

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:31 a.m.

**Subject: Purchasing Department**

Heather Turner, Purchasing Department Buyer, was present on behalf of these items.

**A. Second Reading and Approval of Request for Disposal of Totaled Vehicles**

Commissioner Elkin moved to approve the disposal of the following vehicles and authorize the Presiding Commissioner to sign said disposal request forms and titles:

- 1996 Jeep Cherokee 4x4, VIN: 1J4J28S6TL221995
- 2003 GMC Van Savanna one ton, VIN: 1GTHG39UX31156146

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 95-2005**

**B. First Reading of Bid 06-25JAN05 (Pneumatic Compactor)**

The Request for Proposal for the *Pneumatic Compactor* closed on January 25, 2005. Four proposal responses were received.

The evaluation committee consisted of the following:

- Mark Donoho-Road Maintenance Superintendent
- Greg Edington-Fleet Maintenance Operations Superintendent
- Chip Estabrooks-Maintenance Operations Manager

The evaluation committee recommends award to G.W. Van Keppel for their Option 2 machine. Total contract price of \$40,478.00 will be paid from department 2040 – Public Works Maintenance Operations, account 91300 – Machinery and Equipment. The budgeted amount for this purchase is \$65,000.00.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**C. First Reading of Bid 07-25JAN05 (Vibratory Compactor)**

The Request for Proposal for the *Vibratory Compactor* closed on January 25, 2005. Five proposal responses were received.

The evaluation committee consisted of the following:

- Mark Donoho-Road Maintenance Superintendent
- Greg Edington-Fleet Maintenance Operations Superintendent
- Chip Estabrooks-Maintenance Operations Manager

The evaluation committee recommends award to G.W. Van Keppel for their Option 2 machine. Total contract price of \$66,500.00 will be paid from department 2040 – Public Works Maintenance Operations, account 91300 – Machinery and Equipment. The budgeted amount for this purchase is \$132,000.00.

Commissioner Elkin noted the budgeted amount is very different than the contract amount. Ms. Turner noted the department budgeted for new machines and these will be used machines.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**D. First Reading of Bid 12-22FEB05 (Law Enforcement Pursuit Tires Term and Supply)**

The Bid for Law Enforcement Pursuit Tires for the Sheriff's Department closed on February 22, 2005. Two bids were received; however the bid submitted by Firestone Tire & Service Centers was received a day late. Therefore, Purchasing and Sheriff's Department recommend award to the only responsive bidder, Cross-Midwest Tire.

This Term & Supply contract will be paid out of departments 2500 Sheriff Forfeiture Money, 1251 Sheriff, and 1255 Corrections, Account Number 59105 Tires. The budgeted amount for FY 2005 for all three departments totals \$15,100.00.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**Subject: Child Support – First Reading of Request to Purchase Furniture**

Kevin Crane, Boone County Prosecuting Attorney, and Barbara Morris, Child Support Program Administrator, were present on behalf of this item.

Kevin Crane stated this is a request for remodeling and furniture. There have not been any physical changes to the Child Support office. The office has added one position and this person will assist the public and staff.

Barbara Morris stated the remodeling will make two 7' x 8' areas and an area for office equipment of 7' x 9'.

The State has said they will reimburse the costs for the modular office units but not the remodeling. They have received a bid from Outside The Lines for remodeling of \$1,440. The modular office unit is \$1,485. After one year, the State will begin reimbursing the County at a depreciation rate.

Mr. Crane noted he has discussed this with Bill Powell and he does not have an issue with the remodeling.

Commissioner Elkin stated the total project cost is around \$3,000. Mrs. Morris stated that is correct.

Mrs. Morris stated the remodeling would be paid with funds in the Outside Services account and handle any possible budget revisions at the end of the year. A budget revision will be done for the furniture.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Sheriff's Department – First Reading of Budget Revisions**

Captain Beverly Braun was present on behalf of these items.

Captain Braun stated the first budget revision is for \$71,300 for inmate medical costs for FY2004. She noted the department found an additional medical bill for \$6,000. She is not sure if the Auditor's office will make a revision to this request to include the \$6,000 or if an additional budget revision will have to be done. This will be transferred between accounts in the Corrections budget.

The second budget revision is for \$9,910 to cover overtime for FY2004. The department transferred funds from the overtime budget earlier in 2004 to cover a shortfall in the gasoline account. Now, funds need to be transferred back into the overtime account.

The final budget revision is for \$329 to purchase a new refrigerator at the department. This is for FY2005.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule these items for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Public Works**

**A. Second Reading and Approval of Contract with A Civil Group (Schooler Road Realignment Project)**

Commissioner Elkin moved to approve the Proposal for Consultant Services with A Civil Group for engineering services for the Schooler Road curve realignment project.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 96-2005**

**B. First Reading of Contract with Harrington & Cortelyou, Inc. (Design Assistance – Drainage Structures)**

Don Abell, Design and Construction Manager, was present on behalf of this item.

Don Abell stated this is a contract with Harrington & Cortelyou, Inc. for engineering services for the seven bridge projects to be done in-house. This is a contract not to exceed \$5,640.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Treasurer's Office – First Reading of Budget Amendment**

Kay Murray, Boone County Treasurer, was present on behalf of this item.

Kay Murray stated this is a budget amendment to establish a budget for the Blocks of Time project in the amount of \$2,000.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting after the

required 10 day waiting period with an appropriate order for approval.

**Subject: Medical Examiner – First Reading of Budget Revision**

June Pitchford, Boone County Auditor, was present on behalf of this item.

June Pitchford stated this is a budget revision in the amount of \$3,894 and will close out FY2004. The reason for this shortfall is due to the FY2004 budget being developed using two different contract rates and a request made in the middle of the year for additional autopsies.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Information Technology – Second Reading and Approval of Recommendation to form Law Enforcement and Judicial Information System Technical Advisory Committee**

Commissioner Elkin moved to appoint a committee to oversee the development, implementation and maintenance of a new Law Enforcement & Judicial Information System as authorized by Proposition L funding. This committee will be named and called therein, The Law Enforcement & Judicial Information System Technical Advisory Committee. The committee members will be responsible solely as an advisory committee for the purpose of overseeing the development and implementation of a new Law Enforcement & Judicial Information System utilizing Proposition L funding upon the approval of the Proposition L Advisory Committee.

The committee will consist of at least one member from each of the following departments:

- Circuit Clerk
- Circuit Court
- Information Technology Department
- Prosecuting Attorney's Office
- Public Defender's Office
- Sheriff's Department
- County Commission

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 97-2005**

**Subject: Second Reading and Approval of Contract with Regional Economic Development, Inc. (REDI)**

Commissioner Elkin moved to approve the Economic Development Agreement between the City of Columbia, Columbia Chamber of Commerce, County of Boone, Curators of the University of Missouri on behalf of the University of Missouri Columbia and Regional Economic Development Incorporated.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 98-2005**

**Subject: First Reading of Contract with City of Columbia (Public Safety Joint Communications)**

Commissioner Schnarre stated this is an annual contract with the City of Columbia for a three-quarter time employee at Public Safety Joint Communications. The contract amount is \$27,792.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Commissioner Reports**

*Commissioner Schnarre*

No reports at this time.

*Commissioner Elkin*

*Boone County Group Homes*

Commissioner Elkin stated he attended the Boone County Group Homes meeting last week. At the meeting, there was continued discussion about changing the name to better reflect what the function of the group is now. Also, there was discussion about the First Steps Program and how possible cuts in the program would affect Boone County.

There was no public comment.

The meeting adjourned at 9:55 a.m.

Attest:

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Keith Schnarre  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner