

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District II Commissioner Skip Elkin
Environmental Health Kristine Vellema
Director of Resource Management Stan Shawver
GIS Manager Jason Warzinik
Senior Buyer Amy Robbins
Circuit Court Administrator Kathy Lloyd
Deputy County Clerk Diane Buchmann

The meeting was called to order at 9:35 a.m.

Health Department

1. Abatement of a property located at 2280 E. Alfalfa Drive, Parcel # 12-415-20-03-040.00 01 (first and second reading)

Kristine Vellema spoke to this issue and advised that they have received prior complaints on this address. Ms Vellema said they were unable to contact the owner. Neighbors were complaining about tall grass and general upkeep.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 2280 E Alfalfa Dr, Parcel # 12-415-20-03-040.00.01

Commissioner Elkin seconded the motion.

The motion carried 2 to 0. **Order #499-2012**

Resource Management

**2. General Consultant Services Agreement between Boone County Mo and BFA, Inc.
(1st reading)**

Director of Resource Management, Stan Shawver spoke on this item. Mr. Shawver said this is a standard consulting agreement with an Engineering firm. BFA originally started in 1968 as Frankenburg & Associates.

There were no further questions or comments.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

**3. Release Certificate of Deposit from Bank of America for Stormwater Improvements
(1st & 2nd reading)**

Mr. Shawver stated the project at 99500 E. Turner Farm Road has been completed. The improvements are all working properly and sign off on the project has occurred.

Commission Elkin moved on this day the County Commission of the County of Boone does hereby release a Certificate of Deposit from Bank of America in the amount of \$97,748.00. Said certificate was issued on behalf of Dubas LLC for stormwater improvements on land located at 99500 E Turner Farm Road, Columbia MO 65201. The work has been completed as required. The original Commission Order accepting the Certificate of Deposit is 474-2011.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #500-2012**

GIS

4. Geography Awareness Week Proclamation Request (1st reading)

Jason Warzinik spoke on this item and stated that he has received proclamations from the Missouri Geographic Alliance. It is their annual goal to have local government declare the week of November 11 as Geography Awareness Week and November 14th as Geographic Information Systems (GIF) Day.

Commissioner Atwill noted that this was done last year as well and asked Jason to forward copies of the proclamations to the Deputy County Clerk.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

Purchasing

5. Cooperative Contract 081209-KBA-Kubota Excavator. (1st reading)

Amy Robbins read the following memo:

Purchasing and Public Works request permission to utilize the National Joint Powers Alliance (NJPA) cooperative contract number 081209-KBA to purchase one (1) Kubota Excavator from Kubota Tractor Corporation of Torrance, CA.

Total cost for Kubota Excavator is \$93,394.23 and will be paid from department 2040 – Public Works Maintenance Operations, account 92300 – Replacement Machinery & Equipment.

The Purchasing Department requests permission to dispose of the following surplus: 2005 Bobcat S300 Skid Steer, fixed asset tag 15142.

There were no questions or comments.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

6. Request for Disposal of Surplus Property (1st reading)

Refer to the memo read in item #5

7. Cooperative Contract: AEPA009D-Photocopier Purchase for Court Administrator (1st reading)

Senior Buyer, Amy Robbins read the following memo:

The Boone County Court Administrator's Office requests permission to utilize the Association of Educational Purchasing Agencies (AEPA) cooperative contract AEPA009.D for Digital Copiers and Related Equipment with Kyocera Document Solutions America, Inc. of Fairfield, NJ. The Court Administrator's Office intends to purchase two photocopiers for a total of \$10,755.00.

Invoices will be paid from department 1210 – Circuit Court Services, account 92000 – Replacement Office Equipment.

The Purchasing Department requests permission to dispose of the following surplus:

- LaserJet 5 si Printer, fixed asset tag 11701
- Minolta CS Pro Copier, fixed asset tag number 10610

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

8. Request for Disposal of Surplus Property (1st reading)

Refer to the memo read in item #7

9. Cooperative Contract: MM61-Dry Cleaning Term and Supply (1st reading)

Amy Robbins read the following memo:

On behalf of the Boone County Sheriff Department, Purchasing requests permission to utilize the Mid-Missouri Public Purchasing Cooperative (MMPPC) contract MM61 – Dry Cleaning Term and Supply with the following three awarded vendors: Tiger Cleaners dba Concord Cleaners, Forum Dry Cleaners, and Robinson’s Cleaners all of Columbia, MO.

This is a Term and Supply contract and invoices will be paid from departments 1251 – Sheriff, 1255 – Corrections, and 2901 - Sheriff Operations, account 23305 – Uniform Maintenance.

There were no questions or comments.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

10. Cooperative Contract: AEPA009.D-Photocopier Maintenance for Court Administrator (1st reading)

Amy Robbins read the following memo:

The Boone County Court Administrator’s Office requests permission to utilize the Association of Educational Purchasing Agencies (AEPA) cooperative contract AEPA009.D for Digital Copiers and Related Equipment with Image Technologies, Inc. of Columbia, MO> the Court Administrator’s Office intends to purchase two maintenance agreements for a total of \$737.00.

Invoices will be paid from department 1210 – Circuit Court Services, account 60050 – Equipment Service Contract.

There were no questions or comments.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

Circuit Court

11. Boone County Ceremonial Courtroom Consultant Services Agreement (2nd reading, 1st reading 10-11-12)

Circuit Court Administrator, Kathy Lloyd spoke on behalf of this item stating the Consultant Services Agreement is for technology enhancements for the Ceremonial Courtroom.

Commission Elkin moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Consultant Services Agreement S120298 for the Boone County Mo Ceremonial Courtroom with The Sextant Group, Inc. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #501-2012**

Commission

12. Budget amendment for FY 2012 \$1M one-time contribution from BJC hospital (second reading, first reading 10/4/2012)

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to establish a budget for a one time Hospital Lease payment (\$1m), to be allocated as follows: 1)\$500K to Airport Revenue Guarantee

Contract; 2) \$250K transferred to Road and Bridge Fund for Route Z/St Charles Rd.; 3)\$250K set aside for future capital project(s).

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1190	3823	Non-Departmental	Hospital Lease		1,000,000
1190	83919	Non-Departmental	Transfer out to Cap Project Fund		250,000
1190	83918	Non-Departmental	Transfer out to Rd & Bridge Fund		250,000
1510	84200	Economic Support	Other Contracts		500,000
4050	3913	Gen Capital Fund	Transfer from General Fund		250,000
2049	3913	Road & Bridge Fund	Transfer from General Fund		250,000

Commissioner Elkin seconded the motion.

The motion carried 2 to 0. **Order #502-2012**

13. Courthouse Plaza Project Change Order #7 (2nd reading, first read 10-11-12)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize Commissioner Karen M. Miller to sign Change Order #7 in the amount of \$6,753.00 to provide additional concrete, labor and equipment to remove, haul off-site, re-pour, caulk and seal for the Boone County Government Center Plaza project.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #503-2012**

14. Appointment to the Mid-Mo RPC Board (1st & 2nd readings)

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby appoint/ reappoint the following:

Name	Board	Period
Tim Grenke, Centralia	Mid-Mo RPC	July 1, 2012 thru June 30, 2014

Commissioner Elkin seconded the motion.

The motion carried 2 to 0. **Order #504-2012**

15. Budget Amendment Office of State Courts Administrator funding through the Annie E Casey Foundation for Juvenile Detention Alternatives to fund the Sites Visits Funds and the Evening reporting Center. (1st reading)

Commissioners determined this is a Budget Amendment and not a grant. Item will be held for 10 days as specified for every Budget Amendment.

16. Application for Organizational use of Boone County Facilities: National Labor Relations Board Hearing (1st & 2nd readings).

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the organizational use of the Boone County Conference Room #301 by The National Labor Relations Board for hearing, Friday, October 19, 2012, from 8am to 5pm.

Commissioner Elkin seconded the motion.

The motion carried 2 to 0. **Order #505-2012**

17. Public Comment

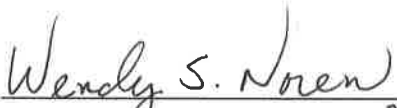
None

18. Commissioner Reports

None

The meeting adjourned at 10:20 p.m.

Attest:



Wendy S. Noren *my*
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

