

TERM OF COMMISSION: June Session of the May Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:30 p.m.

**Subject: Presentation of Proposal from Boone County Historical Society – Boonslick Trail Signs**

David Sapp, Boone County Historical Society President, was present on behalf of this item.

David Sapp stated this is a proposal to place signs on County and State Roads in northern Boone County to mark the location of the original Boonslick Trail. He has researched the location of the trail in Boone County over the last few years. Approximately 50% of the original Boonslick Trail is being used by County and State Roads in northern Boone County.

The Boonslick Trail ran in an east/west direction in areas now knows as Brown Station, Murray and other locations along the same latitude for approximately 23 miles.

The Boone County Historical Society is requesting permission to erect approximately, but no more than, eight road signs, four signs facing east and four signs facing west. Mr. Sapp stated he believes there should be a set of signs on State Route HH, Orear Road, Akeman Bridge Road or O. B. Brown Road, and Lathrop School Road. The exact locations could be determined later after consultation with Missouri Department of Transportation (MoDOT) and Boone County Public Works.

The Boone County Historical Society would hold a contest for the design of the signs judged by a possible steering committee.

Mr. Sapp stated the cost for the signs has been estimated by Boone County Public Works staff at less than \$600. This would be paid by the Historical Society and then have the County assume maintenance of the signs.

This proposal has been discussed with the Board of Parks Commission and they have recommended this to the County Commission.

Mr. Sapp stated the Historical Society understands that MoDOT would have to approve

the location of the signs on State Route HH. MoDOT will be contacted after the County Commission has given their approval of the request.

Mr. Sapp stated he believes this will tie in with the possible future opening of the Sanders tract.

Commissioner Schnarre asked how big the signs would be. Mr. Sapp stated the signs would be approximately 30" x 20", similar to the Lewis and Clark Trail signs around town. He believes the signs might possibly mounted on posts with other signs.

Mr. Sapp noted the Boonslick Trail is the first overland trail out of the St. Louis/St. Charles area coming into Central Missouri.

Commissioner Elkin stated this comes forward with a recommendation from the Board of Parks Commission. He believes this is appropriate for Boone County.

David Mink, Public Works Director, stated the Public Works Department does not have any problems with this proposal.

Commissioner Schnarre stated he does not see any problems with this request.

There was no further discussion on this item.

Commissioner Elkin moved to authorize the Boone County Public Works Department to work with the Boone County Historical Society for the placement of the Boonslick Trail signs at the designated appropriate locations at no up front to the County. The County will assume the maintenance of said signs after said signs are installed.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 305-2003**

**Subject: Purchasing Department**

Marlene Ridgway, Purchasing Department Buyer, was present on behalf of this item.

**A. Open Bid 45-24JUN03 (Heller Road Project)**

Page #	Form Description	<i>Lehman Construction</i>	<i>C. L. Richardson Construction</i>	<i>Emery Sapp and Sons</i>
5.1	Base Bid	\$75,518.00	\$73,603.65	\$95,300.00
5.2	Addendum Acknowledgement	Yes	Yes	Yes
	Addendum One	Yes	Yes	Yes
3.1	Completion of Bidder's Qualifications	Yes	Yes	Yes
6.1	Anti-Collusion Statement	Yes	Yes	Yes
7.1	Signature and Identity of Bidder	Yes	Yes	Yes
8.1	Bidder's Acknowledgement	Yes	Yes	Yes
	DBE Requirement	Yes	Yes	Yes
	Bid Bond	Yes	Yes	Yes

Page #	Form Description	<i>JC Industries</i>	<i>Columbia Curb and Gutter</i>	<i>I and I Works</i>
5.1	Base Bid	\$59,720.90	\$58,215.80	\$61,299.80
5.2	Addendum Acknowledgement	Yes	Yes	Yes
	Addendum One	Yes	Yes	Yes
3.1	Completion of Bidder's Qualifications	Yes	Yes	Yes
6.1	Anti-Collusion Statement	Yes	Yes	Yes
7.1	Signature and Identity of Bidder	Yes	Yes	Yes
8.1	Bidder's Acknowledgement	Yes	Yes	Yes
	DBE Requirement	Yes	Yes	Yes
	Bid Bond	Yes	Yes	Yes

David Nichols, Public Works Design and Construction Manager, stated the amount

budgeted for this project is \$80,000.00.

Commissioner Schnarre noted the bids received will be forwarded to the department for review and brought back to the Commission at a later date with a recommendation for award.

**B. Second Reading and Award of Bid 28-22APR03 (Benson Road Improvement Phase II)**

Marlene Ridgway stated this is a recommendation for award to C. L. Richardson Construction Company for a total contract price of \$94,573.75.

Commissioner Elkin moved to award bid 28-22APR03 for the Benson Road Improvement Project Phase II to C. L. Richardson Construction Company.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 306-2003**

**C. Second Reading and Approval of Amendment #2 for Bid 15-28MAR00 (Mental Health Care Services of Inmates at the Boone County Jail) and Approval of Budget Revision**

Marlene Ridgway stated this is a recommendation for approval of amendment #2 for Mental Health Care Services of Inmates at the Boone County Jail. The contract is with Behavioral Health Concepts and increases the yearly amount of professional hours for the nurse practitioner. The contract cost from June 6, 2003 to June 5, 2004 is \$140,671.72.

Commissioner Elkin noted because of the establishment of the Mental Health Court and other needs at the Jail, this contract increase the number of hours and a portion of this will be paid from the Law Enforcement Tax funds.

Commissioner Elkin moved to approve the following budget revision:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT DECREASE</b>	<b>AMOUNT INCREASE</b>
2902-10100: LE Tax – Salaries and Wages	\$4,199.00	
2902-85620: LE Tax – Other Medical		\$4,199.00
1123-86800: Emergency	\$11,630.00	

1255-85620: Corrections – Other Medical		\$11,630.00
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Said budget revision is to cover the 2003 portion of the Behavioral Health Concepts increase.

The County Commission of the County of Boone does hereby approve Contract Amendment #2 for Bid 15-28MAR00 for Mental Health Care Services for Inmates of the Boone County Jail.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 307-2003**

**D. First Reading of Bid 38-29MAY03 (Walk Through Metal Detector and X-Ray Screening System) and First Reading of Budget Amendment**

Marlene Ridgway stated the Court Administration and Purchasing Department have reviewed the above referenced bid and make the following recommendation. They recommend rejecting the bid from Control Screening. Control Screening took exceptions to the location of the detector lights on the walk through metal detector and they did not meet the minimum specifications of the zoom capabilities of the X-Ray system. Court Administration and Purchasing Department further recommend award to Denning Electronics Corporation for having the best bid meeting the minimum specifications.

The Thirteenth Judicial Circuit Court Marshal’s Office requests approval of award for the CEIA HIPEPTZ Multizone walk through metal detector and alternate backup battery and the Heimann Hi=Scan 6040 with alternate entry and exit tables including installation and training for \$33,662.00. This is to be paid from organization 1230 account 92300.

In addition, a request identified after the bid opening, the Sheriff’s Department requests approval to purchase the CEIA HIPEPTZ Multizone walk through metal detector including training and installation for a price of \$4,443.00 to be paid from the Civil Process fund.

Total contract amount to Denning Electronics Corporation is \$38,105.00.

The budget amendment is in the amount of \$4,443.00 in the Civil Process Fund to establish a budget for the purchase of the metal detector for the jail.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting after the required 10 day waiting period with an appropriate order for approval and award.

**E. First Reading of Bid 35-20MAY03 (Asphalt Paving and Overlay)**

Marlene Ridgway stated she and the Public Works Department have reviewed the one response received and recommend awarding to APAC-Missouri, Inc. for having the best bid meeting the minimum specifications. The tabulation compares APAC's current bid prices with the prices paid in 2002. The total contract price is \$537,594.60. The budgeted amount was \$505,675.00 but there has been savings identified to cover the shortage. This is to be paid from organization 2040 and 2045 accounts 71100.

David Mink, Public Works Director, stated the reason for the overage is because Old Plank Road will have a 3" overlay instead of the 1 1/2" overlay that was done last year. Also, the department has been working with MoDOT about the intersection on Fairgrounds Road. These two roads together account for the reasons for the overage.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**F. First Reading of Bid 36-29MAY03 (Chip and Seal Application)**

Marlene Ridgway stated she and the Public Works Department have reviewed the responses received for the above referenced bid. They recommend awarding to Frech Paving Company for having the lowest and best bid meeting the minimum requirement. Public Works has lowered the estimated quantities from that noted in the bid so the adjusted contract amount for Boone County Roads is \$86,223.32. The amount set aside for this project was \$117,310.00. This is to be paid from organization 2040 account 71100.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**Subject: Public Works**

David Mink, Public Works Director, David Nichols, Design and Construction Manager, and David Piest, County Surveyor, were present on behalf of these items.

**A. First Reading of Preliminary Engineering Services with Public Water Supply District #9**

David Nichols stated this is a Preliminary Engineering Services Agreement with Public Water Supply District #9 for work being done on Olivet Road. This agreement is using the process developed in the cooperative agreement which allows the County to enter into a preliminary agreement so the Water Districts can retain an engineer. A meeting will be held at a later date with the engineer to work out any conflicts at the preliminary stage with the road design. After that meeting, there will be an agreement brought forward to proceed with construction plans for the District's water main crossings. A relocation agreement will be brought forward at a later date.

This allows the department to bring in any conflicts in the design stage of the project.

Commissioner Schnarre noted this is a \$6,000 agreement. Mr. Nichols stated that is correct. This will be a comprehensive study to see if the department can work with the Water District to avoid putting in an 8" water line.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**B. First Reading of Change Order #2 for Harold Cunningham Road Slope Failure Project**

David Nichols stated this is Change Order #2 for Harold Cunningham Road Slope Failure Project in the amount of \$14,944.30. In back filling the retaining wall, there was trouble in stabilizing the material. A geotechnical study was done and a recommendation was made to use different material to be able to finish the road.

This project is FEMA reimbursable funded and the department felt that it was best to move forward with this project.

Commissioner Schnarre noted the contract amount for this project is now up to \$188,692.90.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**C. First Reading of Change Order #3 for Benson Road Project**

David Nichols stated this is Change Order #3 for Benson Road Project in the amount of \$2,500. During the design process, the gas company was non-responsive to the consultant. When bids opened and in moving forward with the project, the gas company made the department aware of their unwillingness to move the road over the gas lines which forced the department to redesign alignment. The department requested a relocation cost be submitted and that would have cost \$118,000. The road project is for \$94,000.00.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**D. First Reading of Bridge Ownership and Maintenance Agreement with Callaway County**

David Nichols stated this is an agreement Boone County initiated with Callaway County for Durk Road Bridge. MoDOT's off-system bridge inventory listed this bridge in Boone County's inventory. Boone County engaged in a contract with Callaway County to have Callaway County replace the bridge, with Boone and Callaway Counties splitting the cost, and then the bridge would be transferred into Callaway County's maintenance inventory for all future maintenance of the bridge.

The cost for the replacement construction is not to exceed \$42,500. After replacement, the bridge will have a non-restrictive weight limit.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**E. First Reading of Ludwick Boulevard Stormwater Control Improvement Project Contract**

David Nichols stated this is an agreement with the City of Columbia for the Ludwick Boulevard Stormwater Control Improvement Project. The department has been working on improvement to Goodin Branch Creek. This creek is in the County but the flooding actually occurs on property in the City limits. Engineering Surveys and Services has done the design work and survey of the area. ES&S has proposed a structure that will cost

approximately \$140,000. The department is looking at putting in two 5x10 box culverts and making some channel modifications. The City of Columbia has budgeted half that amount.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**F. Authorize Presiding Commissioner to sign letter to Missouri Department of Natural Resources for Remonumentation Program FY04**

David Piest stated the County has participated in this program for the past three years. The County is paid by the State Department of Natural Resources, an amount of \$200 per monument, to replace 10 corners of the U.S. Public Land Survey System. The State provides the monuments and the County does the research and physical labor of installing the corners. The only change from past programs is the amount that is paid to the County.

Commissioner Elkin moved to authorize the Presiding Commissioner to sign the letter to the Missouri Department of Natural Resources regarding Boone County's participation in the County Surveyor Cooperation Remonumentation Program for FY2004.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 308-2003**

**Subject: Human Resources – Second Reading and Approval of Request to Hire Employee Above Mid-Point**

Commissioner Elkin moved to approve the request to hire a Coordinator of Programming and Analysis for the Information Technology Department at 108% above the mid-point salary.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 309-2003**

**Subject: Planning and Building Inspections**

**A. Second Reading and Approval for Authorization of Use of Overtime Outside Regular Work Days**

Stan Shawver, Planning and Building Inspections Director, was present on behalf of this item.

Stan Shawver stated the department received a request from Ashland Baptist Church requesting building inspections be done outside normal business hours. The work will be done by volunteer crews and these crews work around the clock, including the weekends.

Commissioner Schnarre moved to approve the request from the Planning and Building Inspections Department for authorization of use of overtime outside regular working days.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 310-2003**

**B. Second Reading to Authorize Presiding Commissioner to sign Subgrant Agreement for Land Use Planning and Water Quality Restoration in the Bonne Femme Creek Watershed**

Bill Florea, County Planner, was present on behalf of this item.

Bill Florea stated this is for Phase I of this grant in the amount of \$177,000, with the County's portion being \$35,000. This is for a four year study and planning phase of this program.

Commissioner Schnarre moved to authorize the Presiding Commissioner to sign the Missouri Department of Natural Resources Subgrant Assistance Agreement for Land Use Planning and Water Quality Restoration in the Bonne Femme Creek Watershed.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 311-2003**

**Subject: Second Reading and Public Hearing for Approval of Budget Amendment for Local Emergency Planning Committee**

Commissioner Elkin moved to approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
2100-23050: LEPC Fund – Other Supplies	\$2,000.00
2100-91301: LEPC Fund – Computer Hardware	\$2,496.00
2100-37210: LEPC Fund – Training/Schools	\$1,000.00

Said budget amendment is to cover various expenditures for the Local Emergency Planning Committee.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 312-2003**

**Subject: Authorize Closed Session (610.021.3)**

Commissioner Schnarre moved to authorize a closed session on Wednesday, July 2, 2003 at 1:00 p.m. in Room 243 of the Roger B. Wilson Boone County Government Center as authorized by Section 610.021 (3) RSMo to discuss hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information is discussed or recorded.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 313-2003**

**Subject: Second Reading of Recommendation from Health Trust Committee**

Commissioner Schnarre stated there will be an estimated \$300,000 shortfall in the Health Trust Fund budget for 2003. The County will cover half of this estimated amount and have employees pay for the remainder. Four proposals have been brought forward to the Commission; two from the Health Trust Committee, one from Wendy Noren, and one from an employee.

Wendy Noren, Boone County Clerk, stated she did calculations for a percentage of the employees' hourly rate. This would generate \$150,000 over 12 pay periods beginning the second pay period in July. The initial proposal from the Health Trust, having employees pay \$34 per pay period for premiums, and under these calculations she has brought forward today there will be 118 employees paying more than the \$34 per pay period and

283 employees will be paying less than \$34 per pay period. The highest amount being paid per pay period will be \$89.44 and the lowest will be \$14.76. The median amount being paid is \$28.02.

Ms. Noren noted if an employee makes less than \$18 per hour would see less impact on their net pay under this proposal than the \$34 per pay period proposal

This is done with the intention to have a funding source through the end of 2003.

Commissioner Schnarre stated the Health Trust will review alternative plans to have an effective date of January 1, 2004. There will be major changes to the Health Plan.

Commissioner Elkin stated he has received comments from some higher paid employees about this proposal being unfair. He sees this proposal as being similar to companies giving raises based on a percentage. A 3% raise to someone that makes \$19.00 per hour, for example, would receive a large raise than someone making \$7.25 per hour.

He believes this is a good short term solution to the problem but there are more problems with the fund than just the premiums. The Health Trust Committee will work on finding a good long term solution.

Commissioner Schnarre stated he believes this is a good plan effective through December 31, 2003.

There was no further discussion on this item.

Commissioner Schnarre moved to approve employee insurance premiums using the following criteria:

- Generating \$150,000 over 12 pay periods,
- Basing premiums proportionally based on hourly rate,
- Charging full premium on part-time employees, and
- Allocating premium to vacant positions at base of range.

Said premiums are to follow the schedule submitted by Wendy Noren through December 31, 2003.

Commissioner Elkin seconded the motion.

Glenda Castrop stated she believes the County needs to get out of being self insured. She believes the employees need to be given more options.

Ms. Noren stated other insurance premiums have been reviewed and the County does offer options to the employees.

There was no further discussion and no further public comment.

The motion passed 2-0. **Order 314-2003**

**Commissioner Reports**

*Commissioner Schnarre*

*Memo from Charter Communication*

Commissioner Schnarre noted the County has been notified that Charter Communications will be adjusting a franchise fee.

*Commissioner Elkin*

No reports at this time.

There was no public comment.

The meeting adjourned at 2:37 p.m.

Attest:

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Keith Schnarre  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner