

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:32 p.m.

**Subject: Purchasing Department**

Melinda Bobbitt, Purchasing Department Director, and Heather Turner, Purchasing Department Buyer, were present on behalf of these items.

**A. Second Reading and Award of Bid MM43 (Hot Bituminous Asphalt Term and Supply)**

Heather Turner stated Public Works and Purchasing Departments recommend award for the lowest and best bids in the following order. Please note Christensen Asphalt submitted a “no bid” for UPM Cold Mix while Capital Quarries submitted a “no bid” for everything except UPM Cold Mix. Therefore, Purchasing recommends awarding two secondary supplier contracts in order to have back-up contracts in place for all products.

Primary Supplier: APAC-Missouri, Inc.  
Secondary Supplier: Christensen Asphalt  
Secondary Supplier: Capital Quarries

The contract will run through December 31, 2005. There are no requisitions, as this is a Term and Supply contract.

Commissioner Elkin moved to award bid MM43 for Hot Bituminous Asphalt Term and Supply as follows and authorize the Presiding Commissioner to sign said contracts:

- Primary Supplier: APAC-Missouri, Inc.
- Secondary Supplier: Christensen Asphalt
- Secondary Supplier: Capital Quarries

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 501-2004**

**B. Second Reading and Approval of City of Columbia Contract 102/2002 (Radio Maintenance and Repair Term and Supply)**

Heather Turner stated Boone County's contract for Radio and Auxiliary Equipment – Install, Maintenance, and Service Term and Supply will expire on December 31, 2004. The Sheriff's Department has requested permission to utilize the City of Columbia's contract for Radio Maintenance and Repair rather than renew our own contract. The Sheriff's Department sent one car to the City's contractor for a comparison installation and saved almost \$300 utilizing the City's contract pricing. We are recommending that the County utilize the City of Columbia's contract for Radio Maintenance and Repair with Wireless USA.

This is a Term and Supply contract which will run through March 30, 2005. There are two (2) one-year renewal options remaining on this contract.

Melinda Bobbitt stated when the County used Chariton Valley; there were some contract compliance problems with the bid being a flat rate installation. Chariton Valley kept adding things to the invoices. The Sheriff's Department met with them multiple times, Captain Carey contacted them also. The County has decided, after doing a comparison with Wireless USA, the County prefers to not renew the contract with Chariton Valley Tri-Star and utilize the Wireless USA contract.

Commissioner Elkin moved to approve the City of Columbia Cooperative Contract 102/2002 for Radio Maintenance and Repair Term and Supply with Wireless USA.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 502-2004**

**C. First Reading of Bid 78-23NOV04 (Shop Fluids Term and Supply)**

Melinda Bobbitt stated the Bid for Shop Fluids Term and Supply was issued on November 11, 2004 and closed on November 23. Four bids were received. Upon the completion of the bid evaluation, Purchasing and Public Works recommend awarding by "all or none" award to MFA Oil Company for submitting the low bid.

This is a Term and Supply contract for the period January 1, 2005 through December 31, 2005 and may be renewed for two additional one-year periods. Invoices will be paid out of organization 2040 – Public Works Maintenance Operations, account 59050 – Engine Fluids. \$14,087 per year is budgeted for these products.

Commissioner Schnarre asked what company the County is currently using. Mrs. Bobbitt

stated the County is using McCollister and Company d/b/a United Lubricants.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**D. First Reading of Bid 64-28OCT04 (Elevator Maintenance Term and Supply)**

Heather Turner stated the Bid for Elevator Maintenance for the Facilities Maintenance Department closed on October 28, 2004. Two bids were received. The bid from the low bidder (Kone, Inc.) was determined to be non-responsive since they are unable to maintain elevator security systems at the Courthouse. Therefore, Purchasing and Facilities Maintenance recommend award to the only responsive bidder, Schindler Elevator Corporation.

This Term & Supply contract will be paid out of department 6100 Facilities and Grounds Maintenance, Account Number 60050 Equipment Service Contract. The budgeted amount for FY 2005 for elevator maintenance is \$8,000.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**Subject: Public Works**

Don Abell, Design and Construction Manager, was present on behalf of these items.

**A. First Reading of Public Infrastructure Development Cost Allocation Agreement between Boone County, City of Columbia and Missouri Highways and Transportation Commission for improvements to State Route K at the intersection of the proposed extension of Scott Blvd**

Don Abell noted items A and B are related.

This is an agreement between the City, County and State for improvements to safety issues on State Route K and the proposed extension of Scott Boulevard.

Commissioner Schnarre stated he thought the County's portion was only \$150,000. Mr. Abell stated in agreement states the County's portion is up to \$180,000. The County's portion could be lower depending upon the bids. The agreement states the State will contribute \$100,000 and the City will contribute \$270,000.

Commissioner Schnarre requested the County's portion be reviewed.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**B. First Reading of Public Infrastructure Development Agreement between Boone County, Jack and Cynthia Daugherty and Fairway Meadows Corporation for the proposed extension of Scott Blvd. and improvements to State Route K at the intersection of the proposed extension of Scott Blvd**

Don Abell stated this is an agreement for the developer to pay the County up to \$11,000 toward improvements to the proposed intersection and proposed extension of Scott Boulevard.

Mr. Abell noted items A and B are on a tight time line. They would like to coordinate the construction with the summer vacation for the public schools.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**C. First Reading of Public Infrastructure Development Agreement between Boone County, Twin Corners, LLC., a Missouri Corporation for the Richland Road Lane Widening Improvement Project at Grace Lane**

Don Abell stated this is for improvements for the Richland Road Lane Widening Improvement Project at Grace Lane. The County's portion of this project is \$50,000. The project will entail the road being built above current standards.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Planning and Building Inspections**

**A. First Reading of Request to Rename a Named Road from Wayne Crump Lane to Pud Lane**

Ryland Rodes, Planning Department, was present on behalf of this item.

Ryland Rodes stated this is a request to rename a named roadway, formerly Wayne Crump Lane, which is currently county maintained to Pud Lane. Said road being in Section 17, Township 46 North, Range 12 West; beginning on the north side of Route M approximately 3,300 feet southwest of the intersections of Route M, Route MM and Fox Hollow Road and running in a northerly direction for approximately 1,300 feet.

**B. Release of Bond for Sewer Improvements for Lakeview Mall (\$13,320.00)**

Thad Yonke, County Planner, was present on behalf of this item.

Thad Yonke stated the department has received notification from the Boone County Regional Sewer District that the sewer improvements are complete at the Lakeview Mall development and the certificate of deposit bond being held in the Treasurer’s Office can be released. The bond is in the amount of \$13,320.00.

Commissioner Schnarre moved to release the certificate of deposit bond for sewer improvements for Lakeview Mall in the amount of \$13,320.00 and authorize the County Treasurer to sign the release.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 503-2004**

**Subject: Appointments to Boards/Commissions**

- A. Board of Parks Commission
- B. Road and Bridge Advisory Committee
- C. Boone County Group Homes and Family Support
- D. Health Trust Committee

Commissioner Elkin moved to approve the following appointments:

<b>NAME (TOWNSHIP)</b>	<b>BOARD/COMMISSION</b>	<b>EXPIRATION DATE</b>
Jason Thornhill (Rocky Fork)	Board of Parks Commission	September 30, 2008
Bert Thomas (Perche)	Road and Bridge Advisory Committee	November 30, 2008
Robert G. Bailey	Boone County Group Homes and Family Support	December 31, 2007 (re-appointment)
Beverly Braun	Boone County Health Trust Committee	December 31, 2007 (re-appointment)

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 504-2004**

**Subject: Authorize Use of County Facilities (Peace Gathering)**

Commissioner Elkin moved to authorize the use of the Courtyard Square and Commission Chambers on Sunday, March 20, 2005 from 11:00 a.m. to 5:00 p.m. for a Peace Gathering sponsored by Mid-Missouri Peaceworks.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 505-2004**

**Subject: Budget Hearing – Boone County Historical Society**

David Sapp, Boone County Historical Society President, was present on behalf of this budget hearing.

David Sapp updated the Commission on projects the Historical Society is currently working on. They are working on the Village concept around the Historical Society. Currently, they have the Gordon Cabin. They have an agreement to obtain the structure of the Easley store. Along with the Easley store, the Historical Society will put in a replica of a factory that was located next to the Easley store in the early 1900s.

The Historical Society is working on getting an agreement to obtain a one room school house that is currently located near Ashland.

This Village concept is funded by private funds and grants.

The funding from the Commission is not used for these projects. That funding is used for the museum and other operations of the Historical Society.

Commissioner Schnarre stated the County's operating budget is tight but believes the Historical Society's funding will be maintained at the same funding as FY04.

The Commission thanked Mr. Sapp for coming to the meeting.

There was no further comment on this item.

**Commissioner Reports**

*Commissioner Schnarre*

*Boone Electric C.A.S.H./H.E.L.P. Program*

Commissioner Schnarre stated the beginning balance of the C.A.S.H. program on November 1, 2004 was \$79,808.83. Donations during November were \$2,150.32, interest was \$51.58 and disbursements were \$2,312.62. The end balance was \$79,698.11.

The beginning balance of the H.E.L.P. program on November 1, 2004 was \$17,908.98. Donations during November were \$1,605.38, interest was \$11.57 and disbursements were \$1,104.72. The end balance was \$18,421.21.

*Commissioner Elkin*

No reports at this time.

There was no public comment.

The meeting adjourned at 2:07 p.m.

Attest:

---

Keith Schnarre  
Presiding Commissioner

---

Wendy S. Noren  
Clerk of the County Commission

---

Karen M. Miller  
District I Commissioner

---

Skip Elkin  
District II Commissioner