

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District I Commissioner Karen M. Miller
Director of Purchasing Melinda Bobbitt
Road Maintenance Superintendent Chet Dunn
Chief Engineer Derin Campbell
Circuit Court Administrator Kathy Lloyd
Deputy County Clerk Cameron Clarke

District II Commissioner Skip Elkin was absent.

The meeting was called to order at 1:30 p.m.

Purchasing

1. Amendment Number Two – 01-27JAN11 – Lawn Care Maintenance and Seasonal Grounds Services (first reading)

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

Contract 01-27JAN11 – Lawn Care Maintenance and Seasonal Grounds Services was approved in commission on March 8, 2011. The attached amendment adds snow removal service for the Sheriff Department.

This is a County-wide Term and Supply contract and invoices from that facility will be paid from department 1256 – Sheriff / Corrections Building HK/MAINT, account 71600– Equip Leases / Meter Charge.

Commissioner Miller stated that is because we have separated the Sheriff from Facilities Maintenance. Commissioner Miller stated the Sheriff is doing their own maintenance because they're the outlier. Commissioner Miller stated Public Works was already contracted out for cleaning and maintenance types of things. Commissioner Miller stated since the Sheriff is 24/7 they're a little unusual. Commissioner Miller stated this is a pilot year.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

2. Bid award to Image Technologies for bid 61-14DEC11 – Photocopier Maintenance:

Commission, Recorder, Circuit Clerk (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 61-14DEC11 – Photocopier Maintenance: Commission, Recorder, Circuit Clerk to Sumner Group Inc, d/b/a Image Technologies. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract. In addition, the County Commission hereby approves the surplus disposal of a copier, asset tag #12943, by trade in.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 52-2012**

3. Bid award to Bob Barker Company, ICS Jail Supplies, and Charm-Tex for bid 55-21NOV11 – Inmate Detention Supplies (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 55-21NOV11 – Inmate Detention Supplies to Bob Barker Company, Inc., ICS Jail Supplies, and Charm-Tex. It is further ordered the Presiding Commissioner is hereby authorized to sign said contracts.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 53-2012**

4. Bid Award Recommendation: 01-09JAN12 – Law Enforcement Equipment Term and Supply (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 01-09JAN12 – Law Enforcement Equipment Term and Supply to Alamar Uniforms. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 54-2012**

5. Contract Amendment #1: 28-24JUN11 - Towing Service (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve amendment number one to 28-24JUN11 – Towing Service with Tiger Towing. It is further ordered the Presiding Commissioner is hereby authorized to sign said amendment.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 55-2012**

6. Amendment #2 – 53-09NOV10 – Regulatory Signs (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve amendment number two to 53-09NOV10 – Regulatory Signs with Osburn Associates Inc., and Custom Products Corp. It is further ordered the Presiding Commissioner is hereby authorized to sign said amendment.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 56-2012**

7. Surplus disposal (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the surplus disposal of the items listed in the attached memorandum.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 57-2012**

Resource Management

8. Amendment #2 to Consultant Services Agreement for High Point Lane Bridge Replacement (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve amendment number two to the Consultant Services Agreement with Bartlett & West, Inc., for the High Point Lane bridge replacement and box culvert repair. It is further ordered the Presiding Commissioner is hereby authorized to sign said amendment.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 58-2012**

9. Road and Bridge Annual Report

Road Maintenance Superintendent Chet Dunn and Chief Engineer Derin Campbell were present on behalf of this item. Mr. Dunn and Mr. Campbell presented the 2011 Annual Road and Bridge report. A copy of this report may be obtained by contacting the Boone

County Resource Management Department, the Boone County Clerk’s Office, or going to:

<http://www.showmeboone.com/ResourceManagement/>

Prosecuting Attorney

10. Request to Transfer Above Midpoint (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by the Prosecuting Attorney to transfer Tracy Gonzalez into the position of First Assistant Prosecuting Attorney at 112.25% of midpoint.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 59-2012**

11. Request to use emergency funds for witness expenses and transcripts in 1262 Victim Witness, Class 8 (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision to cover the cost of 2011 transcripts and witness fees:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1123	86800	Emergency & Contingency	Emergency	8,500.00	
1262	84700	Victim Witness	Witness Expense		7,000.00
1262	84800	Victim Witness	Transcripts		1,500.00

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 60-2012**

Circuit Court

12. Budget revision to move money from class 6 to class 9 for software upgrades (second reading, first read 2/7/2012)

Circuit Court Administrator Kathy Lloyd was present on behalf of this item. Ms. Lloyd stated she is here for the second reading because she was not present for the first reading.

Commissioner Miller confirmed that Ms. Lloyd wants to decrease service contracts, and replace computer software instead.

Ms. Lloyd stated last year, her and June Pitchford had some discussions about the large amount they were paying for maintenance on some of the recording equipment that is used in the courtroom. Ms. Lloyd stated they were paying for hardware and software maintenance. Ms. Lloyd stated they decided they were going to change their budget strategy for the 2012 budget year. Ms. Lloyd stated they budgeted for some emergency replacement of the hardware, and stopped budgeting for maintenance of software except on upgrading software. Ms. Lloyd stated they began that strategy last year, but didn't budget accordingly. Ms. Lloyd stated at the end of the year, none of the machines failed so they moved from the software money, to the hardware upgrade. Ms. Lloyd stated with the money they were able to save by not paying for maintenance on the old software, they were able to upgrade.

Commissioner Miller confirmed this is just a budget clean up for the end of the year.

Ms. Lloyd stated yes. Ms. Lloyd stated this year they budgeted to upgrade the remaining.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision to move money from class 6 to class 9 for software upgrades:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1230	60050	Jury Services	Service Contracts	3,406.00	
1230	92302	Jury Services	Replace Computer Software		3,406.00

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 61-2012**

Commission

13. Agreement with Rainbow House for Children's Emergency Shelter (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between Rainbow House and Boone County, Missouri for a Children's Emergency Shelter. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 62-2012**

14. Agreement with Rainbow House for Transitional Living Program (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between Rainbow House and Boone County, Missouri for a Transitional Living Program. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 63-2012**

15. Agreement with Rainbow House for Child Advocacy Center (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between Rainbow House and Boone County, Missouri for a Child Advocacy Center. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 64-2012**

16. Agreement with Rainbow House for Teen Emergency Shelter (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between Rainbow House and Boone County, Missouri for a Teen Emergency Shelter. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 65-2012**

17. Agreement with Harrisburg Preschool and Day Care Inc. for Before and After School Program (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between Harrisburg Preschool and Day Care, Inc., and Boone County, Missouri for a Before and After School Program. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 66-2012**

18. Agreement with Harrisburg Preschool and Day Care Inc. for a Summer Program (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between Harrisburg Preschool and Day Care, Inc., and Boone County, Missouri for a Summer Program. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 67-2012**

19. Change the name of the Johnston Paint Building to “Boone County Annex” (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following:

Be it granted that we the elected officials of Boone County, do hereby declare that the building known as the Johnston Paint Building located at 613 East Ash Street, Columbia, Missouri will from this day forward be named the “Boone County Annex”

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 68-2012**

20. Medical Examiner Services (second reading, first read 2/7/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between The Curators of the University of Missouri and Boone County, Missouri for a medical examiner. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 69-2012**

21. Public Comment

22. Commissioner Reports

The meeting adjourned at 2:20 p.m.

Attest:

Daniel K. Atwill
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner