

TERM OF COMMISSION: May Session of the May Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:34 p.m.

Subject: Award Bid for Special Obligation Bonds

Nancy Lear, Gilmore and Bell, and Kay Murray, Boone County Treasurer, were present on behalf of this item.

Kay Murray stated the summary sheet given to the Commissioners lists the brokers and are sorted by lowest interest rate to the highest interest rate. Wells Fargo Brokerage has the lowest average annual true interest cost (TIC) at 3.228414%. Wells Fargo bid at a premium, which means the County will receive more money. There will be a lower yearly payment also. The County will be receiving approximately \$3.2 million in new money.

Nancy Lear noted this is net money.

Commissioner Schnarre asked if there will be an annual payment. Ms. Murray stated there will be a semi-annual payment between \$412,000 and \$423,000 on average.

Ms. Lear stated the way the bid would be awarded was by true interest cost (TIC).

There was discussion about the underwriters discount and premium.

Commissioner Elkin stated the bottom line is that with principal and interest, Wells Fargo will be the best deal for the County. Ms. Lear stated that is correct.

Commissioner Schnarre noted this obligation is \$5.24 million. Ms. Lear stated the County is refinancing \$1,865,000.

Commissioner Schnarre stated the \$1,865,000 is being refinanced and gaining \$3,196,000 which will be new funds available. These funds will be used to finance the remodeling of the 3rd floor of the Government Center, Juvenile Justice Center expansion, and the City/County Health Facility projects.

Ms. Lear noted the old interest rate was 5% and the new rate is 3.228414%.

Ms. Lear stated the bids were opened yesterday and the Commissioners need to only accept the bid and approve the resolution.

Commissioner Elkin moved to accept the bid from Wells Fargo Brokerage in the amount of \$5,240,000 in Special Obligation Refunding and Improvement Bonds.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 275-2003**

Commissioner Elkin moved to approve the bond resolution.

Commissioner Schnarre seconded the motion.

Ms. Lear noted the resolution sets forth the terms of the bonds, approves the first deed of trust and continuing disclosure agreement. Under this particular statute, there is a statutory lien by virtue of doing the bonds under this statute. The amount maturing each year is set forth. There are semi-annual interest payments and annual principal payments. BNY Trust Company of Missouri is the paying agent. The redemption provisions are listed and these bonds can be called without premium on February 1, 2011 and anytime thereafter.

Ms. Lear noted closing is scheduled for June 10, 2003.

Commissioner Elkin asked if the County has already made the annual payment for 2003. Ms. Lear stated the closing for these bonds is on June 10, 2003 and on June 12, 2003 the old bonds will actually be paid off. Interest on the old bonds will be paid only through June 12, 2003. The payment on the new bonds will be made in February 2004.

There was no further discussion and no public comment.

The motion passed 2-0. **Order 276-2003**

Subject: Purchasing Department

Marlene Ridgway, Purchasing Department Buyer, was present on behalf of these items.

A. Open Bid 35-20MAY03 (Asphalt Paving and Overlay)

Page #	Form Description	APAC-Missouri
	Part A: PAVEMENT	
4	Unit Price Per Ton – Type BB Base Mix – In Place	\$32.60
4	Unit Price Per Ton – Type BP2 Base Mix – In Place	\$34.60
4	Unit Price per square foot for subgrade removal (estimated 264 sq ft)	\$2.00
4	Unit price per lineal feet for milling – (estimated 134 lineal feet)	\$3.00
4	Alternate Price per ton BP2/RAP Base	\$33.60
4	Part B: OVERLAY	
4	Unit Price Per ton – Type BP2 Surface Mix in Place	\$33.00
4	Unit Price per square foot for subgrade removal (estimate 1160 sq ft)	\$2.00
4	Unit Price per lineal feet for milling – (estimated 1200 lineal ft)	\$3.00
4	Alternate – Road Striping on Old Plank Road	\$28,000.00
6	Completion of Bidder's Qualifications	Yes
	Addendum One	Yes
	Addendum Two	Yes
	Bid Bond	Yes

Commissioner Schnarre noted the proposals received will be forwarded to the department for review and brought back to the Commission at a later date with a recommendation for award.

B. Open Bid 36-29MAY03 (Chip and Seal Application)

4.7	Boone County Roads	Frech Paving	Christensen Construction	Clever Stone Co.	MO Petroleum Products
4.8	Cost for Total Square Yards for all Boone County Road Locations	\$116,914.02	\$137,443.40	\$124,231.88	\$177,735.71
4.9	City of Hallsville Roads				
4.9.3	Cost for Total Square Yards for all Hallsville Locations	\$44,268.84	\$58,577.96	\$63,943.88	\$59,919.44

Commissioner Schnarre noted the proposals received will be forwarded to the department for review and brought back to the Commission at a later date with a recommendation for award.

C. Open Bid 37-29MAY03 (Heller Road Drainage Improvement)

		Columbia Curb and Gutter	C.L. Richardson Construction	Aplex, Inc.	Lehman Construction	I & I Works
Page #	Form Description					
5.1	Bid Form – Base Bid	\$92,141.80	\$10,038.85	\$100,573.00	\$119,449.50	\$96,435.00
5.2	Addendum Acknowledgement	Yes	Yes	Yes	Yes	Yes
3.1	Completion of Bidder's Qualifications	Yes	Yes	Yes	Yes	Yes
6.1	Anti-Collusion Statement	Yes	Yes	Yes	Yes	Yes
7.1	Signature and Identity of Bidder	Yes	Yes	Yes	Yes	Yes
8.1	Bidder's Acknowledgement	Yes	Yes	Yes	Yes	Yes
	DBE Requirement	NO	Yes	Yes	Yes	NO
	Bid Bond	Yes	Yes	Yes	Yes	Yes

Commissioner Schnarre noted the proposals received will be forwarded to the department for review and brought back to the Commission at a later date with a recommendation for award.

Commissioner Elkin asked how much was budgeted for this project. David Mink, Public Works Director, stated approximately \$80,000.00 was budgeted.

Ron Helmig, Aplex, Inc, stated there was a mistake on the bid. The quantities for Rock were way over estimated. The correction would make the bid \$40,000 less than what was bid.

D. First Reading of Bid 32-13MAY03 (Boone County Courthouse Floor Tile Remediation)

Marlene Ridgway stated the bid for the Boone County Courthouse Floor Tile Remediation closed on May 20, 2003. A total of two bids were received. Purchasing and Facilities Maintenance departments recommend award to Carpet One Columbia for submitting the lowest and best bid meeting the minimum specifications.

Total contract price for Base Bid is \$48,833 and will be paid out of department 6200 – Capital Repairs and Replacement, account 92200 – Replacement Buildings and

Improvements. The original budget was \$53,000.

Commissioner Elkin asked if anyone found out the reason for the disparity in the bids received. Stuart Scroggs, Mitzel and Scroggs Architects, stated they feel comfortable with the low bid from Carpet One. His firm always does estimates in a low to high range and he believes the low was \$42,000 to a high of \$56,000. Carpet One's bid is in mid range of their estimate.

He noted the Purchasing Department did contact other vendors in Jefferson City for this project but they did not submit a bid. Because of this, only two bids were received, one from Dave Griggs Flooring America and Carpet One.

Mr. Scroggs has not spoken with Mr. Griggs about why their bid was high.

Commissioner Schnarre noted he spoke with Mr. Griggs and Mr. Griggs informed him that his bid would be extremely high.

Commissioner Elkin stated he is concerned with getting into the project and having to do a large change order. Mr. Scroggs stated he understands Commissioner Elkin's concerns but having the large disparity between the two bids does make the bid from Carpet One look inadequate. He does not believe this bid is inadequate.

Mr. Scroggs described how his firm determined how this project will be done.

There was discussion about how long the tile has been loose. There is a possibility of other areas of tile becoming loose in the future.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

Subject: Sheriff's Department – First Reading of Training Contract with Missouri Police Chief's Association

Major O.J. Stone was present on behalf of this item.

Major Stone stated this is a contract to provide continuing education training for certified officers required by the State for the certification of peace officers. This is the same contract the department has had for the past three years. The contract is for 16 hours of training, which is the amount required by the State, but an additional four hours is added. They come to Boone County to provide the training in two four hour blocks per topic.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Public Works

David Mink, Public Works Director, was present on behalf of these items.

A. First Reading of Revenue Sharing Contracts

- **City of Ashland**
- **City of Centralia**
- **Centralia Special Road District**
- **City of Hallsville**
- **City of Harrisburg**
- **City of Hartsburg**
- **City of McBaine**
- **City of Rocheport**
- **City of Sturgeon**

David Mink stated these contracts are before the Commission for their consideration for the Revenue Sharing Contract for the above listed cities. The following are the amounts of each contract:

- City of Ashland - \$50,000
- City of Centralia - \$84,035
- Centralia Special Road District - \$100,000
- City of Hallsville - \$50,000
- City of Harrisburg - \$19,000
- City of Hartsburg - \$20,000
- City of McBaine - \$4,000
- City of Rocheport - \$29,058
- City of Sturgeon - \$20,000

Mr. Mink noted the final payment for the Vandiver Road Project will be the City of Columbia's allotment for the Revenue Sharing in the amount of \$312,000. This payment was made on May 21, 2003.

These contracts allow the County to encumber the funds that are designated for each entity so if they do not bill against the monies this year, the funds will be encumbered for their use in the future.

Commissioner Schnarre asked when these amounts were established. Mr. Mink stated

these amounts were established during the budget process for the 2003 budget at the end of 2002 and were established by the Commission.

Mr. Mink stated each entity made a request and those requests were reviewed by the Public Works Department.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

B. First Reading to Accept Road (Roads in Willow Brook Plat 4)

Commissioner Elkin stated this subdivision is located near Haystack Acres, near Alfalfa Drive. The roads have been brought up to County standards and these are the documents that have to be signed for acceptance by the Commission.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for acceptance.

Subject: Information Technology – First Reading of Budget Revision

Michael Mallicoat, Information Technology Director, was present on behalf of this item.

Michael Mallicoat stated the Information Technology Advisory Committee (ITAC) has made a recommendation to purchase Infoprint Designer Software. This is a one time purchase in the amount of \$4,920.00. This will replace PC Elixir software for forms overlay development and maintenance. Elixir maintenance software savings will be \$3,300 and will be also realized for each year following. The Infoprint Designer maintenance will be included as part of the AS/400 software subscription at not additional charge.

Patricia Lensmeyer, Boone County Collector, stated she supports this request.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Authorize Use of Courthouse Grounds (Fourth of July Celebration)

Commissioner Elkin stated he has spoken with Karen Ramey, Columbia Parks and Recreation, about this request. The Fourth of July Celebration is usually held at Faurot Field on the University of Missouri campus but with the construction of the new basketball arena, parking will be limited and they did not want a lot of people around the construction site. This will be a scaled down version similar to what is done at First Night. He requested they check into using the Fairgrounds but they had concerns about parking and traffic there also.

Commissioner Elkin moved to authorize the use of the Courthouse Grounds on July 4, 2003 from 12:00 noon to 11:00 p.m. for the Fourth of July Celebration sponsored by the City of Columbia Parks and Recreation and the Cosmopolitan Luncheon Club.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 277-2003**

Commissioner Reports

Commissioner Schnarre

Notice of Voluntary Annexations

Commissioner Schnarre stated the County has been notified of the following voluntary annexations:

- Approximately 3 acres of land owned by Clifford Mings, located at the southwest corner of St. Charles Road and Grace Lane,
- Approximately 1.96 acres of land owned by Charles H. Nichols, located on the northwest corner of Wyatt Lane and Opal Drive
- Approximately 2.6 acres of land owned by Brian Connell and Mark Timberlake, located on both sides of Teton Drive and on the south side of Yosemite avenue in Lake of the Woods Subdivision, and
- Approximately 2.04 acres of land owned by Olivet Properties, LLC, located on both sides of Bethany Drive, east of Scott Boulevard.

Commissioner Elkin

No reports at this time.

There was no public comment.

The meeting adjourned at 2:18 p.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner