

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:30 p.m.

Subject: Purchasing Department

Melinda Bobbitt, Purchasing Department Director, was present on behalf of these items.

A. First Reading of Amendment #1 to Bid 01-14JAN03 (Grading of MKT Trail Term and Supply)

Melinda Bobbitt stated this is amendment number one for bid 01-14JAN03 for Grading of the MKT Trail Term and Supply. The Facilities Maintenance department is requesting to add a Skid-Steer Loader at \$60 per hour with a \$100 mobilization charge to the term and supply contract with Blacktop Paving.

The original agreement is a Facilities Maintenance term and supply contract utilized by 1610 – Parks and Recreation, account 60400 – Grounds Maintenance.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

B. First Reading of Bid 72-18NOV03 (Electrical Services Term and Supply)

Melinda Bobbitt stated the bid for Electrical Services Term and Supply was issued on October 29, 2003 and closed on November 18, 2003. One bid was receive. Upon completion of the bid evaluation, Purchasing and Facilities Maintenance recommend award to Meyer Electric Company.

This is a term and supply contract and invoices will be paid out of organization 6100 – Facilities and Ground Maintenance, account 60100. On November 18, 2003, there was a balance of \$1,722 remaining in the account. \$10,000 per year is budgeted for this service.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

Subject: Public Works

A. Second Reading and Approval of Change Order #1 for the Dee Woods Road Restoration Project

Commissioner Elkin requested this item be held until the next meeting, November 25, 2003, because it is his intention not to support this item. From the report given on this item at the last meeting, this project is over budget. He realizes the work has been completed but he cannot, in good conscience, spend another dime on this project.

Commissioner Schnarre asked what Commissioner Elkin thinks should be done. The work has been completed and the contractor has already given the County a discount. He believes the County's obligation should be fulfilled.

Both agreed that there have been many problems with this project.

The Commissioners agreed to hold this item until the November 25, 2003 meeting.

B. First Reading of Change Order #1 for Fairground Paving Maintenance Project

John Watkins, Project Development Manager, was present on behalf of this item.

John Watkins stated this is a request for a change order for the Fairground Paving Maintenance Project in the amount of \$17,771.72. Additional work was added by the department for this project and was approved by Commissioner Elkin before the department allowed the work to be done by the contractor. The work that was added now prevented future problems with drainage.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

C. First Reading to Accept Roads in Old Plank Village Plat 1

David Piest, County Surveyor, was present on behalf of this item.

David Piest stated this is routine paper work for accepting roads. The Commissioners

received information on this item earlier in the week.

Commissioner Schnarre stated Old Plank Village Plat 1 has constructed roads to County standards and now the department is bringing the maintenance acceptance certificate forward to the Commission.

Mr. Piest noted a sight distance easement was granted to the County and this is the reason there has been a delay between the plat being accepted and the roads being brought forward for acceptance.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Recorder of Deeds – First Reading of Budget Revision

Bettie Johnson, Boone County Recorder of Deeds, was present on behalf of this item.

Bettie Johnson stated this budget revision is requesting funds to replace the microfilm reader/printer that broken in her office. The budget revision is for \$11,500. She has worked with the Purchasing Department to develop bid specs and the bid has now closed.

She noted this purchase was included in the 2004 proposed budget. So by replacing this item now this request will be taken out of the proposed budget.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Authorize Closed Session (610.021.9)

Commissioner Elkin moved to authorize a closed session on Tuesday, November 25, 2003 immediately following the regularly scheduled Commission Meeting at 9:30 a.m. The meeting will be held in the Commission Chambers of the Roger B. Wilson Boone County Government Center at 801 E Walnut, Columbia, Missouri, as authorized by 610.021(9) RSMo to discuss preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 523-2003**

Commissioner Reports

Commissioner Schnarre

Notice of Payment from State Emergency Management Agency

Commissioner Schnarre stated the County has received a check in the amount of \$156,456.79. This payment is for the Harold Cunningham Road Slope Failure Project.

Commissioner Schnarre noted the Commission received notification of the Hartsburg Levee District meeting that will be held on November 25, 2003. The County designates someone to vote proxy at these meeting.

Commissioner Elkin moved to authorize Clifton Nahler of Hartsburg to vote the County's Proxy on all matters related to Boone County owned land in the Hartsburg Levee District at the Hartsburg Levee District Meeting on November 25, 2003.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 524-2003**

Commissioner Elkin

No reports at this time.

There was no public comment.

The meeting adjourned at 1:50 p.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner