

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:30 p.m.

**Subject: Juvenile Justice Center – Authorize Presiding Commissioner to sign JAIBG Grant Application**

Kirk Kippley, Juvenile Justice Center Superintendent, was present on behalf of this item.

Kirk Kippley stated this is a request to authorize Commissioner Schnarre to sign the grant application. This will be the fifth year for this grant. These funds will run from October 1, 2004 to September 30, 2005. The County's match for this grant is \$5,059.88. The total project cost is \$50,598.85.

This grant pays for the art instructor, legal assistant and drug testing at the Juvenile Justice Center.

Commissioner Elkin moved to authorize the Presiding Commission to sign the Juvenile Justice Accountability Incentive Block Grant (JAIBG) Application for Funding.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 163-2004**

**Subject: Purchasing Department**

Melinda Bobbitt, Purchasing Department Director, was present on behalf of this item.

**A. Second Reading and Award of Bid 10-03MAR04 (Motor Grader)**

Melinda Bobbitt stated this is a recommendation for award to Tri-State Construction Equipment. The contract for \$430,500 will be paid out of department 2040 – Public Works Maintenance Operations, account 92300 – Replacement Machine and Equipment. The original budget is for \$435,000.

The Purchasing Department requests approval for trade-in of three (3) 1994 John Deere Motor Graders Model 670B with serial numbers DW670BX548917, DW670BX548918, and DW670BX548919.

Commissioner Elkin moved to award bid 10-03MAR04 for Motor Graders to Tri-State Construction Equipment Company. The County Commission of the County of Boone does hereby approve the request for the disposal through trade-in of three (3) 1994 John Deere Motor Graders Model 670B with serial numbers DW670BX548917, DW670BX548918, and DW670BX548919.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 164-2004**

**B. First Reading of Request to Cancel Contract for Bid 64-30SEP03 (Toner Cartridges Term and Supply)**

Melinda Bobbitt stated the Information Technology department has been experiencing continuous problems from the toner contract with Office Source. The contract requires delivery within two days and frequently orders are taking five days or longer. In addition, the boxes continuously arrive damaged.

The Purchasing department notified Office Source by letter on December 8, 2003 informing them of their non-compliance regarding delivery time and their use of substituting remanufactured toner cartridges. However, the County still receives shipments late and damaged boxes.

Purchasing is requesting approval from the Commission to cancel this contract effective June 30, 2004. This will be re-bid this month in order to have another contract in place on July 1, 2004.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**C. First Reading of Bid 17-13APR04 (Computer and Server Maintenance Term and Supply)**

Melinda Bobbitt stated the bid for Computer and Server Maintenance Term and Supply closed on April 13, 2004. Six bids were received. Purchasing and the Information Technology department recommend award by lowest responsive bid to Integrated Solutions Group, Columbia, MO. The low bidder, TFE Technology of Bountiful, UT, did

not return the addendum which was a mandatory requirement of the bid which specified our insurance requirements.

This is a county-wide Term & Supply contract.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**Subject: Sheriff’s Department – Second Reading and Public Hearing for Approval of Budget Amendment**

Commissioner Elkin moved to approve the following budget amendment:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT INCREASE</b>
2540-71100: Sheriff Civil Process Funds – Outside Services	\$1,453.00

Said budget amendment is to establish a budget for independent Sergeant testing and interview process.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 165-2004**

**Subject: Commission – First Reading of Budget Revision**

Commissioner Schnarre stated this is a request for a budget revision to transfer \$1,335 between accounts to purchase an additional table for the Commission Chambers.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**Commissioner Reports**

*Commissioner Schnarre*

*United Way*

Commissioner Schnarre stated the County received a letter from the United Way thanking the County for its support and contributions to the 2003-04 United Way Campaign. The United Way surpassed its goal of \$2.565 million.

For the 2004-05 United Way Campaign co-chairs will be Betty Dickneite and Carol Gragg.

*Commissioner Elkin*

No reports at this time.

There was no public comment.

The meeting adjourned at 1:42 p.m.

Attest:

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Wendy S. Noren  
Clerk of the County Commission

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Keith Schnarre  
Presiding Commissioner

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner