

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:31 p.m.

Subject: Purchasing Department

A. Second Reading and Award of Bid 09-20JAN05 (Model Year 2005 Sport Utility Vehicles)

Commissioner Elkin moved to award bid 09-20JAN05 for Model Year 2005 Sport Utility Vehicles to Tom Boland Ford. The County Commission authorizes the disposal through trade in of a Jeep Cherokee (VIN 1J4FF28S1XL647620).

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 75-2005**

B. Second Reading and Approval of Amendment #1 to Bid 14-30MAR04 (Lien Search Services Term and Supply)

Commissioner Miller moved to approve Amendment #1 to Bid 14-30MAR04 for Lien Search Services Term and Supply.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 76-2005**

C. Second Reading and Award of Bid 11-08FEB05 (Crew Cab/Chassis DRW 4x4 Dump Utility Trucks)

Commissioner Elkin moved to award bid 11-08FEB05 for a Crew Cab/Chassis DRW 4x4 Dump Utility Trucks to Tom Boland Ford. The County Commission authorizes the disposal through trade-in of a 1995 Ford F350 4x4 (VIN 1FDKF38F4SNA47180) a 1992 International 4600 Crew Cab with Service Body (VIN 1HTSAZRK4NH424680).

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 77-2005**

Subject: Public Works

A. Second Reading and Approval of contract with Shafer, Kline & Warren, Inc.

Commissioner Miller moved to approve the Proposal for Consultant Services with Shafer, Kline and Warren, Inc. for engineering services for maintenance facility modifications.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 78-2005**

B. Second Reading and Approval of contract with Trabue, Hansen, & Hinshaw, Inc.

Commissioner Elkin moved to approve the Proposal for Consultant Services with Trabue, Hansen, & Hinshaw, Inc. for engineering services for Boone Industrial Park road improvement project.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 79-2005**

C. First Reading of Request for disposal of Gas Powered Saw

Commissioner Schnarre stated Public Works has submitted a request to dispose of a gas powered demolition saw. The estimate received to repair the saw would cost more than purchasing a new saw.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Juvenile Justice Center – Second Reading and Public Hearing for Approval of Budget Amendment

Commissioner Miller moved to approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
1243-03411: Judicial Grants and Contracts – Federal Grant Reimbursement	\$467.00
1243-10110: Judicial Grants and Contracts – Salaries	\$482.00
1243-10200: Judicial Grants and Contracts – FICA	\$37.00

Said budget amendment is for a music instructor at the Juvenile Justice Center.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 80-2005**

Subject: Planning and Zoning – Receive and Accept Settler’s Ridge Plat 1

Stan Shawver, Planning and Building Inspections Director, was present on behalf of this item.

Stan Shawver stated the Planning and Zoning Commission approved this plat in June 2004. The developer spent a lot of time installing utilities and building roads. There are a few things that are outstanding but the developer has bonded for those improvements. Staff feels it is acceptable for the plat to be received and accepted by the Commission.

Commissioner Miller moved to receive and accept Settler’s Ridge Plat 1.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 81-2005**

Subject: Authorize Use of County Facilities

A. St. Patrick's Day 5K Run

Commissioner Elkin moved to authorize the use of the Commission Chambers, Lobby, Courtyard Square and Courthouse Grounds for the St. Patrick's Day 5K Run on Friday, March 11, 2005 from 4:00 to 6:00 p.m. and Saturday, March 12, 2005 from 6:00 a.m. to 1:00 p.m.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 82-2005**

B. Columbia Festival of the Arts

Commissioner Miller moved to authorize the use of Boone County Facilities as requested by the City of Columbia Office of Cultural Affairs for the Columbia Festival of the Arts between 4:00 p.m. September 23, 2005 and 7:00 p.m. September 25, 2005.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 83-2005**

C. Women in Ministry Play and Praise Service

Commissioner Elkin moved to authorize the use of the Courthouse Grounds and Courtyard Square on April 2, 2005 from 12:00 to 5:00 p.m. for a Play and Praise Service sponsored by the Women in Ministry.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 84-2005**

Commissioner Reports

Commissioner Schnarre

No reports at this time.

Commissioner Miller

Bonne Femme Open House

Commissioner Miller stated she attended the Bonne Femme Watershed Open House. This was to allow people to come see what will be done with the project. There were approximately 40 people that stopped by.

Mid-Missouri Regional Council

Commissioner Miller stated she attended the Regional Planning Commission meeting in Ashland. They have an opportunity to be a contractor for SEMA to do audits of flood buyouts. They can make up to \$100,000 per year doing this. Ed Segmond will stop by her office next week to review the flood buyouts the County has done to give him an idea of how long an audit might take.

Also, transportation projects were discussed. Highway 50 had the highest priority in the region for MMRPC. She asked about CATSO projects and was informed they were medium projects.

Commissioner Elkin

No reports at this time.

Public Comment

June Pitchford, Boone County Auditor, stated when the County Commission purchased the Jerry's property in September 2004, they had no opportunity or intent to acquire additional properties and the cost of the Jerry's purchase was small enough that it was appropriately accounted for as an expenditure of the General Fund.

Unexpected opportunity for additional acquisitions arose late last year and in December, the Commission acquired the Guarantee Land Title property and entered into negotiations for additional properties adjacent to existing county-owned facilities near the Courthouse. The cost of these additional purchases is substantially more than the Jerry's purchase and mark the beginning of what will most likely be an extended capital improvement and expansion project for the Courthouse and related facilities. In addition, the most recent acquisition entails issuing bonds and collecting tenant lease revenue which will be used to

meet debt service requirements. Because of the nature and magnitude of these costs, it is no longer appropriate to account for this activity in the General Fund.

Rather, the capital acquisitions should be accounted for in a Capital Project Fund and the debt service activity should be accounted for in a debt service fund. To facilitate this, Mrs. Pitchford proposed the following and requests the Commission approve this plan and authorize the Boone County Auditor to make the necessary budget and accounting adjustments:

- Establish a new Capital Fund (Fund #405 General Capital Fund)
 - o Record a FY04 operating transfer from the General Fund (approximately \$932,000) for Jerry's and Guarantee Land Title purchases; record acquisition costs in this fund rather than in the General Fund
 - o Record the FY05 bond proceeds (\$1,750,000) and a FY2005 operating transfer from the General Fund (\$300,000 for the Lifestyles and Law Office purchase) in this fund

- Establish appropriate Debt Service Fund to account for the lease revenue and debt service payments
 - o Expected lease revenue for April-December from current contracts: \$80,595 (will be sufficient for FY05)
 - o Expected annual lease revenue from current contracts: \$107,460
 - o Additional lease revenue expected from lease of ground floor office space (formerly Lifestyles) – no lease finalized yet.
 - o Annual debt service
 - 2005 - \$30,479
 - 2006 - \$120,575
 - 2007 - \$120,575
 - 2008 through 2014 – approximately \$168,000
 - 2015 balloon payment - \$1.66 million

The Commission agreed this is the most appropriate way to handle this.

This will be considered a first reading of budget amendments for this issue.

Commissioner Schnarre stated the public hearing and second reading of these budget amendments will be after the required 10 day waiting period.

There was no further public comment.

The meeting adjourned at 1:53 p.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner