

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Room 338

PRESENT WERE: Presiding Commissioner Daniel K. Atwill  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Director of Purchasing Melinda Bobbitt  
Deputy County Clerk Cameron Clarke

The meeting was called to order at 1:35 p.m.

**Purchasing**

**1. Amendment #1 to 40-24AUG10 – Internet Service Provider (first reading)**

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

Contract 40-24AUG10 – Internet Service Provider was approved by commission for award to CenturyTel Long Distance, LLC d/b/a CenturyLink Long Distance on January 27, 2011, commission order 41-2011. This amendment adds 13 Mb of service for \$650/ month for Joint Communications and reduces the pricing for the options of 9 and 10 Mb.

Public Safety Joint Communication invoices from this Amendment will be paid from department 2020 – E911 Emergency Telephone Service, account 71100 – Outside Services.

Commissioner Miller asked what made the changes.

Ms. Bobbitt stated it was needed because of the new Patriot phone system.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

**2. RFP Award Recommendation: 19-27SEP11 – Records Storage and Management (first reading)**

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

The Request for Proposal for *Records Storage and Management* closed on September

27, 2011. Three proposal responses were received.

The evaluation committee consisted of the following:

Nora Dietzel, Lead Deputy Recorder, Recorder's Office  
Carol Rumble, Deputy Clerk, Circuit Clerk's Office

The evaluation committee recommends award to Con-Agg of MO, d/b/a Underground Records Management per their attached evaluation report for offering the lowest and best proposal for Boone County. No Purchase Requisitions are attached since this is a term and supply contract. Invoices will be paid from 1196 – Records Management, account 71525 – Storage Charges and 2800 – Storage & Preservation, 23020 – Microfilm/Film.

Commissioner Atwill asked what the cost is for this item.

Ms. Bobbitt gave Commissioner Atwill a list of the pricing for different items.

Commissioner Miller stated the price is significantly lower for the underground storage.

Ms. Bobbitt stated it is a better price, and is better protected in case of a tornado.

Commissioner Miller stated the price has gone from \$29,000 to \$12,000 and is a significant savings. Commissioner Miller stated the Recorder of Deeds pays for her storage out of her record preservation fund. Commissioner Miller stated the Circuit Clerk needs most of the storage space, so it makes sense to move their records into outside storage instead of multiple offices. Commissioner Miller stated this has worked well for the courts, and they're happy with it. Commissioner Miller stated this is cost effective versus renting another space.

Commissioner Atwill asked if the storage fee is a monthly amount.

Commissioner Elkin stated it is an estimated amount for the year based on previous usage.

Commissioner Atwill asked if they are actual paper records.

Ms. Bobbitt stated the Circuit Clerk has paper records, and the Record of Deeds has microfilm.

Commissioner Atwill asked how long this contract will remain in effect.

Ms. Bobbitt stated this covers all of 2012, and that there is an option for four, one year renewals.

Commissioner Atwill asked if the County has been using this company.

Ms. Bobbitt stated the County has been with this company for five years. Ms. Bobbitt stated it was just time to re-bid the contract.

Commissioner Atwill asked if this was still the more economical approach.

Ms. Bobbitt stated the County can look at other things besides low price in the RFP process, but it turns out this company provided the lowest bid, and the County has had a successful relationship with them.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

**Public Works**

**3. Vehicle Replacement for FY 2011 (second reading, first read 10/18/2011)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize Public Works to replace a 2000 Chevrolet crew cab 2WD pickup (fixed asset tag # 12401) and purchase a one ton 4WD crew cab flat bed.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 427-2011**

**4. Budget revision for vehicle replacement (second reading, first read 10/18/2011)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for the unexpected replacement of a vehicle due to mechanical problems:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2040	91300	Public Works – Main	Mach & Equip New	25,000.00	
2040	92400	Public Works – Main	Repl Auto/Trucks		25,000.00

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 428-2011**

**Sheriff's Department****5. Budget revision to cover criminal investigations equipment (second reading, first read 10/18/2011)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget revision to cover criminal investigations equipment:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1251	91301	Sheriff's	Computer Hardware		795.00
1251	91302	Sheriff's	Computer Software		275.00
1251	85400	Sheriff's	Criminal Invest	1070.00	

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 429-2011**

**Commission****6. Public Comment****7. Commissioner Reports**

Commissioner Elkin reported he ran into Director of Resource Management Stan Shawver on the tail end of a meeting with the City of Columbia. Commissioner Elkin stated they spoke about identifying some corridors for transmission lines.

Commissioner Elkin stated he would like to start some dialogue on this.

Commissioner Elkin stated once you get outside the city limits, they may be fine, but there still will need to be some significant distribution lines at some point.

Commissioner Elkin stated it would be nice to open the lines of communication with Water and Light, Ameren, and Boone Electric to make sure the County is informed about this stuff. Commissioner Elkin stated Mr. Shawver told him to send him a memo to start these talks.

Commissioner Miller stated the more we can inform our public of what they can expect in the future, the better everybody is. Commissioner Miller stated she thinks the frustration was due to not knowing it was going to the County. Commissioner Miller stated she responded to the people who are upset and concerned and told them that they need to get their affected neighbors to comment on the City webpage. Commissioner Elkin stated a few years ago they had to run a 36 inch water line from the treatment plant to town. Commissioner Elkin stated more coordination would keep

them informed.

Commissioner Miller stated the problem is that it is hard to picture it. Commissioner Miller stated all people think about is this 14 inch, 80 foot high pole hanging over the road. Commissioner Miller stated she wants to see what it will look like.

Commissioner Miller stated a picture would help people know if it is better or worse than they thought.

Commissioner Elkin stated they could draft a memo to Mr. Shawver to start these conversations.

Commissioner Miller stated it is part of the planning process that needs to be incorporated within the joint planning efforts.

Commissioner Elkin stated if corridors are identified, it needs to be incorporated into the master plan. Commissioner Elkin stated it should be looked at at least every five years. Commissioner Elkin stated some things don't change, but some things like the new high school change everything.

Commissioner Miller stated they would need to incorporate the northeast area plan, and the east area plan into the comprehensive plan. Commissioner Miller stated the County doesn't have enough staff to look at all the plans and stay on top of them.

Commissioner Elkin stated at the next meeting with Mr. Shawver they can talk about what Resource Management thinks about updating it.

Commissioner Atwill stated it was good the City invited them to discuss this issue.

Commissioner Miller stated the City Manager wants to work with the County.

Commissioner Atwill reported he attended the Boone County Fire Protection District Meeting and was very impressed with their facilities. Commissioner Atwill stated he told Mr. Schnarre about the meeting next Monday and that he thinks Mr. Schnarre will attend. Commissioner Atwill stated he also met with Director of IT Aron Gish and got an update on the operations of that office and a visit to the location where all of the computers are kept. Commissioner Atwill stated he was going to meet with the Treasurer this afternoon.

Commissioner Miller reported she came from the Justice Reinvestment Committee she has been appointed to at the state level. Commissioner Miller stated Judge Price said that people can be kept in the County jail for a year, or they can go to the DOC. Commissioner Miller stated she was told most counties send inmates to the DOC because it saves money. Commissioner Miller stated she told Judge Price that she had never heard our judges speak like that. Commissioner Miller stated Judge Price told her that's because Boone County is a rich county. Commissioner Miller stated

she wouldn't say Boone County is rich, but that we are better off than most counties. Commissioner Miller stated it is very interesting to listen to the perspectives of probation and parole, public defenders, prosecutors, sheriff's, judges, and Supreme Court justices. Commissioner Miller stated they're finding out that mandatory sentences are not working. Commissioner Miller stated the prison population has doubled since 1990. Commissioner Miller stated we are one of the few counties that do alternative sentencing. Commissioner Miller stated rural counties send more people to the DOC because they have no other services to penalize people but keep them in the community.

Commissioner Atwill stated everyone is facing the problem of increased cost not equaling increased revenue.

The meeting adjourned at 1:59 p.m.

Attest:

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Daniel K. Atwill  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner