

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Kenneth M. Pearson
District I Commissioner Karen M. Miller
District II Commission Skip Elkin
Deputy County Clerk Kristina Johnson

The meeting was called to order at 9:33 a.m.

Prosecuting Attorney's Office

Dan Knight from the Prosecuting Attorney's Office was present on behalf of this item.

1. Emergency Fund request for Trial Expenses for Prosecutor's Office (first reading)

Dan Knight stated we are asking for \$ 8,500.00 for the remainder of the year. The County has had a number of homicide trials which tend to be more expensive. The Prosecuting Attorney's Office has tried five and three are remaining this year.

Commissioner Miller stated that these are such unknowns it is difficult to estimate at the beginning of the year what the Prosecuting Attorney's Office is going to need.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Human Resources

Betty Dickneite from Human Resources was present on behalf of this item.

2. Fair Labor Standards Act (FLSA) status designations of Chief Appraiser a newly created position, to Exempt status (first reading)

Betty Dickneite stated the Assessor's Office created a new position, Chief Appraiser which was reviewed by the Job Classification Committee. They decided to send it to CJ for his recommendation as far as exempt or non exempt status. CJ's memo should be in front of you recommending the status should be exempt.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

3. FLSA status designation of Buyer/ Senior Buyer to Exempt status (first reading)

Ms. Dickneite stated that the position previously has been designated as non-exempt however during the process of the budget meeting with the Purchasing Director there was a question raised as to whether this position should really now be classified as exempt based upon the duties currently assigned to Tyson Boldan. The recommendation now is that Tyson Boldan's position be exempt and if there was a supervisor in that position that the supervisor position also be exempt.

Commissioner Miller inquired if Melinda Bobbitt from Purchasing agreed with this decision.

Ms. Dickneite stated that she did.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

4. Family and Medical Leave Act Policy (FMLA) changes (first reading)

Ms. Dickneite stated that this has been reviewed by personnel supervisors who have been trying to revise the language based on the changes that have been made to the federal government medical leave policy. All of the revised sections should be present in your packets. Included is a glossary of terms which is intended to be placed in the actual manual. This paperwork will also be accessible online. Ms. Dickneite stated that they are requesting permission to adopt the changes presented and then, will make the personnel manuals.

Commissioner Pearson stated that the personnel advisory committee had taken a lot of time and effort to address these FMLA policy changes.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

5. Recommendation from Job Classification Committee (first reading)

Ms. Dickneite stated the Job Committee requests a new pay range for the Director of the Planning and Building Inspection Department due to the transfer of Design and Construction Division to that particular department. The Job Classification Committee members brought forward a recommendation in pay range 67 for this particular position. They were not sure exactly what the final title should be for this position or what the effective date for this action would be. The Committee is also recommending a new class code of 1060.

Commissioner Pearson stated that the pay range for this position may need to be increased. Commissioner Elkin inquired what the pay range for the previous Director of Public Works

was.

Ms. Dickneite stated that it was pay range 67.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Public Works

Chip Estabrooks from Public Works was present on behalf of this item.

6. Budget Revision for Bridge Sealant Applicator (first reading)

Chip Estabrooks stated Public Works had decided to use this resealing product and tool for concrete. This is a protective measure for the concrete from salts and other harmful materials which will make the concrete last longer. The provider of the merchandise also provides the sealant. This is the cheapest way to provide this service.

Commissioner Elkin asked if this was hand spread with a wand.

Mr. Estabrooks stated the item is a skid applicator and it has a roundup top container that the gas powered air compressor with the diaphragm pump comes out of.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Sheriff's Department

Sheriff Dwayne Carrey from the Sheriff's Department was present on behalf of this item. Chad Martin from the Sheriff's Department was present on behalf of items 8 through 12.

7. Reclassify position #346 (first reading)

Sheriff Dwayne Carrey stated this position that he had communicated with the Commission previously on. This is the receptionist position which the Sheriff's Department wants to change to an Office Specialist due to some changes in the way that the department is operating. This will allow this position to assist with other areas in the office and will be a greater asset to the Sheriff's Department.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

8. Budget Amendment to purchase radar units approved in the Full Time Traffic Unit Grant # 10-154-AL41 (first reading)

Chad Martin stated that 8 through 11 items are all with Traffic Unit Grant. Under the Full Time Traffic section of this grant the provider gave the Sheriff's Department some money for equipment. This is the budget amendment to establish a budget for this equipment under the grant.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10-day hold required for budget amendments with an appropriate order for approval.

9. Budget Amendment to increase revenue for HMTV traffic grant, and increase budget for administrative services (first reading)

Mr. Martin stated another comment for items 8 through 11 is this is for the grant period October 1, through October 31, of 2009. Everything else will be taken care of through the normal budget process. This one increaseS the HMTV grant portion and also pays for dispatching services for the remainder of the year.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10-day hold required for budget amendments with an appropriate order for approval.

10. Budget Amendment to increase revenue for Compliance traffic grant (first reading)

Mr. Martin stated this is the check point saturation portion and this establishes a budget for the reimbursement and Joint Communications.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10-day hold required for budget amendments with an appropriate order for approval.

11. Budget Amendment to increase revenue for Checkpoint/Saturation traffic grant, and increase budget for administrative services (first reading)

Mr. Martin stated that this applies to the previous amendment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10-day hold required for budget amendments with an appropriate order for approval.

12. Budget Amendment for the Internet Crimes Contribution (first reading)

Mr. Martin stated this was the contribution account where Boone Electric was the major

contributor into this account. This establishes a budget for things that have been purchased for 2009.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10-day hold required for budget amendments with an appropriate order for approval.

Purchasing

13. Sole Source Purchase 90-123110SS – Stalker Radar Equipment (second reading, first read 10/29/2009)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the Sole Source Purchase – 90-123110SS – Stalker Radar Equipment with Applied Concepts Inc. of Plano Texas. It is further ordered the Presiding Commissioner is hereby authorized to sign said sole source form.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order 507-2009**

14. Surplus Vehicle Disposal (second reading, first read 10/29/2009)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the Vehicle Disposal of the following surplus vehicles:

Disposal Through – Kirksville Auto Auction – with Jim Cornell as our representative

Year	Description	Approximate Mileage	Vin #
2004	Ford Crown Victoria	86,989	2FAFP71W74X134972
2005	Ford Crown Victoria	93,246	2FAFP71W35X113327
2005	Ford Crown Victoria	94,378	2FAFP71W05X113320
2005	Ford Crown Victoria	89,703	2FAFP71W85X113324
2004	Ford Crown Victoria	93,265	2FAHP71W25X178243
2007	Ford Crown Victoria	167,177	2FAHP71W46X103819

2007	Ford Crown Victoria	92,634	2FAHP71W26X104760
2006	Ford Crown Victoria	96,090	2FAHP71W96X145905

It is further ordered the Presiding Commissioner is hereby authorized to sign said disposal forms.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order 508-2009**

15. Sole Source: 91-30Nov09SS Direct –Link LifeLine Series Crisis Response System (second reading, first read 10/29/2009)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the Sole Source Purchase – 91-30Nov09SS – Direct-Link LifeLine Series Crisis Response System with Enforcement Technology Group Inc. of Milwaukee, Wisconsin. It is further ordered the Presiding Commissioner is hereby authorized to sign said sole source form.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order 509-2009**

16. 56-29Sep09 Erosion Control Products (second reading, first read 10/29/2009)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 56-29Sep09 – Erosion Control Products to Carter-Waters LLC as the Primary Supplier and A.S.P. Enterprises, Inc as the Secondary Supplier. It is further ordered the Presiding Commissioner is hereby authorized to sign said Term and Supply contracts.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order 510-2009**

17. 59-12Oct09 Emergency Plumbing Services Term and Supply (second reading, first read 10/29/2009)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby award bid 59-12Oct09 – Emergency Plumbing Services to Master Tech Plumbing. It is further ordered the Presiding Commissioner is hereby authorized to sign said Term and Supply contracts.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order 511-2009**

18. Amendment Number One 38-28Jul09 Roll Off Recycling Containers (second reading, first read 10/29/2009)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve Amendment Number One to contract 38-28JUL09 – Roll-Off Recycling Containers with Gregory Container, reducing the original order of roll-off recycling containers from six units to two units. Contract 38-28JUL 09 – Roll-Off Recycling Containers was approved by Commission Order 439-2009. It is further ordered the Presiding Commissioner is hereby authorized to sign said amendment.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order 512-2009**

19. Budget Revision Amendment Number One 38-28Jul09 Roll Off Recycling Containers (second reading, first read 10/29/2009)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for Amendment Number One of 38-28JUL09- Roll-Off Recycling Containers, to move amount budgeted from contingency to cover purchase of two roll-off recycling containers and anticipated shortage in haul fees for 2009:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1123	86850	Emergency	Contingency	8,000.00	
1360	91300	Solid Waste Recycling	Machinery & Equipment		9,777.00
1360	60200	Solid Waste Recycling	Equip Repair/ Maint	3,600.00	
1360	22500	Solid Waste Recycling	Subscriptions	280.00	
1360	26000	Solid Waste Recycling	Pavement Repairs	320.00	

1360	83160	Solid Waste Recycling	Dump Fees	100.00	
1360	71100	Solid Waste Recycling	Outside Services		7,200.00
1123	86800	Emergency	Emergency	4,749.00	

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order 513-2009**

Parks and Recreation

20. Budget Revision for MKT repairs (second reading, first read 10/29/2009)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for repairs needed from flood damage on the MKT Trail:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1123	86800	Emergency & Contingency	Emergency	16,745.00	
1610	60400	Parks	Grounds Maintenance		16,745.00

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order 514-2009**

Commission

21. Appointment of Richard Shanker to Industrial Development Authority (first and second reading)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby appoint Richard Shanker to the Industrial Development Authority for a six year term, expiring on 10/31/2015.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order 515-2009**

22. Missouri Association of Counties: designation of delegates to MAC's Annual Conference (first and second reading)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby appoint the following as delegates to the Missouri Association of Counties (MAC) Annual Conference on November 22-24, 2009:

- Skip Elkin, District II Commissioner
- Patricia Lensmeyer, Collector
- Karen M. Miller, District I Commissioner
- Wendy S. Noren, County Clerk
- Kenneth M. Pearson, Presiding Commissioner
- Tom Schauwecker, Assessor
- Bettie Johnson, Recorder
- Cathy Richards, Public Administrator
- Kay Murray, Treasurer

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order 516-2009**

Miscellaneous

23. Authorize Closed Meeting 610.021(9) for November 4th at 3pm

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Wednesday, November 4, 2009, at 3:00 p.m. The meeting will be held in Room 243 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by 610.021(9) RSMo.- preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order 517-2009**

24. Public Comment

25. Commissioner Reports

The meeting adjourned at 10:10 a.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Kenneth M. Pearson
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner