

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Room 338

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District I Commissioner Karen M. Miller
Director of Purchasing Melinda Bobbitt
Boone County Auditor June Pitchford
Senior Environmental Health Specialist Kala Gunier
Project Manager Andy Lister
Director of Resource Management Stan Shawver
Administrative Assistant Kelle Westcott
Deputy County Clerk Cameron Clarke

District II Commissioner Skip Elkin was absent.

The meeting was called to order at 9:30 a.m.

Purchasing

1. Request for Proposal Opening: 42-25OCT11 - Boone County Fairgrounds Facility Management Services

Commissioner Atwill stated one proposal was received. Commissioner Atwill stated the Commissioners would appoint a committee to study the proposal and take action as necessary. Commissioner Atwill stated there will be a financial person from the County, a person who has knowledge of events, and perhaps others on the committee. Commissioner Atwill stated there will be a discussion at a later date. Commissioner Atwill stated he appreciated Mr. Teel's submission, and that the County will move forward as quickly as possible to evaluate all he has suggested. Commissioner Atwill stated he has been to the fairground three times, and is very impressed with the progress that has been made, the looks of the place, and the apparent attitude of people who are there for different events.

Commissioner Miller stated she looks forward to the first monthly report at the end of October so they can get a feel for what has gone on, what has been found, and issues that have been run into. Commissioner Miller stated she had asked for a list of things that need to be repaired that can be worked into a long term plan. Commissioner Miller stated they are anxious to hear the monthly report because of the budget process.

Mr. Teel stated he appreciates all of the elected officials who have come by and visited.

Auditor

2. Budget amendment for closeout of Debt Service Funds 383 and 384 (first reading)

Boone County Auditor June Pitchford was present on behalf of this item. Ms. Pitchford stated the County operates a neighborhood improvement district program whereby through a petition process property owners can petition the County to establish a Neighborhood Improvement District, and arrange for financing. Ms. Pitchford stated once long term financing is arranged, the County issues bonds. Ms. Pitchford stated at this point, the property owners are responsible for all of the future principal and interest payments on the bond. Ms. Pitchford stated when properties are sold; the whole amount must be paid off. Ms. Pitchford stated the County may receive some full payments earlier than scheduled. Ms. Pitchford stated when property owners pay their assessments late, penalties and interest are collected. Ms. Pitchford stated these amounts remain in the Debt Service Fund until the debt is completely retired. Ms. Pitchford stated for road NID's it's 10 years, and for sewer NID's it's 20 years. Ms. Pitchford stated at the conclusion of a NID's life, the Debt Service Fund is closed, and any residual assets are paid over to the general fund. Ms. Pitchford stated if there is a shortfall, the general fund makes up the difference. Ms. Pitchford stated the County is at this point with two Debt Service Funds. Ms. Pitchford stated one is a road NID and one is a sewer NID. Ms. Pitchford stated these residual assets are being transferred from the respective Debt Service Funds to the general fund. Ms. Pitchford stated in fund accounting, each fund is the equivalent to separate fiscal entities. Ms. Pitchford stated this has already been accounted for in the projected actuals in the general fund for the year.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10 day hold required for budget amendments with an appropriate order for approval.

Health Department

3. Abatement of a property located at 3952 E Liberty Woods Court, parcel # 24-501-16-04-014.00 01 (first and second reading)

Senior Environmental Health Specialist Kala Gunier was present on behalf of this item. Ms. Gunier stated this property is a foreclosure, and was abated last year. Ms. Gunier stated the complaint was forwarded from Commissioner Miller. Ms. Gunier stated the previous property owner has been notified, as well as the bank that currently owns it. Ms. Gunier stated she had received no response from either party. Ms. Gunier stated the bid to mow it is \$180. Ms. Gunier stated it has not been mowed all year, and is a large parcel. Ms. Gunier stated it is a fire hazard.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding

of Public Nuisance and Order for Abatement of a public nuisance located at 3952 E Liberty Woods Court (parcel # 24-501-16-04-014.00 01).

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 430-2011**

Sewer District

4. Post bond assessment for Country Squire Neighborhood Improvement District (first and second reading)

Project Manager Andy Lister was present on behalf of this item. Mr. Lister stated he was present for the closeout of two NID's. Mr. Lister stated the post bond costs have certified by the Treasurer. Mr. Lister stated the property owners affected by this are listed in an exhibit. Mr. Lister stated if the Commissioners concur with his figures, there is a Commission order in their packet.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby compute the Final Post Bond Assessment of the sanitary sewer improvement project for the Country Squire Sanitary Sewer Neighborhood Improvement District as certified to be **\$ 190,244.76**.

The County Commission does hereby apportion the cost of said project equally within said district according to the provisions of 67.463.2 RSMO (1993 Supp.) and the terms of the petition approved by said Commission in Commission Order 478-2077, as amended by Commission Order 283-2011.

The County Commission further orders the following:

1. Special assessments against the property described on the attached exhibit "A" and in the attached amounts.
2. The County Collector to proceed with collection of said assessments pursuant to the statutory provisions of 67.463 RSMo. The special assessments shall take effect on the 25th day of October, 2011.
3. This order and attached exhibit "A" shall be maintained as an official public record with notice of this assessment to be given to all interested parties by recording this order in the land records of Boone County, Missouri.
4. The Presiding Commissioner is authorized to execute appropriate

notices of liens and the County Collector is authorized to execute releases of said liens, as appropriate, upon collection consistent with the practices and procedures of the Boone County Collector of Revenue.

Commissioner Atwill seconded the motion.

Commissioner Miller asked what the per unit cost of this is.

Mr. Lister stated \$5,435.56 per share. Mr. Lister stated the units over that are duplexes and are assessed two shares.

Commissioner Miller stated the low cost was due to ARRA bonds.

The motion carried 2 to 0. **Order # 431-2011**

5. Post bond assessment for Brown Station Neighborhood Improvement District (first and second reading)

Project Manager Andy Lister was present on behalf of this item. Mr. Lister stated the post bond costs have been certified by the Treasurer, and the assessments are shown in an exhibit in the Commissioner's packets.

Commissioner Miller stated this project is much more costly for the people. Commissioner Miller stated the per unit share is \$23,943.10.

Mr. Lister stated the project was done for a small area and there were no facilities in the area. Mr. Lister stated a treatment plant had to be built, and that is why the cost is considerably higher.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby compute the Final Post Bond Assessment of the sanitary sewer improvement project for the Brown Station Sanitary Sewer Neighborhood Improvement District as certified to be **\$119,715.50**.

The County Commission does hereby apportion the cost of said project equally within said district according to the provisions of 67.463.2 RSMO (1993 Supp.) and the terms of the petition approved by said Commission in Commission Order 46-2010, as amended by Commission Order 284-2011.

The County Commission further orders the following:

1. Special assessments against the property described on the attached exhibit "A" and in the attached amounts.
2. The County Collector to proceed with collection of said assessments pursuant to the statutory provisions of 67.463 RSMo. The special assessments shall take effect on the 25th day of October, 2011.
3. This order and attached exhibit "A" shall be maintained as an official public record with notice of this assessment to be given to all interested parties by recording this order in the land records of Boone County, Missouri.
4. The Presiding Commissioner is authorized to execute appropriate notices of liens and the County Collector is authorized to execute releases of said liens, as appropriate, upon collection consistent with the practices and procedures of the Boone County Collector of Revenue.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 432-2011**

Resource Management

6. Bartlett & West Contract Amendment (first and second reading)

Administrative Assistant Kelle Westcott was present on behalf of this item. Ms. Westcott stated Resource Management is asking for a contract amendment during the final design phase of this project for the construction of a bridge on High Point Lane. Ms. Westcott stated it has been determined that a different type of structure would be suitable, and it requires a change to the scope of the design contract.

Commissioner Miller asked what the different type is.

Ms. Westcott stated they originally thought it would have to be a multi-span superstructure, but have determined they can change to a single span which will eliminate a post. Ms. Westcott stated eliminating the post will eliminate buildup that causes premature aging.

Commissioner Miller asked if this item needs to be second read today.

Ms. Westcott stated they would like a second reading so they can tell the company that it has been approved and move forward with the design.

Commissioner Miller stated in the future she would prefer a first and second reading on different days.

Director of Resource Management Stan Shawver stated the three items are all first and second reading because they are this year's work, and the projects are at a standstill

until they're approved.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve amendment # 1 to a consultant services agreement with Bartlett & West, Inc. for High Point Lane Bridge Replacement and Box Culvert Repair. It is further ordered the Presiding Commissioner is hereby authorized to sign said amendment.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 433-3011**

7. Utility Relocation Agreement with Boone Electric (first and second reading)

Administrative Assistant Kelle Westcott was present on behalf of this item. Ms. Westcott stated this is the actual construction relocation of electric lines. Ms. Westcott stated the goal is to have all of the utilities relocated by the end of the year so that the County is prepared for the construction next year.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the utility agreement between Boone Electric Cooperative and Boone County, Missouri. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 434-2011**

8. Utility Relocation Agreement with Public Water Supply District No 9 (first and second reading)

Administrative Assistant Kelle Westcott was present on behalf of this item. Ms. Westcott stated this is for the relocation of utilities on Rolling Hills Road.

Commissioner Miller asked if this was all within budget, and if the water relocation follows the County's contract with the Water District.

Ms. Westcott stated the contract agreement follows the cooperative agreement from 2001, and it is within budget. Ms. Westcott stated a portion of these funds will be reimbursed by the City of Columbia.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the water line relocation cost allocation agreement between Public Water Supply District No. 9 and Boone County, Missouri. The terms

of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 435-2011**

Purchasing

9. Amendment #1 to 40-24AUG10 – Internet Service Provider (second reading, first read 10/20/2011)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve amendment # 1 to contract 40-24AUG10 – Internet Service Provider with CenturyLink Long Distance. It is further ordered the Presiding Commissioner is hereby authorized to sign said amendment.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 436-2011**

10. RFP Award Recommendation: 19-27SEP11 – Records Storage and Management (second reading, first read 10/20/2011)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award Request for Proposal 19-27SEP11 – Records Storage and Management to Con-Agg of MO, d/b/a Underground Records Management. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 437-2011**

Commission

11. License agreement between Boone County and Magellan Pipeline Company (first reading)

Commissioner Miller stated Magellan wants to move the card reader for their truck onto County property. Commissioner Miller stated the County Counselor has put this agreement together, and signed off on it. Commissioner Miller stated they did not want to give Magellan an easement, but we are giving them right of use.

Commissioner Atwill asked what the card readers read.

Commissioner Miller stated she would assume it's for the truck drivers to open the gate to get to the pipeline.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

12. Public Comment

13. Commissioner Reports

Commissioner Atwill reported that he and the other Commissioner's attended a luncheon for Commissioners that have served and are still in the County or are willing to come. Commissioner Atwill stated seven former Commissioners attended. Commissioner Atwill stated it was extraordinary to get to speak with them, and get their perspectives. Commissioner Atwill stated it was very enlightening, and enjoyable to those in attendance. Commissioner Atwill stated he hopes it could become a regular event from time to time.

Commissioner Miller stated it was well attended and fun. Commissioner Miller stated it was a lot of fun to hear about who impacted the County in an important way. Commissioner Miller stated Dave Horner spoke about getting the hospital lease, and Larry Meade spoke about getting rid of the road districts. Commissioner Miller stated it was very interesting to hear about the different perspectives. Commissioner Miller stated Keith Schnarre was responsible for getting the hospitals to accept a Medicare rate for jail people. Commissioner Miller stated they made significant impacts in their time on the bench.

Commissioner Atwill stated a lot of those things were very controversial at the time. Commissioner Atwill stated it is interesting to see these people had the foresight to see things needed to be done, and the drive to make it happen. Commissioner Atwill stated these things should not be forgotten.

The meeting adjourned at 10:00 a.m.

Attest:

Daniel K. Atwill
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner