

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Boone County Auditor June Pitchford  
Deputy County Clerk Shawna Victor

The budget hearing was called to order at 1:03 p.m.

**Budget Hearing: Department 1140 (Treasurer's Office)**

Kay Murray, Boone County Treasurer, was present on behalf of this item.

Kay Murray stated she has a supplemental request for shelving and a printer for her office.

The need for shelving is because the Treasurer's Office keeps back up documentation for any money received. A lot of this documentation is the tax bills from the Collector's Office. One year of the Collector's documentation is kept in the Treasurer's Office and four years are kept on the third floor. After five years, the documentation is destroyed.

The Treasurer's Office also keeps check stock, window envelopes, back up documentation for other offices for money received, journal entries, and bills paid just to name a few items.

She is requesting funding for additional shelving to store this documentation for her office. The shelving would be utilized when the third floor renovations happen. These renovations would cause a decrease in the storage space used by the Treasurer's Office now.

There was discussion of this shelving being purchased when the third floor renovations begin. This could possibly be paid as part of the owner's costs.

There was also discussion of the space needs for the Collector's Office and what will happen with that space with the third floor is renovated.

The budget hearings adjourned at 1:42 p.m.

Attest:

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Keith Schnarre  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner