

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Ken Pearson
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Josh Norberg

The meeting was called to order at 1:30 p.m.

Purchasing

Melinda Bobbitt, Director Purchasing, was present on behalf of these items.

1. Bid Opening: 96-29NOV07 – Alternative Sentencing Foundation Reinforcement & Repair

The following bids were opened:

	Gibbons Basement	Slabmasters Helitech	GBH Builders	Kansas City Master Companies	McAfee Construction
Base Bid Total	\$40,200	\$46,206	\$49,185	\$48,500	\$63,300

2. Cooperative Contract 6863 – In-Car Digital Recording System (first reading)

Ms. Bobbitt stated Purchasing requests permission to utilize the University of Missouri Kansas City contract with L-3 Communications Mobile-Vision, Inc. for In-Car Digital Recording Systems in order to purchase ten (10) digital recording systems, backseat cameras, identification keys, and belt pouches for the Sheriff’s Department.

The FY ’07 budget included a total of \$54,585.00 for the purchase of nine (9) digital recording systems and related equipment. However, in utilizing the University of Missouri Kansas City contract, the Sheriff’s Department was able to save approximately \$500 per unit, therefore allowing them to purchase one additional unit. Total cost of the contract is \$50,569.50 to be paid out of Department 2901-Sheriff Operations, LE Sales Tax, Account 91300-Machinery & Equipment. There is approximately \$62,766.00 remaining in account 2901/91300 at the time of this reading.

In addition, the Sheriff’s Department would like to purchase a 2nd year warranty on the units (the first year is included in the original cost) for a total cost of \$2,500.00. This 2nd year warranty will be paid out of Department 2901-Sheriff Operations, LE Sales Tax, Account 60050-Equipement

Services Contract. There is approximately \$10,000.00 remaining in account 2901/60050 at the time of this reading.

Presiding Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

3. Request for Trade and Disposal of County Surplus Trucks

Ms. Bobbitt stated commission order 140-2007 approved for disposal by auction a 2002 pickup truck (104,557 miles), asset tag 13500. Our Facilities Maintenance Department would like to trade their 1994 pickup truck (124,130 miles), asset tag 8684 for this vehicle.

The Purchasing Department is seeking approval for this trade and approval to dispose by auction the 1994 pickup truck.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the trade of a 2002 pickup truck, asset tag #13500, to Facilities Maintenance, and approves the disposal by auction of a 1994 pickup truck, asset tag #8684.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 497-2007**

4. 80-30AUG07 – BC-12 – Plumbing and 81-30AUG-07 – BC-13 – HVAC (first read on 8/30/07 at the bid opening)

Ms. Bobbitt stated the Bid for the Courthouse Expansion Project for the Boone County Courthouse closed on September 6, 2007. This contract award recommendation is for bid package BC-12 – Plumbing and BC-13 – HVAC as a combined bid award. Four bids were received for Plumbing and two bids were received for HVAC. The bids were evaluated by Dave Pederson of S.M. Wilson. S.M. Wilson is our contracted firm providing construction management services for the Boone County Courthouse Expansion project.

S.M. Wilson recommends award for a combined award of both plumbing and HVAC to Officer Mechanical Contractors Inc. of Columbia, Missouri for offering the lowest bid for Boone County.

Total contract award is \$940,995.00 and will be paid out of department 4061 – Courthouse Expansion, account 71201 – Construction Costs (Materials).

Commissioner Miller moved on this day the County Commission of the County of Boone does

hereby award bid 80-30AUG07 – BC-12 – Plumbing, and bid 81-30AUG07 – BC-13 – HVAC to Officer Mechanical Contractors Inc. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 498-2007**

5. 74-30AUG07 – BC-06 – Roofing with Alternate #8 and #9 (first read on 8/30/07 at the bid opening)

Ms. Bobbitt stated The Bid for the Courthouse Expansion Project for the Boone County Courthouse closed on September 6, 2007. This contract award recommendation is for bid package BC-06 – Courthouse Expansion Project – Roofing with Alternate #8 – Juvenile Repair Allowance and Alternate #9 – Replacement Roof at Breezeway. Three bids were received for this package. The bids were evaluated by Dave Pederson of S.M. Wilson. S.M. Wilson is our contracted firm providing construction management services for the Boone County Courthouse Expansion project.

S.M. Wilson recommends award to Missouri Builders Service, Inc. for offering the lowest bid for Boone County. S. M. Wilson recommends waiving the bid bond requirement for this company in order to obtain significant savings.

Award is for base bid of \$253,129.00 and Alternate #8 for \$7,500.00 and Alternate #9 for \$2,930.00. Total contract award is \$263,559.00 and will be paid out of department 4061 – Courthouse Expansion, account 71201 – Construction Costs (Materials).

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby award bid 74-30AUG07 – BC-06 – Roofing with Alternate #8 and Alternate #9 to Missouri Builders Service, Inc. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 499-2007**

Public Works

6. Spiva Crossing-Supplemental Request #1 (first reading)

This is an agreement for consultant services with Shafer, Kline, & Warren, Inc. for the Spiva Crossing project.

Presiding Commissioner Pearson stated this was a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

7. Request to Purchase Generator

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by Public Works to purchase a portable generator.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 500-2007**

This item was first read at the bid opening on 11/26/07

Collector

Pat Lensmeyer, Collector, was present on behalf of this item.

8. Authorization of Real Estate Tax Installment Payments

Ms. Lensmeyer stated under state law, unless authorized by the County Commission to expand the County's installment plan to allow installment on real estate on delinquent taxes, the Collector has to receive the money and put it into a "Due to Others" account, and when the taxes are paid off will apply it to the bill. Ms. Lensmeyer stated the practical application of that results in penalties continuing to accrue. If she is allowed to post the payment when she receives it, the penalties accrue only on the balance due.

Commissioner Elkin moved on this day the County Commission of the County of Boone in accordance with the provisions of 139.052, RSMo. relating to the payment of current and delinquent real property taxes by installments hereby authorizes the Boone County Collector and Boone County Public Administrator in administering a conservator's or decedent's estate owning real estate to make installment payments on current or delinquent real estate taxes when it is mutually determined to be in the best interest of the estate and that the estate is sufficiently solvent to make such payments and liquidate all such taxes and additional amounts due as required by the Missouri statutes. All such installments shall be made in accordance with a schedule of payments mutually agreed upon by the Boone County Collector and the Boone County Public Administrator in lieu of annual payments.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 501-2007**

Sheriff's Department

Beverly Braun, Sheriff's Department, was present on behalf of these items.

9. Request to Transfer Above Authorized Transfer Salary (ATS) (first reading)

Ms. Braun stated Yvonne Keene wanted to move to a position with hours that would work better for her family. This transfer is actually a reduction in her salary, but it is 1.0374% above the mid-point of the new position.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the transfer of Yvonne Keene to Sheriff's Department – Operations, position 168, at 1.0374% of mid-point.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 502-2007**

10. Budget Amendment to Set Up Budget for Consulting Engagement Agreement with Turn-Key Mobile, Inc. (first reading)

This amendment is to set up the budget in order to approve the Consulting Engagement Agreement with Turn-Key Mobile.

Presiding Commissioner Pearson stated this was a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

11. Consulting Engagement Agreement with Turn-Key Mobile, Inc. (first reading)

Ms. Braun stated this is a continuation of an existing project with other counties that will result in an investigative database that will assist all the counties involved.

Presiding Commissioner Pearson stated this was a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with

an appropriate order for approval.

12. Request to Purchase Laptop for Drug Unit (first reading)

Ms. Braun stated the Drug Unit is in need of a laptop with access to the internet that is not on the County network. It is necessary to access web sites that are blocked by the County's network.

Presiding Commissioner Pearson stated this was a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Miscellaneous

12. Request to Use County Facilities

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the use of the Courthouse Grounds, Courtyard Square, Chambers, Rm 220, Rm 208, and Rm 139 on September 26, 2008 through September 28, 2008 from 4:00 p.m. to 8:00 p.m. for the Columbia Festival of the Arts. The County Commission also approves the closing of Ash Street between 7th and 9th Streets from 6:00 a.m. on September 27, 2008 through 8:00 p.m. on September 28, 2008.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 503-2007**

14. Commissioner Reports

There were no commissioner reports.

15. Public Comment

There was no public comment.

The meeting adjourned at 2:03 p.m.

Attest:

Ken Pearson
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner