

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Room 220

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 2:31 p.m.

**Subject: Purchasing Department**

Heather Turner, Purchasing Department Buyer, was present on behalf of these items.

**A. Second Reading and Award of Bid 78-23NOV04 (Shop Fluids Term and Supply)**

Heather Turner stated Purchasing and Public Works recommend award to MFA Oil Company for submitting the low bid. This is a Term and Supply contract for the period January 1, 2005 through December 31, 2005 and may be renewed for two additional one-year periods.

Commissioner Elkin moved to award bid 78-23NOV04 for Shop Fluids Term and Supply to MFA Oil Company.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 506-2004**

**B. Second Reading and Award of bid 64-28OCT04 (Elevator Maintenance Term and Supply)**

Heather Turner stated Purchasing and Facilities Maintenance recommend award to the Schindler Elevator Corporation. This Term & Supply contract will be paid out of department 6100 Facilities and Grounds Maintenance, Account Number 60050 Equipment Service Contract. The budgeted amount for FY 2005 for elevator maintenance is \$8,000.

Commissioner Miller moved to award bid 64-28OCT04 for Elevator Maintenance Term and Supply to Schindler Elevator Corporation.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 507-2004**

Commissioner Miller introduced Zheng (John) Jinq, Magistrate of Mengyin County, China and Lu (Liam) Xiaodong, Director of Key Project Office of Weihai City, China. John and Liam are with the delegation that has been at the University since July from China. They are doing an internship with the University on government and have visited the State, City and now the County.

**Subject: Central Missouri Counties Human Development Corporation – Authorize the Presiding Commissioner to sign the Requisition for Partial Payment of Annual Contributions for FY05**

Barbara Johnson, Accountant with Central Missouri Counties Human Development Corporation, was present on behalf of this item.

Barbara Johnson stated this is a requisition for partial payment of annual contributions for the HUD budget year beginning April 1, 2005 in the amount of \$780,922.00. This is the tool for the Department of Treasury to disburse the HUD funding to CMCHDC.

The other two documents are required to go with the requisition.

Commissioner Elkin moved to authorize the Presiding Commissioner to sign the Requisition for Partial Payment of Annual Contributions, Certification of Payments to Influence Federal Transactions and Disclosure of Lobbying Activities for the Central Missouri Counties Human Development Corporation revised budget for Section 8 Voucher Program.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 508-2004**

**Subject: Sheriff's Department – First Reading of Budget Revisions**

Sheriff-elect Dwayne Carey and Leasa Quick, Account Specialist, were present on behalf of these items.

Sheriff-elect Carey stated the first budget revision is requesting to transfer \$1,890 from the equipment repair/maintenance account to replacement computer hardware account in the Corrections budget for a new touchscreen computer at the jail. The current computer is

not working and this is the computer that opens doors and other security procedures.

Commissioner Elkin asked if the computer is down right now. Sheriff-elect Carey stated that is correct.

Commissioner Schnarre asked if this has been ordered yet. Sheriff-elect Carey stated the department was waiting for approval of the budget revision.

Commissioner Miller suggested the second reading be waived as this is a critical piece of equipment at the jail. There was no objection to this request.

Commissioner Elkin moved to approve the following budget revision:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>ACCOUNT DECREASE</b>	<b>ACCOUNT INCREASE</b>
1255-60200: Corrections – Equipment Repair/Maintenance	\$1,890.00	
1255-92301: Corrections – Replacement Computer Hardware		\$1,890.00

Said budget revision is for the purchase of a new touchscreen computer at the Boone County Jail.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 509-2004**

Sheriff-elect Carey stated the second budget revision is requesting to transfer \$11,000 from the machinery and equipment account to equipment installation account in the Law Enforcement Tax budget.

The department equipped the 2003 cars with 2004 funding. The department now needs funding to equip the 2004 cars. If this budget revision is not done at this time, this same cycle will continue.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Public Works**

**A. Second Reading and Approval of Public Infrastructure Development Cost Allocation Agreement between Boone County, City of Columbia and Missouri Highways and Transportation Commission for improvements to State Route K at the intersection of the proposed extension of Scott Blvd**

**B. Second Reading and Approval of Public Infrastructure Development Agreement between Boone County, Jack and Cynthia Daugherty and Fairway Meadows Corporation for the proposed extension of Scott Blvd. and improvements to State Route K at the intersection of the proposed extension of Scott Blvd**

Commissioner Miller requested items A and B be tabled until the sewer development is agreed upon. She would like these items to be approved at the special meeting on Friday, December 17 at 2:30 p.m. if the sewer development has been approved.

**C. Second Reading and Approval of Public Infrastructure Development Agreement between Boone County, Twin Corners, LLC., a Missouri Corporation for the Richland Road Lane Widening Improvement Project at Grace Lane**

Commissioner Elkin moved to approve the Public Infrastructure Development Agreement between Boone County, TWIN CORNERS, LLC., a Missouri Corporation, and Tom Mendenhall.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 510-2004**

**Subject: Planning and Building Inspections**

**A. Second Reading and Approval of Request to Rename a Named Road from Wayne Crump Lane to Pud Lane**

Commissioner Miller moved to approve the request to rename Wayne Crump Lane to Pud Lane as described in documentation from the Planning and Building Inspections Department.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 511-2004**

**B. First Reading of Memorandum of Agreement between the Missouri Department of Conservation and the County of Boone**

Terry Frueh, County Planner, was present on behalf of this item.

Terry Frueh stated this is a data sharing agreement with the Missouri Department of Conservation for the watershed sensitivity analysis project.

Commissioner Elkin asked who would be receiving information from whom. Mr. Frueh stated the County would be receiving information from the State.

Mr. Frueh requested the second reading for this item be waived. There was no objection to this request.

Commissioner Miller moved to approve the Memorandum of Agreement between the Missouri Department of Conservation and Boone County for the development and maintenance of products and services related to the environmental review and coordination process.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 512-2004**

**C. Receive and Accept Malone Meadows Plat**

Bill Florea, County Planner, was present on behalf of this item.

Bill Florea stated this is a two lot minor plat on the corner of O'Neill Road and Fenton Road.

Commissioner Miller moved to receive and accept Malone Meadows Plat.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 513-2004**

**Subject: Prosecuting Attorney – Authorize Presiding Commissioner to sign STOP Violence Against Women Grant Award**

Commissioner Elkin moved to authorize the Presiding Commissioner to sign the DOVE Grant Award Contract (\$67,725.00) for the Boone County Prosecuting Attorney's Office.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 514-2004**

**Subject: Declare 2005 Payroll Schedule**

Commissioner Elkin moved to declare the payroll schedule for 2005.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 515-2004**

**Commissioner Reports**

*Commissioner Schnarre*

*Notice of Payment from the State Emergency Management Agency*

Commissioner Schnarre stated the County has received \$69,510.80 from SEMA for the State's share of various projects in Boone County.

*Commissioner Miller*

No reports at this time.

*Commissioner Elkin*

No reports at this time.

There was no public comment.

The meeting adjourned at 2:50 p.m.

Attest:

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Keith Schnarre  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner