

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:30 a.m.

**Subject: Purchasing Department**

Heather Turner, Purchasing Department Buyer, was present on behalf of these items.

**A. Open Bid 74-12OCT04 (Summers Lane Neighborhood Improvement District)**

	<b>Christensen Construction Co.</b>	<b>APAC-Missouri, Inc.</b>
<i>Section 5.1 – Total Bid</i>	\$59,005.50	\$66,815.00

Commissioner Miller asked what the budget was for this project. Heather Turner stated the project manager’s estimate was \$62,000.00.

Commissioner Schnarre noted the bids received will be forwarded to the department for review and brought back to the Commission at a later date with a recommendation for award.

**B. Second Reading and Approval of University of Missouri Cooperative Bid C051904 (Commercial Wireless Service)**

Commissioner Elkin moved to approve the University of Missouri Cooperative Bid C051904 for Commercial Wireless Service with Sprint, U.S. Cellular and Cingular.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 426-2004**

**C. First Reading of Bid 68-28SEP04 (Cuppy Lane and Lost Woods Lane Projects)**

Heather Turner stated The Bid for Cuppy Lane and Lost Woods Lane Projects closed on September 30, 2004. Four bids were received. Purchasing and the Public Work’s

department recommend award to Bill Sullivan Excavation, Inc. for submitting the low bid.

Total cost of contract is \$39,320.00 with a 10% contingency of \$3,932.00 for a total Purchase Order amount of \$43,252.00. This contract will be paid out of department 2040 - PW Maintenance Operations, account number 71100 – Outside Services. There is a total of \$105,190.00 remaining in the Class 7 budget at the time of this reading.

Commissioner Miller asked what the estimate was for this project. Heather Turner stated she does not believe there was an estimate for this project because money was pulled from several different accounts.

Commissioner Miller stated there was no budget for this project. Heather Turner stated that is correct.

Commissioner Schnarre stated this going to be an in-house project.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**Subject: Public Works – First Reading of Request to Adopt A Roadway (Benedict Road)**

Commissioner Miller stated the Public Works Department has received a request to Adopt A Roadway. This request is for litter control on Benedict Road by the Billington Family.

The Public Works Adopt A Roadway program allows for people to adopt sections of roadway for brush control, litter control or mowing.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Sheriff's Department**

**A. Second Reading and Approval of Budget Revision**

Commissioner Miller moved to approve the following budget revision:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT DECREASE</b>	<b>AMOUNT INCREASE</b>
1251-10100: Sheriff Operation – Salary/Wages	\$50,100.00	
1251-59000: Sheriff Operations – Gasoline		\$38,300.00
1251-59100: Sheriff Operations – Vehicle Repairs		\$8,800.00
1251-59105: Sheriff Operations – Tires		\$3,000.00
1255-10100: Corrections – Salary/Wages	\$42,000.00	
1255-23501: Corrections – Prescription Drugs		\$24,000.00
1255-23502: Corrections – Non-Prescription Drugs		\$4,000.00
1255-23035: Corrections – Maintenance Supplies		\$3,700.00
1255-59000: Corrections – Gasoline		\$7,100.00
1255-59100: Corrections – Vehicle Repairs		\$3,000.00
1255-59105: Corrections – Tires		\$200.00

Said budget revision is to cover shortages in Class 5 and Class 2 in the Sheriff's Operations budget and Corrections budget.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 428-2004**

**B. Authorize Presiding Commissioner to sign Grant Awards with Missouri Department of Transportation Highway Safety Division**

Captain Dwayne Carey was present on behalf of this item.

Captain Carey stated these are federal grants the department has received for a number of years. The DWI Enforcement Grant is for DWI saturation and check points in the spring, summer and fall. The Hazardous Moving Violations Grant is used to assign officers to enforce hazardous moving violations where they are not subject to calls. This is a way for deputies to make some extra money and enforce the traffic laws.

Captain Carey noted Operation Slow Down has been very successful.

Commissioner Elkin moved to authorize the Presiding Commissioner to sign the following Grant Awards with the Missouri Department of Transportation Highway Safety Division:

- Hazardous Moving Violations Grant in the amount of \$10,068.48
- DWI Enforcement Grant in the amount of \$7,708.68

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 428-2004**

**Subject: Planning and Zoning – First Reading of Revision to Zoning Regulations (Sign Regulations)**

Stan Shawver, Planning and Zoning Director, was present on behalf of this item.

Stan Shawver stated the Commission has held many worksessions to discuss the Sign Regulations. During the worksessions, suggestions and revisions were made to the Sign ordinance. The Commission has reviewed the Sign ordinance and has given indications they are ready to move forward with this.

The Sign Regulations will be Section 25 of the Zoning Regulations. Also, there is an amendment to Section 15.C(4)(f) of the Board of Adjustment Powers of the Board.

The Sign Regulations encompass all types of signs such as on-premise signs or business signs. The size of the sign and height of the sign are in the Regulations. The other issue is the placement of billboards, which has been narrowed down to along I-70 and Highway 63. Size and placement of billboards is noted in the Regulations. Signs can only be on commercially or industrially zoned land. Placement of signs or billboards have to be

indicated on a planned development.

There were no regulations specifically but signs and billboards were regulated through State requirements.

Mr. Shawver noted there was discussion about a possible amortization schedule to do away with existing signs over a period of time. The Commission chose not to require that at this time.

Commissioner Schnarre stated this is a new section of the Zoning Regulations. The Commission approved new regulations earlier in the year.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the November 3, 2004 meeting with an appropriate order approval.

**Subject: Clerk – Second Reading and Public Hearing for Approval of Budget Amendment**

Commissioner Miller moved to approve the following budget amendment:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT INCREASE</b>
1132-03411: Elections – Federal Grant Reimbursement	\$19,750.00
1132-48050: Elections – Cellular Telephones	\$10,560.00
1132-91301: Elections – Computer Hardware	\$2,880.00
1132-91300: Elections – Machinery/Equipment	\$6,310.00

Said budget amendment is to increase the above accounts due to notification of Title I Funds distribution from the Secretary of State’s Office for the 2004 election.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 429-2004**

**Subject: Authorize Presiding Commissioner to sign the Land-Use Planning and Water Quality Restoration in Bonne Femme Creek Watershed Project Grant**

Bill Florea, County Planner, was present on behalf of this item.

Bill Florea stated this is the second phase of the Bonne Femme Creek Watershed Project. This is a federally funded grant through the 319 Clean Water Act Program. The grant requires a 40% local match, which is being met by a combination of project partners in kind services. There will be some local cash match generated through the cost share programs. Boone County is contributing some in kind match as well.

The second phase of this project is the next 15 months. During the next 15 months, the following milestones will need to be completed:

- Conduct two watershed forums. One forum has already been conducted and Commissioner Miller attended
- Workshop for the development community. This will be the Conservation Development Workshop
- Public Meeting/Open House. This will be the annual meeting.
- Complete the Subwatershed Sensitivity Analysis. The contractor has been hired and the kick off meeting was last week. The contractor is beginning the data acquisition phase of the project.
- Development of Watershed Management Plan. This is being done with the assistance of the Stakeholders group and the oversight of the Policy Committee.

Commissioner Miller stated she attended the meeting last night. They are getting started. They wanted to know how the Policy Committee worked with the Stakeholder Committee. The Stakeholder Committee reviews the data and information, they represent the landowners, development and environmental communities. They bring forward recommendations to the City of Ashland, City of Columbia, Water Districts and Boone County and request policies be changed to improve water quality. She believes they have a great group and they have good suggestions which she will be bringing to the Commission for discussion. They are concerned with some absenteeism of some members.

Commissioner Schnarre asked if this is the final phase of this project. Mr. Florea stated this is a four year project and this is the second phase. There will be approximately 18 month left in the project.

Commissioner Miller moved to authorize the Presiding Commissioner to sign the Land-Use Planning and Water Quality Restoration in Bonne Femme Creek Watershed Project Grant from the Missouri Department of Natural Resources.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 430-2004**

**Subject: Appointments to Missouri Association of County's (MAC) Delegation**

Commissioner Elkin moved to appoint the following delegates to the Missouri Association of Counties (MAC) Annual Conference:

- County Treasurer Kay Murray
- County Recorder Bettie Johnson
- County Collector Pat Lensmeyer
- County Public Administrator Connie Henderen
- County Clerk Wendy Noren
- County Auditor June Pitchford
- County Assessor Tom Schauwecker
- Presiding Commissioner Keith Schnarre
- District I Commissioner Karen M. Miller
- District II Commissioner Skip Elkin

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 431-2004**

**Subject: Accept General Warranty Deed for property located at 217 N. 9<sup>th</sup> Street**

Commissioner Elkin stated he believes there should be a policy for when the County acquires real estate.

Commissioner Elkin moved to accept the General Warranty Deed for property located at 217 N. 9<sup>th</sup> Street, Columbia as recorded in Book 2599 Page 14 of the Records of Boone County, Missouri.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 432-2004**

**Subject: First Reading of Revised Petition for the proposed Village of Pierpont**

Commissioner Miller stated residents of the proposed Village of Pierpont have submitted a revised petition for incorporation. This new boundary has been revised to be outside of the 2 mile required limit. She believes three properties will be split but the households will be in the incorporated area. Two or three properties have been eliminated because of the two mile boundary.

The petition and boundary must be approved by the County Counselor and the County Surveyor.

The petition will be available for review in the County Clerk's Office.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the November 3, 2004 meeting or next available night meeting with an appropriate order approval.

**Commissioner Reports**

*Commissioner Schnarre*

*Boone Electric C.A.S.H./H.E.L.P. Program*

Commissioner Schnarre stated the beginning balance of the C.A.S.H. program on September 1, 2004 was \$80,598.72. Donations during September were \$2,179.34, interest was \$44.05 and disbursements were \$2,835.71. The balance at the end of September was \$79,968.40.

The beginning balance of the H.E.L.P. program on September 1, 2004 was \$19,085.08. Donations during September were \$1,624.98, interest was \$11.02 and disbursements were \$2,012.30. The balance at the end of September was \$18,705.78.

*Commissioner Miller*

No reports at this time.

*Commissioner Elkin*

No reports at this time.

There was no public comment.

The meeting was adjourned at 9:53 a.m.



Attest:

---

Keith Schnarre  
Presiding Commissioner

---

Wendy S. Noren  
Clerk of the County Commission

---

Karen M. Miller  
District I Commissioner

---

Skip Elkin  
District II Commissioner