

TERM OF COMMISSION: June Session of the May Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 8:02 a.m.

Subject: Boone County Regional Sewer District – Second Reading and Approval of Rural Sewer Grant for Hackberry Sanitary Sewer Neighborhood Improvement District

Tom Ratermann, Boone County Regional Sewer District General Manager, was present on behalf of this item.

Tom Ratermann stated the Hackberry Sanitary Sewer Neighborhood Improvement District will serve seven homes located on Hackberry Road and Clearview Road.

Commissioner Elkin moved to authorize the Presiding Commissioner to sign the Missouri Department of Natural Resources Missouri Water and Wastewater Project for the Hackberry Sanitary Sewer Neighborhood Improvement District.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 299-2003**

Subject: Purchasing Department – First Reading of Bid 28-22APR03 (Benson Road Improvement Phase II)

Marlene Ridgway, Purchasing Department Buyer, was present on behalf of this item.

Marlene Ridgway stated this bid opened during a Commission meeting on April 22, 2003. After the bid opening, Panhandle Eastern Pipeline Company contacted the department regarding some conflicts with the design plan. A letter from the Public Works Department has been submitted explaining in detail the resolution reached.

With that in mind, Public Works and the Purchasing Departments recommend award to C. L. Richardson Construction Company, Inc for having the lowest and best bid meeting the minimum specifications. The total contract amount for the base bid is \$94,573.75 to be

paid from organization 2045 account 71100. The amount budgeted for this project was \$131,000.00.

Commissioner Elkin asked if the \$94,000 includes the reworked plans. David Mink, Public Works Director, stated the alignment will be shifted which should not effect the price of the project. This will encroach closer to the pond and could be the only factor.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

Subject: Sheriff's Department – First Reading of Budget Revision

Major O.J. Stone was present on behalf of this item.

Major Stone stated this is a budget revision is to cover the 2003 portion of the Behavioral Health Concepts contract increase. The increase is for Nurse Pascha Boyd due to additional Mental Health Court requirements. This budget revision will go with the pending contract amendment.

Commissioner Schnarre stated he, June Pitchford, Boone County Auditor, Bob Perry, Court Administrator, Kevin Crane, Prosecuting Attorney, and Sheriff Ted Boehm have a discussions about this and believe that a portion of this should be paid from the Law Enforcement tax fund because of the help with the Mental Health Court.

There will be a transfer of \$4,199 between accounts in the Law Enforcement tax fund and transfer \$11,630 between accounts in the General Fund.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Second Reading and Approval of Recommendation from Job Classification Committee – 2003 Reclassification Requests

Commissioner Schnarre moved to approve the request from the Job Classification Committee to forward the 2003 reclassification request to the Public Sector Personnel Consultants for review and recommendation.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 300-2003**

Subject: Human Resources – First Reading of Request to Hire Employee Above Mid-Point

Michael Mallicoat, Information Technology Director, was present on behalf of this item.

Michael Mallicoat stated the Information Technology Department is requesting to hire an employee at 108% above the mid-point. This applicant has a B.S. in Computer Science from Truman State University in Kirksville, MO. They also have prior experience working for the County in the Information Technology Department and as a result is familiar with county government, employees and computer systems. They have previously worked very closely with the Collector's Office computer applications and demonstrated proficiency in COBOL programming and AS/400 knowledge. This applicant's troubleshooting and analysis skills are outstanding. They have proven themselves to be very proficient in user and technical documentation. They have developed and instructed Computer Information Systems classes at the college level. Their experience supporting PCs and various software systems and databases, uniquely qualifies them to understand the future direction of systems and platform integration needs here at the County. This applicant's work ethic is outstanding and would definitely provide the leadership needed for motivating the Senior Programmer/Analyst here at the County.

Commissioner Schnarre stated it is to his understanding that the applicant pool for this position has been small. Mr. Mallicoat stated that is correct.

Commissioner Elkin stated he and Mr. Mallicoat have worked together on this and believes it is time to fill this position.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Planning and Building Inspections

Stan Shawver, Planning and Building Inspections Director, was present on behalf of these items.

A. Receive and Accept Smithville Subdivision Plat

Stan Shawver stated this is a two-lot subdivision located on Highway VV in the Bon Gor Lake area. The County Planning and Zoning Commission has approved this plat and it comes forward with a recommendation for approval.

Commissioner Elkin moved to receive and accept Smithville Subdivision Plat.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 301-2003**

B. First Reading of Request for Authorization of Use of Overtime Outside Regular Work Days

Mr. Shawver stated the department has received a letter from Ashland Baptist Church requesting building inspections be done outside normal business hours. The County does building inspections on a contractual basis for the City of Ashland. There will be an addition being built on to the Church. The work will be done by volunteer crews and these crews work around the clock, including the weekends. The overtime for the department is usually Monday through Friday. Any time there has been a situation like this, the department has come forward to the Commission to request authorization for the employees to work on Saturday and Sunday.

Mr. Shawver noted approximately two years ago, Grandview Baptist Church made a similar request. The Commission approved the department's request for authorization for the employees to work on Saturday and Sunday.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

C. First Reading of Subgrant Agreement for Land Use Planning and Water Quality Restoration in the Bonne Femme Creek Watershed

Bill Florea, County Planner, was present on behalf of this item.

Bill Florea stated this is the first phase of the four year program that the County has developed with Missouri Department of Natural Resources (DNR) and Missouri Department of Conservation. Under the agreement, the County would be authorized to receive up to \$177,850 in reimbursement from DNR over the course of the project. The

County will match \$135,702 in in-kind services.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Authorize Use of Courthouse Grounds

A. Domestic Violence Awareness Month

Leigh Voltmer, Executive Director of The Shelter, and Diane LaMar, Therapist at The Shelter, were present on behalf of this item.

Diane LeMar stated The Shelter provides services for victims of domestic violence and sexual assaults. They are requesting to use the grounds to exhibit silhouettes of people who have been murdered as a result of domestic violence.

Leigh Voltmer noted this is a national traveling program. She noted domestic violence murders have not been counted by the highway patrol until three years ago.

There are approximately 16 silhouettes and each resembles different body types.

Commissioner Elkin moved to authorize the use of the Courthouse Grounds from October 6, 2003 to October 13, 2003 for an exhibition of silhouettes of victims of domestic violence for Domestic Violence Awareness Month sponsored by The Shelter.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 302-2003**

B. Columbia Art Festival

Kay Murray, Boone County Treasurer, stated a sand sculpture was done three years ago in conjunction with the Columbia Art Festival. There will be about 35 tons of sand brought in for the sculpture in front of the Courthouse.

Commissioner Schnarre moved to authorize the use of the Courthouse Grounds between 8:00 a.m. September 23, 2003 and 6:00 p.m. September 28, 2003 for the Sandscape for the Columbia Arts Festival.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 303-2003**

Subject: Authorize Closed Session (610.021(1))

Commissioner Elkin moved to authorize a closed session on Wednesday, July 2, 2003 at 1:00 p.m. in Room 243 of the Roger B. Wilson Boone County Government Center as authorized by Section 610.021 (3) RSMo to discuss hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information is discussed or recorded.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 303-2003**

Subject: Presentation of Recommendation from Health Trust Committee

Kay Murray, Boone County Treasurer, presented a health insurance premium recommendation on May 1, 2003. This recommendation is for employees to pay \$68 per month, pre-tax, for premiums.

Wendy Noren, Boone County Clerk, presented an alternate health insurance premium recommendation on May 20, 2003. This recommendation is for employees and other participants to pay \$25 per month and eliminates the \$10 co-pay.

Kay Murray brought forward another recommendation for health insurance premiums. This is similar to the recommendation presented by Ms. Noren but would keep the \$10 co-pay, be \$25 per month for employees and have the employees pay for 77% of the premium cost for dependents.

Gary Crapenhof, Facilities Maintenance Technician, brought forward an alternate recommendation. This is a recommendation to have premiums based on a percentage of the employee's salary.

Anderson Peebles, Facilities Maintenance Technician; Ross Short, GIS Manager; Pam Beyer, Recorder of Deeds Office; Wendy Noren, Boone County Clerk; Kevin Crane, Boone County Prosecuting Attorney; Tom Schauwecker, Boone County Assessor; David Mink, Public Works Director; Wayne Garret, Public Works Maintenance Worker; Captain Beverly Braun, Sheriff's Department; Greg Mullanix, Public Works Maintenance Worker,

and Glenda Castrop all spoke their opinions about the different options for health insurance.

There was discussion about the health insurance before and after 1998. In 1998, the \$10 co-pay was added.

Extensive discussions ensued regarding the County's health insurance.

There were no further comments on this issue.

Commissioner Schnarre stated this will be brought back forward at the next available meeting.

There were no Commissioner Reports.

There was no public comment.

The meeting adjourned at 9:42 a.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner