2P, MC-800, MC-30, EA-90, EA-90P, CRS-2 picked-up

Secondary Supplier: CRS-2 delivered, SS-1 delivered

Costal Energy

Primary Supplier: CRS-2 delivered, PEP, SS-1 delivered, AEP

Secondary Supplier: MC-3000, SS-1 picked up, CRS-2P, MC-800, MC-30, EA-90, CRS-2 picked-up

Vance's contract remains the same for the following:

Vance

Secondary Supplier: EA-90P

These are Term and Supply contracts and invoices will be paid from department 2040 – PW Maintenance Operations, account number 26400 – Road Oil.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

14. 51-26SEP12-HVAC Services Term & Supply (1st reading)

Melinda Bobbitt read the following memo:

51-26SEP12 – HVAC Services term and Supply opened on October 1, 2012. Six bids were received and Facilities Maintenance recommends award by low bid to Master Tech, Inc. This is a term and supply contract and invoices will be paid from department 6100 –Facilities and Grounds Maintenance, account 60200 – Equipment Repairs/Maintenance.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

15. Cooperative Contract: 11624-Hertz Equipment Rental (1st reading)

Melinda Bobbitt read the following memo:

Resource Management requests permission to utilize the U.S. Communities cooperative contract 11624, issued by the North Carolina State University to rent Hertz equipment from Hertz Equipment Rental Corporation of St. Louis, Missouri. We currently have in place contract 06-01FEB10 with Hertz for road construction equipment rental that we bid, but it does not include message boards. We will use the U.S. Communities contract for message boards and possible for other additional equipment.

This is a Term and Supply contract through March 31, 2014 and invoices may be paid from department 2040 – Public Works Maintenance Operations, 2041 – Pavement Preservation, 2045 – PW Design & Construction, account 71700 – Equipment Rentals.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

16. 49-20SEP12-Trails West Subdivision Drainage Improvements (1st & 2nd reading)

Director of Purchasing, Melinda Bobbitt read the following memo:

49-20SEP12 – Trails West Subdivision Drainage Improvements opened on September 27, 2012, eleven bids were received and Resource Management recommends award by low bid to Weeco, Inc. of Boonville, MO

Cost of the contract is \$44,331.00 and will be paid from department 2045 – Public Works – Design and Construction, account 71100 – contractor Costs. \$88,890.00 was estimated for this bid.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 49-20SEP12 – Trails West Subdivision Drainage Improvements to Weeco, Inc. of Boonville, MO.

It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order #512-2012**

Commission

17. Application for Organizational Use of Boone County Facilities by the Courthouse to Capitol Ultramarathon. (1st & 2nd readings)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of Boone County Facilities by The Courthouse to Capitol Ultramarathon on Saturday, October 20, 2012.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #513-2012**

18. Application for Organizational Use of Boone County Facilities by the Missouri National organization of women. (1st & 2nd readings)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of Boone County Facilities by Missouri National Organization for Women Sunday, November 11, 2012.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order #514-2012**

19. Resolution for the Official Destination marketing Organization (DMO) for the Division of Tourism's Cooperative Marketing Program (1st & 2nd reading)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby accept the attached Resolution for the Official Destination Marketing Organization (DMO) for the Division of Tourism's Cooperative Marketing Program.

It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #515-2012**

20. Public Comment

None

21 Commissioner Reports

None

The meeting adjourned at 2:05 p.m.

Attest:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Skip Elkin

Skip Elkin
District II Commissioner

