

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Ken Pearson
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Josh Norberg

The meeting was called to order at 9:30 a.m.

Purchasing

Melinda Bobbitt, Director Purchasing, was present on behalf of these items.

1. 89-29NOV07 – Hoses and Fittings (first reading)

Ms. Bobbitt stated the bid for Hoses and Fittings Term and Supply closed on November 29, 2007. Purchasing and Public Works recommend award to John Henry Foster Company for submitting the lowest and best bid for Boone County.

The Term & Supply contract will be paid out of Department 2040 – PW Maintenance Operations, Account Number 20200 – Equipment Repairs/Maintenance.

Presiding Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

2. 86-29NOV07 – Pre-Numbered & Labeled File Folders Term & Supply (first reading)

Ms. Bobbitt stated the bid for Pre-Numbered & Labeled File Folders for the Circuit Clerk closed on November 29, 2007. Three bids were received. The Circuit Clerk's office recommends award to Safe Business Systems for offering the best bid for Boone County. Safe Business Systems is the only vendor that bid that can provide the software that the Circuit Clerk's office is currently using that gives them the ability to print labels in-house. They need this ability to print additional labels at the end of the year.

Total cost of contract is \$9,145.95 and invoices will be paid out of Department 1221 – Circuit Clerk, Account 23000 – Office Supplies.

Presiding Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

3. Amendment Number One – 51-09AUG05 – Internet Services Provider (first reading)

Ms. Bobbitt stated the County is currently paying \$1,018.97 per month for 3.0 MB of bandwidth. The amendment increases the bandwidth to 5.0 MB for \$1,020.00 per month. There is a one-time set-up fee of \$625.00.

Aron Gish and Ryan Irish of the Information Technology Department recommend this upgrade in bandwidth.

Invoices will continue to be paid from Department 1170 – Information Technology, Account 71100 – Outside Services.

Presiding Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

County Clerk

4. Budget Revision – Security/Moving Boxes for Voting Equipment (first reading)

Ms. Bobbitt stated she is preparing an intergovernmental agreement for this item. It is an agreement to purchase security and moving boxes for voting equipment.

Commissioner Miller stated the revision is needed because the money was put in contingency for this item because it was not known who the vendor would be.

Presiding Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Public Works

5. Consultant Agreements (first reading)

Commissioner Pearson stated these consultant agreements are with groups that are pre-qualified for approval.

Commissioner Miller stated these groups are Allstate Consultants; Bucher, Willis, Ratliff Corp.; Butler, Rosenbury & Assoc.; Engineering Surveys & Services LLC; Intuition & Logic; Peckham & Wright Architects, Inc.; Terra Technologies, Inc.; Terracon; and Trabue, Hansen & Hinshaw.

Presiding Commissioner Pearson stated this is a first reading and requested the Deputy County

Clerk schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Miscellaneous

6. Presentation of Monthly Report on Courthouse Construction

Dave Pederson, SM Wilson, was present on behalf of this item.

Mr. Pederson presented a report on the physical and financial progress of the Courthouse Expansion Project. He stated that the project is on schedule and is within the budget that was established for the project.

Copies of the presentation can be picked up at the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri in Room 245.

7. Adoption of Holiday Schedule for 2008

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby declare the Boone County Holiday Schedule for year 2008 will be in agreement with the Public Holiday List for State Offices issued by the Office of the Governor, State of Missouri. Any holiday adopted by the Office of the Governor will automatically be adopted by Boone County.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 530-2007**

8. Adoption of Payroll Schedule for 2008

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby adopt the attached Payroll Schedule for year 2008.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 531-2007**

9. Commissioner Reports

Commissioner Pearson reported on the following:

Mental Health Board – Commissioner Pearson reported a member of the board resigned. He stated there will be some funding from the Department of Mental Health to provide capstone study at the University of Missouri through the Journalism School to develop an informational campaign for the Mental Health Board.

Commissioner Miller reported on the following:

Alternative Sentencing – Commissioner Miller reported the Alternative Sentencing Center received their occupancy permit. They will be moving out of the Courthouse and into the new building next week.

10. Public Comment

There was no public comment.

The meeting adjourned at 10:15 a.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Ken Pearson
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner