

TERM OF COMMISSION: August Session of the August Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:31 p.m.

**Subject: Central Missouri Counties Human Development Corporation – Second Reading to Authorize Presiding Commissioner to sign Revised Budget for Section 8 Voucher Program**

Commissioner Schnarre moved to authorize the Presiding Commissioner to sign the following documents for the Central Missouri Counties Human Development Corporation revised budget for the Section 8 Voucher Program:

- Requisition for Partial Payment of Annual Contributions,
- Estimate of Total Required Annual Contributions,
- Certification of Payments to Influence Federal Transactions, and
- Disclosure of Lobbying Activities.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 387-2003**

**Subject: Boone County Regional Sewer District – Second Reading and Approval of Amendment to Engineering Contract for Fairway Meadows East Pump Station Project**

Commissioner Elkin moved to approve the Amendment to Engineering Services for the Fairway Meadows East Pump Station Project.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 388-2003**

**Subject: Sheriff's Department**

**A. First Reading of Boone County Sheriff's Department Substation Lease Agreement and Budget Amendment**

Sheriff Ted Boehm was present on behalf of this item.

Sheriff Boehm stated this is for the substation that will be located in the new fire station that will be built south of Ashland. There were a few items changed from the draft that was sent to the Commissioners. In paragraph four, the amount of money for the project was changed to will not exceed \$36,900. The remainder is a basic landlord/tenant agreement.

He noted there will be no monthly rent after the building is built and has been occupied. The Sheriff's Department will pay for utilities but this will be a pro-rated amount.

Sheriff Boehm stated three years ago a study was done of the Sheriff's Department. One of the items that was noted in the study was the response time of the deputies. A way to reduce the response time was to add eleven new deputies, which is being done through Proposition L funds. Another way is to decentralize the Sheriff's Department. This will allow for some deputies to report to a substation instead of driving to the Sheriff's Department. At the substations, shift meetings can be held and the deputies can do their reports. The only time the deputy would have to come back would be to process an inmate at the jail.

This will not only improve the fire service in Southern Boone County but also the law enforcement service.

He has been working with the Southern Boone County Fire District on this lease for several weeks now. He appreciates them allowing the Sheriff's Department to build an area on to their fire station.

Commissioner Schnarre asked if there would only be deputies at the substation. Sheriff Boehm stated in the future, clerical staff will be added to the substation.

Commissioner Elkin asked if there will be computer terminals at the substation. Sheriff Boehm stated that is correct. There will also be telephones and fax machines. All equipment will be at the substation so the deputies can do their work.

Commissioner Elkin asked if the parking had been discussed. Sheriff Boehm stated that is correct.

Sheriff Boehm stated this project has not been bid at this time but possibly within 30 days of putting out the bid. The Fire District believes this could be completed after January 1, 2004.

Commissioner Elkin stated he believes this is a good way to help the community. He thanked Sheriff Boehm for doing what is necessary to increase the response times.

Sheriff Boehm noted he is working with the Missouri Highway Department on a location at the Highway 124 and Highway 63 intersection. At this time, they are waiting for the Highway Commission to approve this request. The Sheriff's Department is planning to either purchase or lease a mobile office to be placed in that area, about 14'x30' in size. The Highway Department does have plans to build a new maintenance building in that area in the future. He hopes this will be approved by the beginning of the first quarter of 2004.

Commissioner Elkin asked if this had been discussed with Public Works and Planning and Zoning. Sheriff Boehm stated he had discussed this with those departments.

Commissioner Schnarre stated the budget amendment is to establish a budget for the construction of the Southern Boone County Substation. This budget amendment is in the amount of \$36,900.00.

There was no further discussion on these items.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule these items for a second reading at the next available meeting after the required 10 day waiting period with an appropriate order for approval.

**B. First Reading of Contract with University of Missouri (Football Security)**

Major O.J. Stone was present on behalf of this item.

Major Stone stated this is an annual agreement with the University. There has been one change made to this year's contract. This contract does not specifically state it is only for football security detail. The University uses the Sheriff's Department at many other time through a mutual agreement. This contract now includes any type of event that is held at the University.

Commissioner Schnarre asked if the department has any problems with the change. Major Stone stated they do not have any problems.

Sheriff Boehm noted the department has been involved with security detail for the last few years for more than the football games and the University decided that should be included in this year's contract.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an

appropriate order for approval.

**Subject: Purchasing Department**

Marlene Ridgway, Purchasing Department Buyer, was present on behalf of these items.

**A. First Reading of Recommendation to Rescind a Portion of Commission Order 359-2003 (Bid MM38 – Rock Salt and Sodium Chloride Term and Supply)**

Marlene Ridgway stated the Boone County Commission recently awarded a contract to North American Salt Co. Bagged Division for bagged Potassium Chloride for use to de-ice sidewalks. In a letter dated August 4, 2003, North American Salt Co. explains they are unable to meet our bid specifications. We request rescinding the portion of Commission Order 359-2003 awarding a contract to North American Salt Co. Bagged Division. The other items of the commission order remain the same. We will be pursuing other bidding options in the procurement of deicing material for this purpose.

Commissioner Elkin asked why they are unable to meet the bid specifications. Mrs. Ridgway stated North American Salt Co. Bagged Division they bid on potassium chloride which is used for water softeners.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**B. First Reading to Authorize Disposal of Surplus Property**

Marlene Ridgway stated the Purchasing Department has identified and listed items as surplus. To date, there has not been any interest in any of these items. The department is requesting approval for disposal through Kemper Auction. The majority of these items are in poor condition.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**C. First Reading of Bid 54-05AUG03 (Tree and Brush Cutting)**

Marlene Ridgway stated the Public Works department and the Purchasing department have reviewed the bids received and recommend rejecting the bid from Poor Boy Tree

Service since their bid response included hourly rates per equipment rather than a lump sum cost for the whole project on Missouri River View Road. We further recommend awarding to Cevet Tree Service for a contract amount of \$8,000.00. This is to be paid from organization 2040 account 71100 – Outside Services.

David Mink, Public Works Director, noted this is the third time that this has been bid. There were technical problems the first two times.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**D. First Reading of Bid 55-05AUG03 (Fencing and Appurtenances Term and Supply)**

Marlene Ridgway stated the Public Works department and the Purchasing department have reviewed the bid submitted for the above referenced bid and recommend award to Designer Fence Company for meeting the minimum specifications. This is a term and supply contract so cost is dependent on projects scheduled. This service is to be paid from organization 2040 account 71100 – Outside services.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**E. First Reading to Amend Bid MM37 (Bituminous Material Term and Supply)**

On August 4, 2003, the County Commission approved an amendment to the above referenced contract to purchase CRS-2P from Koch Materials. Since that time, other developments have occurred with nonperformance of product purchased from Coastal Energy Corporation. We are recommending rescinding Amendment One and reissuing the Amendment to award Koch Materials all items identified in the bid at the unit prices submitted. We also recommend canceling the contracts with Vance Brothers and Coastal Energy for nonperformance and product that did not meet the specifications. This contract runs through April 1, 2004.

There was discussion with Mr. Mink regarding this recommendation.

Commissioner Elkin requested the second reading be waived so the department can move forward with the projects. There was no objection to this request.

Commissioner Elkin moved to rescind Commission Order 181-2003 awarding Bid MM37 for Bituminous Materials Term and Supply by line item, rescind Commission Order 377-2003 (Amendment #1 to Bid MM37) and approve Amendment #1 to Koch Materials for all items identified in the bid at the unit prices submitted.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 389-2003**

**Subject: First Reading of Recommendation from the Road and Bridge Advisory Committee for Variances**

- A. Valley Creek Lot 86**
- B. Old Plank Village Subdivision**
- C. Tomlin Hill Road/Forest Hill**

David Mink, Public Works Director, was present on behalf of this item.

David Mink stated the following variances have been approved by the Road and Bridge Advisory Committee and come forward to the Commission with a recommendation for approval:

1. To allow for Atkinson Farm Service at 1720 and 1722 Trikalla Drive (Lot 86, Valley Creek) a forty (40) foot wide driveway entrance waiving the regulation which states the maximum driveway width for a residential drive is thirty (30) feet.
2. To allow for Allstate Consultants at Tomlin Hill Road and Forest Hill a forty two (42) foot wide driveway entrance waiving the regulation which states the maximum driveway width for a residential drive is thirty (30) feet.
3. Within the Planned Residential Development of Old Plank Village, sidewalks and driveways will not be required to be built on corner lots prior to acceptance of the streets. The curb cuts will be required to be made and both the sidewalks and driveways will be installed prior to certification of occupancy.

Commissioner Elkin asked what is the reason for the increase in the driveway widths. Mr. Mink stated the request for the variance on Tomlin Hill Road is because this property is located at the top of a hill and does not require a culvert so there is no issue in having a wider driveway.

The request for the variance on Trikalla Drive is because if this property was zoned

commercial it would be the allowed width. This is also a single family attached housing unit, which has a higher building standard than a duplex. There is a requirement to have two non-blocked parking spaces for each unit which is why they requested the wider driveway.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Clerk’s Office – Second Reading and Approval of Budget Revision**

Commissioner Schnarre moved to approve the following budget revision:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT DECREASE</b>	<b>AMOUNT INCREASE</b>
1123-86800: Emergency	\$15,443.00	
1192-10600: General Fund – Unemployment		\$15,443.00

Said budget revision is to cover 2<sup>nd</sup> Quarter 2003 Unemployment payment and a delinquency payment.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 390-2003**

**Subject: First Reading of Road Relinquishment Agreement with the Missouri Department of Transportation**

Commissioner Schnarre stated this is a Road Relinquishment Agreement with the Missouri Department of Transportation for Masonic Drive. After Masonic Drive has been brought up to standards, MoDOT will relinquish maintenance to the County.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Authorize the Use of the Commission Chambers (Boone County Drug Court Training Seminar)**

Commissioner Elkin moved to authorize the use of the Commission Chambers of the Roger B. Wilson Boone County Government Center on September 17, 2003 between 8:00 a.m. and 12:00 p.m. for a training seminar for the Boone County Drug Court.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 391-2003**

**Commissioner Reports**

*Commissioner Schnarre*

*Notice of Voluntary Annexations*

Commissioner Schnarre stated the County has been notified of the following voluntary annexations:

- Approximately 50.2 acres of land owned by Elsie and Clifford Smithton, located at the southeast corner of State Route KK and Crabapple Lane, extended, and
- Approximately 7.05 acres of land owned by Double R Squared, Inc., located southwest of Durham Chase at the terminus of Worcester Lane.

*Commissioner Elkin*

*Airport Advisory Board*

Commissioner Elkin stated he attended the Airport Advisory Board last week. There was discussion about the reduction in service of flights in and out of Columbia. Service will be continued as it is now until November 1, 2003. At that time, there will be a decision made by American Airlines about what will happen. The majority of the business travelers would like to keep the late flight into Columbia. The Board got American Airlines to do an early morning flight and a late night flight.

The crews of the late night flight have to stay over night in Columbia. In order to sustain that, they have requested a subsidy from the City of Columbia. The City is discussing covering the room cost for the crew. The Airport Advisory Board voted to send a letter to the City recommending approval of the subsidy.

On September 27, 2003, the Airport will host the Young Eagles Event. This was



postponed earlier from earlier this year.

There was no public comment.

The meeting adjourned at 2:07 p.m.

Attest:

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Wendy S. Noren  
Clerk of the County Commission

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Keith Schnarre  
Presiding Commissioner

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner