

TERM OF COMMISSION: August Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Room 338

PRESENT WERE: Presiding Commissioner Edward H. Robb
District I Commissioner Karen M. Miller
Senior Environmental Health Specialist Kristine Vellema
General Manager Tom Ratermann
Buyer Tyson Boldan
County Clerk Wendy Noren
Director of Resource Management Stan Shawver
Deputy County Clerk Cameron Clarke

District II Commissioner Elkin was absent.

The meeting was called to order at 1:30 p.m.

Purchasing

1. Bid opening of bid 35-04AUG11 – Fairway Meadows

35-04AUG11	Engineer's Estimate	Emery Sapp & Sons, Inc.	Plan B Development	Capital Rail Road Contracting, Inc.	Stockman Construction Corp.	Keystone Excavating	WEECO Inc.
Bid Total	\$90,465.00	\$103,354.00	\$78,526.50	\$83,333.00	\$122,251.00	\$89,962.70	\$75,005.00

2. Computer/Peripheral Surplus Disposal (second reading, first read 8/2/2011)

Commissioner Miller on this day the County Commission of the County of Boone does hereby approve the request by Purchasing to dispose of the computers and computer peripherals listed in the attached memorandum. These items will be auctioned.

Commissioner Robb seconded the motion.

The motion carried 2 to 0. **Order # 309-2011**

Health Department

3. Abatement of property located at 5908 Kent Drive A+B, parcel # 12-415-20-01-066.00 01 (first and second reading)

Senior Environmental Health Specialist Kristine Vellema was present on behalf of this item. Ms. Vellema stated this abatement is part of several notices the Health Department has sent out on this street due to complaints from the neighbors. Ms. Vellema stated the photographs do not depict everything. Ms. Vellema stated there is a lot of trash scattered about in the yard, including used tires. Ms. Vellema stated she has spoken with the property owner and thought he would comply, but the tenants continue to junk the property.

Commissioner Miller asked who the property owner is.

Ms. Vellema stated the property is owned by Robert Fox, who owns RSF Properties, LLC.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 5908 Kent Drive A+B (parcel # 12-415-20-01-066.00 01).

Commissioner Robb seconded the motion.

The motion carried 2 to 0. **Order # 310-2011**

County Clerk

4. Authorize treasurer and collector to sign paperwork for new depository agreement. (first reading)

County Clerk Wendy Noren was present on behalf of this item. Ms. Noren stated as the Commissioners know, the RFP was awarded to Boone County National Bank. Ms. Noren stated the Treasurer and Collector met with the bank last week, and that she met with them yesterday. Ms. Noren stated the County bank accounts need to be started there. Ms. Noren stated she is requesting authorization for the Treasurer and Collector to proceed with signing the paperwork they would normally sign on their own under the terms of the agreement. Ms. Noren stated because there is no current agreement she wanted to go ahead and authorize this. Ms. Noren stated this is not authorizing them to do anything beyond the scope of the RFP. Ms. Noren stated it will take some time to work out the agreement language. Ms. Noren stated she just received Boone County National Bank's collateral proposal yesterday. Ms. Noren stated the accounts need to be set up so some tests can be run. Ms. Noren stated the contract starts on September 1st, and the first payroll is September 2nd. Ms. Noren stated she requested a first reading, but she would be fine with doing a first and second reading since this needs to be done by Tuesday.

Commissioner Miller stated there is a Commission meeting on Tuesday, so there should be no problem doing a second reading then.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Facilities

5. Budget revision for temporary housekeeping services (first reading)

Commissioner Miller stated the County was without a housekeeper for awhile and had to use a temporary service. Commissioner Miller stated this revision is to move funds from salary and wages to outside services. Commissioner Miller stated this is no additional cost; it is just movement of the funds.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Sewer District

6. Resolution to authorize a representative for the Country Squire Sanitary Sewer Neighborhood Improvement District (first reading)

General Manager Tom Ratermann was present on behalf of this item. Mr. Ratermann stated there was a resolution in the Commissioners' packets to authorize the Presiding Commissioner to sign all necessary documents on behalf of the applicant. Mr. Ratermann stated behind the resolution is a letter that needs to be signed by the Presiding Commissioner which is a completion of project certificate. Mr. Ratermann stated behind that is a completion of funding certificate which also needs to be signed. Mr. Ratermann stated Commissioner Robb would also need to sign a certification of payrolls and insurance to verify the contractors paid prevailing wage.

Commissioner Miller stated Commissioner Pearson was the authorized signatory, and these documents make Commissioner Robb the signatory.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

7. Resolution to authorize a representative for the Brown Station Sanitary Sewer Neighborhood Improvement District (first reading)

General Manager Tom Ratermann was present on behalf of this item. Mr. Ratermann stated this is the same situation described above.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Human Resources

8. Recommendations from the Job Classification Committee (first and second reading)

Director of Resource Management Stan Shawver was present on behalf of this item. Mr. Shawver stated this position is classified as an Urban Hydrologist. Mr. Shawver stated the position would involve expertise in the lab, collecting water samples, installing test control stations, and working with the public. Mr. Shawver stated the employee would be working with property owners in Sunrise Estates. Mr. Shawver stated the reason Resource Management has asked for the position is because some of the partnerships the County hoped to form when the grant was applied for have not been funded. Mr. Shawver stated this position would be a full-time, benefited, non-exempt position. Mr. Shawver stated the grant to pay for this is a 40% match. Mr. Shawver stated Resource Management has office space and a vehicle available. Mr. Shawver stated the job classification committee rated this as a range 40 position. Mr. Shawver stated legal counsel verified this position is non-exempt under the FSLA. Mr. Shawver stated he has asked for a first and second reading so an ad can be placed in the Sunday paper.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached recommendations of the Job Classification Committee to establish the range 40 for an Urban Hydrologist.

Commissioner Robb seconded the motion.

The motion carried 2 to 0. **Order # 311-2011**

Resource Management

9. Final action to vacate section of Turner Farm Road (first and second reading)

Director of Resource Management Stan Shawver was present on behalf of this item. Mr. Shawver stated in January there was a petition to vacate a section of Turner Farm Road. Mr. Shawver stated in April the petition was second read. Mr. Shawver stated several issues came up in April, including the road's dead end. Mr. Shawver stated the Commission wanted to make sure there was a turnaround established for fire trucks, motor graders, school busses, etc. Mr. Shawver stated the County was also contacted by the water district because they have a water line crossing the property owner's land and wanted to make sure they would have continued access. Mr. Shawver stated at the April 4th meeting, the Commission moved to vacate with the

condition an approved turnaround be built, and that the water district would have continued access to the water line. Mr. Shawver stated a turnaround has been built, and the fire protection district has approved it along with Resource Management. Mr. Shawver stated the water district is satisfied they will be able to access the property. Mr. Shawver stated the property owner has filed an easement. Mr. Shawver stated he believes it is ready for a final action to vacate.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby vacate a section of Turner Farm Road located along the east-west section line dividing Section 17 and Section 20 of Township 48 North, Range 11 West in accordance with the attached legal description. Said vacation granted upon proof that the original applicant has satisfied requirements listed in commission Order 136-2011.

Commissioner Robb seconded the motion.

The motion carried 2 to 0. **Order # 312-2011**

10. Approval of No Parking Areas/Road Closures for event 9/1/11-9/6/11 (first reading)

Director of Resource Management Stan Shawver was present on behalf of this item. Mr. Shawver stated Resource Management has directed that no parking signs be placed in the areas they do not want people to park. Mr. Shawver stated the Sheriff's Department is in agreement with the plan. Mr. Shawver stated this is for the upcoming music festival at the Boone County Fairgrounds.

Commissioner Miller asked if this plan had routes similar to those used when the fairgrounds hosted the biker rally.

Mr. Shawver stated yes.

Commissioner Miller stated she sees no problem with this, and thinks it's smart to be ahead of it.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Commission

11. Sole Source Purchase – 105-123111SS – Sentinel Patriot E911 System Upgrade (first reading)

Commissioner Robb stated a first reading needs to be done to get this moving.

Commissioner Robb stated the Auditor does not have a problem with this, and the details will be worked out. Commissioner Robb stated the sole source provider says it will take year to get this system in place. Commissioner Robb stated it can be talked about again soon.

Commissioner Miller stated she didn't think the second reading should be done soon. Commissioner Miller stated she thinks more work should come out of the work sessions before a second reading. Commissioner Miller stated this keeps the pressure on.

Commissioner Robb stated he believes the County has informed them of our intentions to be very observant of the types of costs included in the overhead charges.

Commissioner Miller asked if it would still be charged the same way.

Commissioner Robb stated it is a matter that will be discussed at the next meeting, but it will be close to the way it is now. Commissioner Robb stated this new system gives the County better statistics about where calls originate from, and allows us to put in a phone tree to reduce the number of non-emergency 911 calls that come through. Commissioner Robb stated there was a discussion yesterday with the City of Columbia and emergency services and it was decided to put the non-emergency number on the busses to get it out there. Commissioner Robb stated he believes this will be an educational process for the County. Commissioner Robb stated there was discussion at the city level to go to a 311 number. Commissioner Robb stated the problem with our current e911 system is that it is no longer supported by the people who manufactured it. Commissioner Robb stated this process needs to be started, and he will make sure they keep up the proper pressure to get the accounts in order.

Commissioner Miller asked how long it will take for the contract with Joint Communications to be finished.

Commissioner Robb stated he hopes it is done by November. Commissioner Robb stated the County needs to make sure accounting and the Auditor are on the same page as the City with respect to charges. Commissioner Robb stated he did not want to hold the e911 phone system hostage for the total agreement.

Commissioner Miller stated her concern is if things don't get worked out, and the County ends up with its own system.

Commissioner Robb stated this would not happen because it doesn't make any sense. Commissioner Miller stated she would like the contract to state should Joint Communications ever split, the County retains ownership of this piece of property. Commissioner Miller stated if this is in the contract, she would be okay with signing it. Commissioner Miller stated it is protected this way. Commissioner Miller stated she doesn't expect it to happen, but it's still a good idea.

Commissioner Robb stated the State’s goal is to consolidate dispatching.

Commissioner Miller stated yes, but they don’t have any authority when they don’t give you money to do it.

Commissioner Robb stated he would talk to the County Counselor about including Commissioner Miller’s suggestion. Commissioner Robb stated the City might push back a little bit.

Commissioner Miller stated this would show the City our intention to stay hooked.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading the same day as the following budget amendment.

12. Budget amendment to purchase a new Sentinel Patriot system for Joint Communications (first reading)

Commissioner Miller stated this is the budget amendment for the piece of equipment discussed above.

Commissioner Robb stated this is first reading and instructed the Deputy County Clerk to schedule this item for a second reading after the 10 day waiting period required for budget amendments with an appropriate order for approval.

13. Board appointments/reappointments (first and second reading)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby appoint/ reappoint the following:

Name	Board	Period
Mitchell Ritter	Boone County Family Resources Board of Directors	Effective: 8/4/2011 Expires: 8/4/2014
Mary Patricia Powell	Library Board	Effective: 8/4/2011 Expires: 8/4/2015

Commissioner Robb seconded the motion.

Commissioner Robb stated he is pleasantly surprised at the number of qualified applicants for these positions. Commissioner Robb stated it is comforting to have people who have a great interest in serving their fellow citizens on the many boards.

Commissioner Miller stated she thinks the Chamber has helped by sending out notices to all of the members. Commissioner Miller stated it’s important to just let

people know the positions are here and available.

The motion carried 2 to 0. **Order # 313-2011**

14. Cooperative agreement between the University of Missouri and Boone County for sponsorship of the Show-Me State Games (second reading, first read 8/2/2011)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between the Curators of the University of Missouri and Boone County, Missouri for sponsorship of the Show-Me State Games. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract

Commissioner Robb seconded the motion.

The motion carried 2 to 0. **Order # 314-2011**

15. Agreement between the Central Missouri Humane Society and Boone County for animal shelter services (second reading, first read 8/2/2011)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between the Central Missouri Humane Society and Boone County, Missouri for animal shelter services. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Robb seconded the motion.

The motion carried 2 to 0. **Order # 315-2011**

16. Public Comment

17. Commissioner Reports

The meeting adjourned at 2:05 p.m.

Attest:

Edward H. Robb
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner