

TERM OF COMMISSION: June Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Room 338

PRESENT WERE: Presiding Commissioner Edward H. Robb
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
County Clerk Wendy Noren
Sr. Environmental Health Specialist Kala Gunier
Buyer Tyson Boldan
Civil Engineer John Sullivan
Deputy County Clerk Cameron Clarke

The meeting was called to order at 9:33 a.m.

Health Department

1. Abatement of property located at 1600 Sycamore Hills Road Lot 4 parcel # 11-504-22-02-035.00 01 (first and second reading)

Senior Environmental Health Specialist Kala Gunier was present on behalf of this item. Ms. Gunier stated she spoke with the property owner the morning of June 28, 2011. Ms. Gunier stated the owner has made progress cleaning the property; however, there is still junk on the property. Ms. Gunier stated the owner previously had another person living with her. Ms. Gunier stated the owner is having trouble getting rid of the tow truck. Ms. Gunier stated the trailer full of junk is gone, but there is still some furniture and other junk around the property. Ms. Gunier stated the owner has asked for 30 days to finish cleaning the property herself. Ms. Gunier stated she told the owner she would ask for a commission order for abatement, but would allow her the 30 days to clean it up. Ms. Gunier stated this way, if she does not clean her property within the allotted time, the Health Department can go through with the abatement. Ms. Gunier stated the owner was fine with this, and that she thought she could have it completed within 30 days. Ms. Gunier stated the owner said the reason she is having trouble getting rid of the tow truck is because it is not in her name.

Commissioner Miller stated the County may end up towing the tow truck, with the owner cleaning up the rest of the property.

Ms. Gunier stated this could happen. Ms. Gunier stated the bid for trash removal was \$90, but most of it is gone. Ms. Gunier stated to tow the tow truck it would cost approximately \$185 to \$200.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 1600 Sycamore Hills Road, Lot 4, Sycamore Hills Subdivision (parcel # 11-504-22-02-035.00 01).

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 240-2011**

County Clerk

2. Bid Award to Safety National Casualty Corporation for bid 18-14JUN11 – Workers Compensation (first and second reading)

County Clerk Wendy Noren was present on behalf of this item. Ms. Noren stated this is excess insurance for the County's self-insured worker's compensation. Ms. Noren stated the people on the committee for this bid were Commissioner Skip Elkin, County Clerk Wendy Noren, County Treasurer Nicole Galloway, and Deputy County Clerk Susan Wells. Ms. Noren stated the committee met the previous week and only one bid was received. Ms. Noren stated the bid was set up to request quotes for \$300,000 self insured retention, \$350,000 self insured retention, and \$400,000. The \$400,000 quote requires approval by the Division of Workers Compensation, so the quote is contingent on approval by the Division of Workers Compensation. Ms. Noren stated the Division of Workers Compensation regulates health insurance funds. Ms. Noren stated this needs to be passed because the insurance needs to be renewed by July 1, 2011.

Commissioner Miller stated the County cannot do much else with only one bid.

Ms. Noren stated this was not her preference. Ms. Noren stated the market for excess policies under \$500,000 is basically limited to two companies. Ms. Noren stated the other company's prices were far above this. Ms. Noren stated Naught-Naught is the insurance agent.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby award bid 18-14JUN11 – Workers Compensation to sole bidder Naught-Naught Agency through Safety National Casualty Corporation. The premium for this plan is \$45,373.00.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 241-2011**

Purchasing

3. Surplus Disposal of A/C Refrigerant Station, fixed asset tag 13201 (first reading)

Buyer Tyson Boldan was present on behalf of this item. Mr. Boldan read the following memo:

Purchasing requests permission to dispose of an A/C Refrigerant Station, asset tag 13201. It is not working and will be replaced by Public Works. The replacement is under \$4,500, so Public works will be obtaining three informal quotes. Attached for signature is the Request for Disposal form.

Commissioner Elkin stated he spoke with Greg about this and it will be about \$1,500 to replace. Commissioner Elkin stated the refrigerant station has been down about a month and we can't afford that this time of year. Public Works has had this machine fixed several times. Commissioner Elkin stated Greg found savings in other areas, so it was his recommendation to purchase a new one.

Commissioner Miller stated this is a piece of equipment that needs to work, especially with environmental laws.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

4. Bid Award to the following companies for bid 25-31MAY11 – Emergency Electrical Services Term and Supply: (first reading)

- **Primary Supplier: K-Tech d/b/a Schneider Electric Company, Inc.**
- **Secondary Supplier: Meyer Electric Company, Inc.**
- **Tertiary Supplier: Coastal Electric Construction Services, LLC**

Buyer Tyson Boldan was present on behalf of this item. Mr. Boldan read the following memo:

The Bid for Emergency Electrical Services Term and Supply opened on May 31. Three bids were received. Upon the completion of the bid evaluation, Facilities Maintenance and Purchasing recommend award as follows for the lowest and best bids in the following order:

- Primary Supplier: K-Tech d/b/a Schneider Electric Company, Inc.
- Secondary Supplier: Meyer Electric Company, Inc.
- Tertiary Supplier: Coastal Electric Construction Services, LLC

The Term and Supply contract period is from July 1, 2011 through June 30, 2012 with three, one-year renewal periods. Invoices will be paid from department 6100 – Facilities and Grounds Maintenance, account 60100 – Building Repairs /

Maintenance. \$10,264 was budgeted in account 60100.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

5. Bid Award to Mastertech Plumbing for bid 23-31MAY11 – Emergency Plumbing Services Term and Supply (second reading, first read on 6/23/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby award bid 23-31MAY11 - Emergency Plumbing Services Term and Supply to Mastertech Plumbing. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 242-2011**

6. Surplus disposal of miscellaneous equipment from the Sheriff's Department (second reading, first read on 6/16/2011)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by the Sheriff's Department to dispose of the items listed in the attached memorandum. It is further ordered the Presiding Commissioner is hereby authorized to sign said disposal forms.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 243-2011**

Resource Management

7. Post Bond Assessment for Lakewood NID (first reading)

Civil Engineer John Sullivan was present on behalf of this item. Mr. Sullivan stated the early payoffs had been collected and the remaining balance is \$548,357.19. Mr. Sullivan stated this amount has been distributed among the remaining properties.

Commissioner Elkin asked how many people prepaid.

Mr. Sullivan stated he was unsure, but the total amount was \$152,000.00.

Commissioners Miller and Elkin thought this amount was impressive. Commissioner Elkin asked if when property owners prepay, it lowers the total cost for the remaining.

Mr. Sullivan stated he believes it lowers the overall finance cost.

Commissioner Miller stated this project is a success story with three neighborhoods coming together for one NID. Commissioner Miller stated this has helped their property values greatly.

Commissioner Elkin stated to look at the before and after pictures, it doesn't even look like the same subdivision.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Commission

8. Adopt new road sales tax and road property tax distribution policies (first reading)

Commissioner Miller stated this was added as a first reading due to its urgency. Commissioner Miller stated this item has been discussed and re-discussed a great deal.

Commissioner Robb stated one of the problems Boone County has is that some of the smaller communities have cooperative agreements with other cities to help with road maintenance and road construction projects. In order for the County to enhance their ability to take advantage of those contracts, the Commission needs to make decisions no later than next week so the smaller communities have the ability to participate in the joint cooperative agreements. Commissioner Robb stated these agreements lower the cost of the communities' road maintenance and construction projects.

Commissioner Robb stated the commission has been dealing with this for almost two years. Commissioner Robb stated he believes the County has the best possible proposal on the table. Commissioner Robb stated he believes this proposal solves many of the concerns the communities had about how the County would revamp its funding and finance process for road construction and maintenance in the County. Commissioner Robb stated he thinks Boone County has a very good product.

Commissioner Miller stated there will be contracts with every city that spell out what pool they're in and when they will get distributions.

Commissioner Robb said the commission will have a meeting with the Collector, the Auditor, and the Clerk about this. Commissioner Robb stated all this will be put in place via contract, which has not been done in the past.

Commissioner Miller stated this is the first time smaller communities will have

agreements that spell out how money will be distributed in the future. Commissioner Miller stated this will give the communities certainty.

Commissioner Robb stated the communities in the formula pool will have the ability to take the contracts and present them to a bank who would like to invest money on their behalf.

Commissioner Elkin stated this will help the County heading into each budget cycle know what our obligations are.

Commissioner Robb stated over the next three years the County will see a slight increase in available funding.

Commissioner Elkin stated hopefully over the next few years sales tax revenue will continue to go in a vertical direction so everyone will get a little more.

Commissioner Miller stated everyone feels the crunch when it doesn't, and the goal was to tie the funding source to the distribution source so the County does not always eat the cost in bad times. Commissioner Miller stated the reason this needed to be on the agenda today was because the commission meeting for Thursday is canceled.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

9. Public Comment

10. Commissioner Reports

Commissioner Miller asked Commissioner Robb if he had heard about how the water levels were.

Commissioner Robb stated the water levels were currently a foot above projection, but a spike is expected and then it will fall off. Commissioner Robb stated it depends on how much rain we get. Commissioner Robb stated the good news is that the MKT trail in Hartsburg is at 35 feet. Commissioner Robb stated there was a good turnout in Hartsburg to help. The mayor, the Boone County Fire Protection District, and County employees were there. Commissioner Robb reported there is a 32 foot levee on the river and a 35 foot levee. Commissioner Robb stated from the time the first levee breaks (if it does) there are about two days.

Commissioner Miller stated the County can put up the jersey barriers in two days.

Commissioner Robb stated nothing will be done this week except a call on June 29, 2011 to check on the status of the river. If there is no change, the County will keep

checking every Wednesday to see if anything needs to be done. Commissioner Robb stated the people in Hartsburg are extremely well organized and know exactly what they need to do. Commissioner Robb stated the commission would look into the possibility of using one ton sandbags to block the roads. Commissioner Robb stated a surveyor will double check the height of the levees and highlight any low spots.

The meeting adjourned at 9:58 a.m.

Attest:

Edward H. Robb
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner