

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:30 p.m.

Subject: Purchasing Department

Marlene Ridgway, Purchasing Department Buyer, was present on behalf of this item.

A. Second Reading and Award of Bid 03-17FEB04 (Road Sweeper)

Marlene Ridgway stated this is a recommendation for award to G. W. Van Keppel for a contract cost of \$29,233.04.

Commissioner Elkin moved to award bid 03-17FEB04 for a Road Sweeper to G. W. Van Keppel.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 105-2004**

B. First Reading of Disposal of Surplus

Marlene Ridgway stated the Sheriff's Department is requesting the disposal of a 1980 GMC Box Truck, fixed asset tag 11903, VIN T15DTAV582295. After examination by the Public Works department, it was determined that it would require more work than the vehicle is worth. We recommend disposing through the Missouri Auto Auction service.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

C. First Reading of State of Missouri Contract C002003001 (Portable and Vehicle Mounted Radios)

Marlene Ridgway stated the Sheriff's department has requested to cooperatively purchase from the State of Missouri Contract C002003001 vehicle mounted radios through Chariton Valley TriStar Communications. Items to be purchased are 4 Kenwood110W Remote Head Radios and 4 Federal Smart Siren and Light Controllers for a contract amount of \$8,792.00. This is to be paid from 2901-92300. The budgeted amount is \$8,400.00; however, overages have been identified in previous purchases to cover the shortage.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Sheriff's Department – First Reading of Budget Revision

Commissioner Schnarre stated this is a budget revision to transfer \$530 between accounts to purchase a digital camera for the jail.

The Commissioners requested someone from the Sheriff's Department to be present at the next meeting to answer questions about this budget revision.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Authorize Use of County Facilities

A. Boone County Medical Society

Commissioner Miller moved to authorize the use of the Courtyard Square on April 16, 2004 from 12:00 noon to 1:30 p.m. for a White Coat Rally sponsored by the Boone County Medical Society.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 106-2004**

B. Missouri National Organization for Women

Commissioner Elkin moved to authorize the use of the Commission Chambers on May 22, 2004 from 9:00 a.m. to 5:00 p.m. for an organizational meeting sponsored by the Missouri National Organization for Women.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 107-2004**

Subject: First Reading of Recommendation from Park Board (Memorial Tree Program)

Commissioner Elkin stated at the last Commission meeting, Park Board Chair Larry McBee, gave a presentation about the Memorial Tree Program. This will be modeled after the City of Columbia's program. There will be a \$215 fee for this program.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Fairgrounds Maintenance

A. First Reading of Budget Revision

Commissioner Elkin stated this budget revision will transfer \$193 between accounts to pay for a public notice that is part of the National Guard program.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

B. First Reading of Budget Amendment

Commissioner Elkin stated this budget amendment will establish a budget for FY2004. The FEMA/SEMA funds were not budgeted because they did not know how much would be left after APAC finished the work. The final invoices have been received and the final

balance is \$15,000, which will be used for gravel.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting after the required 10 day waiting period with an appropriate order for approval.

Commissioner Reports

Commissioner Schnarre

Family Health Center

Commissioner Schnarre stated he attended the Family Health Center meeting today. To have card access for the Family Health Center, will cost an additional \$24,387. Also, to have a power assist door for the front door will cost \$4,444. They are discussing if the front door will need the card access.

The plans for the canopy on the building are for channeled steel for a cost of approximately \$50,000. They will be reviewing other options such as a canvass canopy or window tinting.

The Commissioners discussed these additional costs and other options.

Commissioner Miller

Homeland Security Regional Meeting

Commissioner Miller stated there were 13 counties represented at the Homeland Security Regional meeting. They decided to meet on a quarterly basis as a region. The next meeting will be in Cole County in June. The Highway Patrol wants to participate in the next meeting.

JJC Update

Commissioner Miller stated the construction workers are in the process of setting the steel and building the steel walls for the freezer/cooler area. There has only been one rain day in the last two weeks.

There is a pending change order for the HVAC, which will be a deduction. Another change order will add \$1,300 for concrete work at the kitchen service area. This area now pools water. There is another change order pending for a deduction for door locks.

Health Trust Report

Commissioner Miller stated the Health Trust Committee had a meeting this morning. The Dental trust had an ending balance for 2003 of \$17,942. The Health trust had an ending balance for 2003 of \$233,476.

The following changes have been made to the benefits plan:

- Lost 5 employee/spouse coverage
- Lot 5 employee/child coverage
- Lost 12 family coverage
- Add 40 employees on benefits

There should be an average of 20% employee cost of drugs and Boone County is averaging 21%. There are additional recommendations about prescription coverage.

28.46% of the County's costs are office visits.

17% of the County's costs are hospital room/board.

10% of the County's costs are out patient surgery.

Commissioner Miller noted Ray George, Public Works representative, has resigned from the committee. The committee bylaws require a Public Works employee. There is also a private-sector opening on the committee.

Commissioner Elkin

No reports at this time.

There was no public comment.

The meeting adjourned at 1:58 p.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner