

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:32 p.m.

Subject: Sheriff's Department

Captain Beverly Braun was present on behalf of these items.

A. Local Law Enforcement Block Grant Public Hearing

Captain Braun stated the Boone County Sheriff's Department has received a block grant from the U.S. Department of Justice, Office of Justice Program. For 2003, the Committee meeting has been held and the Committee has approved and signed off on what the Sheriff's Department is planning to purchase with the block grant funds. The Sheriff's Department will be purchasing items for the North and South Substations, such as copy machines, computers, file cabinets, chairs and desks. The purchase total is \$36,759.

Each year, the Committee gathers pursuant to the guidelines of the Bureau of Justice Assistance Local Law Enforcement Block Grants Program. The County will match the Block Grant with \$3,676 from Forfeiture Funds.

This public hearing is a requirement by the Department of Justice.

Commissioner Schnarre opened the floor for a public hearing.

There was no one wishing to speak.

Commissioner Schnarre closed the public hearing.

Commissioner Miller noted it is a good idea to use these funds to purchase equipment to make the substations functional sooner than waiting on equipment.

There was no further discussion on this item.

B. Second Reading and Public Hearing for Approval of Budget Amendment

Captain Braun stated this is for the purchase of two cameras using Block Grant funds.

Commissioner Miller moved to approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
2532-91300: Sheriff’s Department Block Grant – Machinery and Equipment	\$822.00

Said budget amendment is to establish a budget to expend Block Grant funds for equipment.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Schnarre – Yes, Commissioner Miller – Yes, Commissioner Elkin – Absent for Vote. **Order 472-2003**

C. First Reading of Budget Revision

Captain Braun stated this budget revision is for the purchase of a laptop computer for the Corrections Nurse. The funds, \$1,545, will be transferred between the Sheriff’s budget and the Information Technology budget. The nurse will use the laptop for tracking inventory of prescriptions and for home use.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Purchasing Department – Second Reading and Award of Bid 59-16SEP03 (Addition to the Juvenile Justice Center)

Debbie Crutchfield, Purchasing Department Office Specialist, was present on behalf of this item.

Debbie Crutchfield stated the Public Works department and the Purchasing department recommend awarding to Five Oaks Construction for having the best bid meeting our minimum specifications. Total cost of the base bid and Alternate 1 is \$922,000.00 to be paid from 4020 account 71201.

Commissioner Miller stated the apparent low bidder requested to be able to withdraw their bid and the County honored their request.

Commissioner Miller moved to award bid 59-16SEP03 for the Addition to the Juvenile Justice Center to Five Oaks Construction.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Schnarre – Yes, Commissioner Miller – Yes, Commissioner Elkin – Absent for Vote. **Order 473-2003**

Subject: Public Works

A. Second Reading and Approval of Utility Relocation Agreement for Olivet Road Reconstruction Project

B. Second Reading and Approval of Utility Relocation Agreement for Scott Boulevard Reconstruction Project

Commissioner Schnarre requested these items be held until Commissioner Elkin is present for the vote.

C. First Reading of Change Order #1 for Old Rocheport Road Project

John Watkins, Project Development Manager, was present on behalf of this item.

John Watkins stated when the department first bid out this project, there was a standard footing detail included that allows the contractor to decide on what type of structure to use. The geotechnical report was done for this project before it was bid out. The bid was awarded and the contractors' engineer designed the footing. The footing had to increase in size due to bad soil under the road.

Commissioner Miller asked if a minimum footing is put in the bid specifications. Mr. Watkins stated that is correct.

Commissioner Miller stated she will be abstaining from the vote because of a conflict of interest; this is her brother's company.

Commissioner Schnarre stated this is a first reading and requested additional discussion be held until Commissioner Elkin arrives at the meeting.

John Watkins stated once this change order is approved, the contract will receive payment. This project is almost complete.

Subject: Planning and Building Inspections – First Reading to Name Two Unnamed Roads

Ryland Rodes, Planning Department, was present on behalf of this item.

Ryland Rodes stated this is a request to name two unnamed roadways that are currently private, non-county maintained roads to *Forest Creek Drive* and *Forest Pointe Court*. Said roads being in Section 18, Township 47 North, Range 12 West as shown on survey recorded in book 1157 page 986 of the Boone County Records.

Forest Creek Drive – Beginning on the west side of Tomlin Hill Road approximately 400 feet south of the intersection of Tomlin Hill Road and Fox Lane and running in a southwesterly direction for approximately 2000 feet. This proposed drive is also shown as Tract 14 on survey recorded in book 1157 page 986 of the Boone County Records.

Forest Pointe Court – Beginning on the northwest side of Forest Creek Drive approximately 1600 feet southwesterly direction of the intersection of Forest Creek Drive and Tomlin Hill Road and running in a westerly direction for approximately 1200 feet. This proposed court is also shown as an ingress/egress easement on survey recorded in book 1157 page 986 of Boone County Records.

Commissioner Miller asked what year these roads were built. Mr. Rodes stated this is a survey that was developed prior to the regulations changing in 1985 and the survey is dated June 14, 1985.

Commissioner Miller stated this will benefit the landowners for mailing and emergency dispatch purposes.

Mr. Rodes noted there is one house on this property on Tract 8 of the survey.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and request the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Second Reading and Approval of Changes to the Boone County Government Building Use Policy

Commissioner Schnarre stated the Commission has updated the policy for the use of this facility. The policy needed updates and the majority of the changes are clarifications of

policy.

Commissioner Schnarre moved to adopt and approve the revisions to the Boone County Government Building Use Policy.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Schnarre – Yes, Commissioner Miller – Yes, Commissioner Elkin – Absent for Vote. **Order 474-2003**

Subject: First Reading of Order Regulating Firearms and Lethal Weapons in County Owned or Leased Buildings

John Patton, County Counselor, stated per the direction of Commissioner Schnarre, he revised the draft brought forward earlier. This draft has been revised to cover County office buildings within the city limits of Columbia. He noted the draft should probably also include the Courthouse.

Commissioner Miller asked why the Courthouse is different than another County owned building. Mr. Patton stated this draft refers to office buildings and someone may say that the Courthouse is not an office building.

Commissioner Miller asked if this covers the Juvenile Justice Center or Public Works or other offices outside the city limits. Mr. Patton stated no. The state law prohibits firearms in the Juvenile Justice Center anyway and actually the state law prohibits firearms in most public buildings. This is not that big of a thing but if one has a conceal and carry permit then the provision does not apply. So this order would prohibit those with conceal and carry permits to be able to carry within a county owned building within the city limits of Columbia. He will revise the draft to include the Courthouse.

There was discussion about including the offices at Public Works.

The draft will be revised to include County Government Office Buildings, and this will include offices at Public Works and the County Courthouse.

This item will be held for a second reading at a later date.

Commissioner Elkin arrives at the meeting.

Commissioner Reports

Commissioner Schnarre

Commissioner Schnarre stated Boone Electric employees will be doing work for the Salvation Army, who received a grant for weatherizing homes. The grant was in the amount of \$10,000. They are looking for applications for homes.

Commissioner Schnarre stated

Commissioner Miller

Appointment to Homeland Security State and Local Senior Advisory Committee

Commissioner Miller stated she was officially sworn in as a member of the State and Local Officials Senior Advisory Committee for the Department of Homeland Security. The majority of the work is confidential. One item they are working on is a lexicon of terms such as "first responder". The department has created a template for states to use for their regional plans.

REDI

Commissioner Miller stated she attended the REDI meeting on October 8, 2003. REDI has held a membership drive to bring in outside members and there are now 45 new members. Also, REDI has created a subcommittee for existing business retention and expansion.

Boone County Fire Protection District

Commissioner Miller stated she attended the Boone County Fire Protection District meeting. It was a standard meeting. The Taskforces have received a significant amount of funds in the 2004 federal budget, \$60 million to be shared by all Taskforces across the nation. They did get to hear the 911 call from the helicopter search mission.

Commissioner Elkin

No reports at this time.

Subject: Public Works

A. Second Reading and Approval of Utility Relocation Agreement for Olivet Road Reconstruction Project

Commissioner Miller moved to approve the Utility Relocation Agreement with Boone Electric Cooperative for Olivet Road Reconstruction Project.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Schnarre – Abstain, Commissioner Miller – Yes, Commissioner Elkin – Yes. **Order 475-2003**

B. Second Reading and Approval of Utility Relocation Agreement for Scott Boulevard Reconstruction Project

Commissioner Miller moved to approve the Utility Relocation Agreement with Boone Electric Cooperative for Scott Boulevard Reconstruction Project.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Schnarre – Abstain, Commissioner Miller – Yes, Commissioner Elkin – Yes. **Order 476-2003**

C. First Reading of Change Order #1 for Old Rocheport Road Project

Commissioner Elkin moved to approve Change Order #1 for the Old Rocheport Road Culvert Replacement project in the amount of \$16,848.00.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Schnarre – Yes, Commissioner Miller – Abstain, Commissioner Elkin – Yes. **Order 476-2003**

There was no public comment.

The meeting adjourned at 2:07 p.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner