

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:32 p.m.

Subject: Public Works

David Mink, Public Works Director, was present on behalf of these items.

A. Second Reading and Public Hearing for Approval of Budget Amendment (Good Time Acres Neighborhood Improvement District)

Commissioner Miller moved to approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
5200-71100: Good Time Road NID – Outside Services	\$156,910.00
5200-71104: Good Time Road NID – Administrative Services	\$6,425.00
5200-84100: Good Time Road NID – Interest Expenses	\$10,325.00
5200-84400: Good Time Road NID – Advertising	\$80.00

Said budget amendment is to establish a budget for the Good Time Acres Road Neighborhood Improvement District.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 92-2004**

B. First Reading of Revenue Sharing Contracts

- **Ashland, Centralia, Centralia Special Road District, Columbia, Hallsville, Harrisburg, Hartsburg, Huntsdale, McBaine, Rocheport, Sturgeon**

David Mink stated these are the contracts with the various entities that share in County revenue sharing. These contracts include a purchase requisition so if the funds are not used this fiscal year the funds will be encumbered for future use.

The Commissioners requested a list of the amounts for each entity.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

C. First Reading of Consultant Service Agreement (Chinn and Associates)

David Mink stated this is a general consultant service agreement and is done on an annual basis. This firm may be used as a consultant for the department's projects.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Road and Bridge Advisory Committee – First Reading of Recommendation for Variances

A. Driveway approach on Calvin Drive

David Mink stated this is a request to waive the sight distance requirement for a driveway on Calvin Drive and is in association with permit 02-253. This is an existing driveway and the owner wanted to upgrade the surface of the driveway, which triggered the need for a permit. The use of this drive is not changing; it is a driveway that is used rarely and for recreational purposes. The department felt that due to the infrequency that the driveway is used that there was no reason for the owner to improve the sight distance at this time. However, the department recommended to the Road and Bridge Advisory Committee if the driveway is used in a different way in the future, such as a driveway to a house, then the issue should be revisited. This is the recommendation from the Road and Bridge Advisory Committee.

Commissioner Miller noted the owners live out of state and the driveway has been in place

for 30 years.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

B. Driveway approach on Wagon Trail Drive

David Mink stated this is a request for an entrance for a new driveway on Wagon Trail Road, in association with permit 04-013. The department reviewed this and found the sight distance is less than what is required for a 40 mph speed zone. This was the optimum location for a driveway the owner could find on the property. The department looked at the whole area and found there are several driveways in the vicinity and along the same stretch of road that do not meet the sight distance requirements. The recommendation is to approve the request to waive the sight distance requirement and at the same time perform a speed study to see if the overall speed limit should be reduced. The department will also review the possible need for advisory placards at specific driveway locations.

The department will come forward at a later date with recommendations on the speed limit.

The Road and Bridge Advisory Committee approved this request.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Sheriff's Department

Sheriff Ted Boehm was present on behalf of these items.

A. First Reading of Budget Revision

Sheriff Boehm stated there were funds set aside in the contingency budget for additional hours for the part time nurse at the jail. This budget revision is to transfer \$2,572 between accounts to pay for these additional hours.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County

Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

B. First Reading of Budget Amendment

Sheriff Boehm stated this budget amendment will establish a budget for a full time nurse at the jail to be funded by Boone Hospital.

He noted the department is in the process of interviewing for this position and hopes that someone can be hired by 1 April.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting after the required 10 day waiting period with an appropriate order for approval.

Subject: First Reading of Contract with City of Columbia (Public Safety Joint Communications)

Commissioner Miller stated this is an annual agreement between the City and the County for the 0.75 FTE the County employs for JCIC for data input.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: First Reading of Contract with Boone County Soil and Water District

Commissioner Miller stated this is an annual contract with Boone County Soil and Water District. In exchange for County funding to help the district, the district helps the County in reviewing storm water plans for any large developments and receives plat books.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: First Reading of Request for Additional Services for Proposal 08-15APR03 (Architectural Services Interior Renovations and Design and Construction of the 3rd Floor of the Boone County Government Center) and Budget Amendment

Commissioner Schnarre stated this is a request for additional services to include the Prosecuting Attorney's office in the design plans for the 3rd floor of the Government Center. This will be a not to exceed cost of \$6,800.

The budget amendment is to establish a budget for the additional services in the amount of \$6,800.

Commissioner Miller stated the goal is to design the 3rd floor to accommodate the Prosecuting Attorney's office. Then the architects will let the County know how much it will cost the County to retrofit it when they move back across the street and what kind of stuff can be used and what has to be changed. That will give one piece of the puzzle. Then there has to be discussions about security and if this is a feasible option.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting after the required 10 day waiting period with an appropriate order for approval.

Subject: Second Reading and Approval of Fairgrounds Master Park Plan

Commissioner Elkin stated the City of Columbia adopted a resolution endorsing Option III of the Fairgrounds Master Park Plan.

Commissioner Elkin moved to approve the recommendation from the Boone County Park Board and adopt Option III of the Boone County Fairgrounds Master Park Plan.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 93-2004**

Subject: Authorize Use of County Facilities

A. Family Worship Center

Commissioner Miller moved to authorize the use of the Courtyard Square on May 6, 2004 from 6:00 to 8:00 a.m. and from 11:30 a.m. to 1:30 p.m. for a non-denominational prayer gathering sponsored by the Family Worship Center.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 94-2004**

B. Missouri Child Support Enforcement

Commissioner Elkin moved to authorize the use of the Commission Chambers on May 14, 2004 from 8:00 a.m. to 5:00 p.m. for a Town Hall Meeting sponsored by the Missouri Child Support Enforcement Association.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 95-2004**

C. Girl Scouts – Heart of Missouri Council

Commissioner Miller moved to authorize the use of the Commission Chambers on April 6, 2004 from 5:00 to 7:00 p.m. and April 14, 2004 from 5:30 to 7:30 p.m. for volunteer training sponsored by the Girl Scouts – Heart of Missouri Council.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 96-2004**

Commissioner Reports

Commissioner Schnarre

Columbia Area United Way 2004 Award

Commissioner Schnarre stated the County has received a 2004 Corporate Recognition certificate from the United Way \$5,000 to \$14,999. The Commission appreciates those who give to the United Way.

Notice of Voluntary Annexations

Commissioner Schnarre stated the County has been notified of the following voluntary annexations:

- Approximately 20.61 acres of land owned by Stanley and Janet Elmore, et al, located on the southwest corner of Old Mill Creek Road and Old Field Road.
- Approximately 10.08 acres of land owned by Byron Bus and Janna M. Tarbox, located on the north side of Old Field road, east of Vineyard Way.

Health Facility Update

Commissioner Schnarre discussed the proposed change orders associated with the Health Facility construction.

Commissioner Miller

NACo Legislative Conference

Commissioner Miller stated she and Commissioner Schnarre attended the NACo Legislative Conference. There were several new items at this conference such as a rural/urban dialogue about how to get legislation passed. There was also the economic opportunity breakfast fair, which was for small and mid-size counties.

She noted NACo gives scholarships in the name of the President every year and has requested Kay Murray, Boone County Treasurer, be the chair of the scholarship committee for Boone County.

Kay Murray stated this is a scholarship for two Boone County students, one for \$10,000 and the other for \$4,000. The committee has chosen to emphasize community involvement. The committee is made up of eight members, a representative of each school district in Boone County and two community members that represent minorities. The deadline to submit an application is April 30, 2004.

Research and Technology Coordinating Committee – FWHA

Commissioner Miller stated the last three meetings of this committee have been about local stakeholder involvement and how research technology is implemented at the local level. The majority of the roads in the country are managed by cities and counties. This committee advises Federal Highway on their research. She has been successful in getting local governments recognized as a player at the federal level.

REDI

Commissioner Miller stated she will be welcoming State Farm employees from Louisiana on behalf of the Commission on March 20 and 27.

REDI has also completed the 2004 Boone County demographics and is available to the public.

Senior Board

Commissioner Miller stated the Senior Board is in the process of developing a project “Protect Yourself or Your Loved One for \$5”, which is the background check they have discussed in the past. They are working on developing a poster to put in the Senior Centers. This program will provide background checks for those doing domestic services, such as elderly care or day care.

Commissioner Elkin

Commissioner Elkin requested Larry McBee, Boone County Park Board Chairperson, to discuss the memorial tree program. Mr. McBee spoke of the memorial tree program. This program is very similar to the City of Columbia’s program. The Park Board has adopted this program and will be brought forward to the Commission with a recommendation for approval.

There was no public comment.

The meeting adjourned at 2:04 p.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner