

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District I Commissioner Karen M. Miller
Chief Deputy Assessor Jacki Davidson
Deputy County Clerk Cameron Clarke

District II Commissioner Skip Elkin was absent.

The meeting was called to order at 9:40 a.m.

Assessor

1. Establish a part-time, non-benefited Cartographer position in the Assessor's office (first reading)

Chief Deputy Assessor Jacki Davidson was present on behalf of this item. Ms. Davidson stated they are asking permission to bring Linda Crane (who recently retired) back part-time a couple days a week. Ms. Davidson stated she knows the office through and through, and this is a busy time. Ms. Davidson stated she helps out with deeds, cartography, and the personal property department. Ms. Davidson stated she would like permission to bring her back in.

Commissioner Miller stated Ms. Crane is their utility person and can fill in at anything. Commissioner Miller stated she could probably do part time what would take most new people full time.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

Prosecuting Attorney

2. Budget amendment to cover negative fund balance in the Prosecuting Attorney's Bad Check Collection Fund (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to cover a negative fund balance in the Prosecuting Attorney's Bad Check Collection Fund:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2630	3917	PA Bad Check	OTI: from Special Revenue Fund		1,500.00
2610	83922	PA Tax Collection	OTO: to Special Revenue Fund		1,500.00

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 79-2012**

3. Budget amendment to cover a shortage in class 1 (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to cover a class 1 shortage:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1262	10100	PA Tax Collection	Salaries & Wages		396.00
1262	10110	PA Tax Collection	Overtime		115.00
1262	10200	PA Tax Collection	FICA		24.00

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 80-2012**

Circuit Court

4. Budget increase for Phase II of the Alternative Sentencing Center renovations (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached budget increase for Phase II of the Alternative Sentencing Center renovations.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 81-2012**

Sheriff's Department

5. Budget amendment to move 2011 drug related overtime to forfeiture fund from

general fund (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to move 2011 drug related overtime to the Forfeiture Fund:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2502	10110	Treasury Forfeiture Fnd	Overtime		9909.00

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 82-2012**

Purchasing

6. Cooperative Contract: AEPA009.D – Copier and Maintenance for Prosecuting Attorney (second reading, first read 2/16/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Association of Educational Purchasing Agencies cooperative contract AEPA009.D – Copier and Maintenance for Prosecuting Attorney with Da-Com of Missouri LLC. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract. In addition, the County Commission hereby authorizes the surplus disposal of a Kyocera Copier, asset tag 14071 by trade in.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 83-2012**

Resource Management

7. Appraisal Services Agreement with Moore & Shyrock, LLC (second reading, first read 2/16/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between Moore & Shyrock, LLC and Boone County, Missouri for appraisal services on the Lake of the Woods/ St. Charles Roundabout Project. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 84-2012**

8. Consultant Services Agreement with Allstate Consultants (second reading, first read 2/16/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the consultant services agreement between Allstate Consultants and Boone County, Missouri. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 85-2012**

9. Consultant Services Agreement with CM Engineering (second reading, first read 2/16/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the consultant services agreement between CM Engineering and Boone County, Missouri. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 86-2012**

10. Consultant Services Agreement with Crocket Engineering Consultants (second reading, first read 2/16/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the consultant services agreement between Crockett Engineering Consultants, LLC and Boone County, Missouri. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 87-2012**

11. Consultant Services Agreement with Malicoat-Winslow Engineers, P.C. (second reading, first read 2/16/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone

does hereby approve the consultant services agreement between Malicoat-Winslow Engineers, P.C. and Boone County, Missouri. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 88-2012**

12. Consultant Services Agreement with Poepping, Stone, Bach & Associates, Inc. (second reading, first read 2/16/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the consultant services agreement between Poepping, Stone, Bach & Associates, Inc. and Boone County, Missouri. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 89-2012**

13. Consultant Services Agreement with SCI Engineering, Inc. (second reading, first read 2/16/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the consultant services agreement between SCI Engineering, Inc. and Boone County, Missouri. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 90-2012**

14. Consultant Services Agreement with Trabue, Hansen & Hinshaw, Inc. (second reading, first read 2/16/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the consultant services agreement between Trabue, Hansen & Hinshaw, Inc. and Boone County, Missouri. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 91-2012**

15. Consultant Services Agreement with TranSystems Corp (second reading, first read 2/16/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the consultant services agreement between TranSystems Corp. and Boone County, Missouri. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 92-2012**

16. Consultant Services Agreement with Engineering Surveys and Services, LLC (second reading, first read 2/16/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the consultant services agreement between Engineering Surveys and Services, LLC and Boone County, Missouri. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 93-2012**

17. Consultant Services Agreement with Ross & Baruzzini (second reading, first read 2/16/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the consultant services agreement between Ross & Baruzzini and Boone County, Missouri. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 94-2012**

18. Consultant Services Agreement with MECO Engineering Company, Inc. (second reading, first read 2/16/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone

does hereby approve the consultant services agreement between MECO Engineering Company, Inc. and Boone County, Missouri. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 95-2012**

19. Consultant Services Agreement with Shafer, Kline, & Warren (second reading, first read 2/16/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the consultant services agreement between Shafer, Kline & Warren and Boone County, Missouri. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 96-2012**

20. Consultant Services Agreement with A Civil Group (second reading, first read 2/16/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the consultant services agreement between A Civil Group and Boone County, Missouri. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 97-2012**

21. Consultant Services Agreement with Scroggs Architecture, PC (second reading, first read 2/16/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the consultant services agreement between Scroggs Architecture, P.C. and Boone County, Missouri. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 98-2012**

22. Consultant Services Agreement with Bartlett & West (second reading, first read 2/16/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the consultant services agreement between Bartlett & West Inc. and Boone County, Missouri. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 99-2012**

Commission

23. Proclamation honoring Linda Crane (first and second reading)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby accept the attached proclamation honoring Linda Crane.

Commissioner Miller read the following proclamation:

Whereas, Linda Crane has retired from her job in the Assessor's office after 33 years of public service on December 3, 2011; she was hired by Tom Drane on November 1st, of 1978 as a personal property clerk;

Whereas, Linda learned how to read legal descriptions and map tax parcels on graph paper within her first few weeks of employment in the Assessor's Office. Over her thirty three years of service she has adapted to many technological changes in the work environment;

Whereas, Tax maps long ago evolved from pencil sketches on graph paper to pen and ink on mylar and now Linda has mastered the Geographic Information System the Assessor's Office uses today;

Whereas, Linda is known to be called the ultimate "utility person"; she processes personal property declarations, waits on the counter, promptly answers the phone and is an expert in the mapping department;

Whereas, Linda is known to have a very strong work ethic, "old school style"; it is a source of satisfaction in her life;

Whereas, Linda may be retiring from Boone County, but not from work in the

slightest; she is married to Bill Crane and they are the owner's of Crane's Meat Processing in Englewood, MO.

Whereas, However, Linda will be looking forward to some of her retirement hours to spend with her two children, Chris and John who are both here in Boone County, along with her three grandchildren.

Whereas, Linda also enjoys her time horseback riding and spending time at their Lake home at the Mark Twain Lake area;

Therefore, in honor of this wonderful life journey with dedication to her job at all times, we hereby recognize this outstanding individual and wish for all Boone Countians to join the Commission in extending our congratulations and best wishes for countless joyful years of retirement.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 100-2012**

24. Utility Relocation Agreement with the City of Columbia (second reading, first read 2/16/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the utility relocation agreement between the City of Columbia and Boone County, Missouri for the Rolling Hills Road Improvements. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 101-2012**

25. Public Comment

26. Commissioner Reports

The meeting adjourned at 9:55 a.m.

Attest:

Daniel K. Atwill
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner